

Lucas County DD - ADA Grant Application

Please complete all pages and attach proposal letter

Agency Applicant Name: _____

Mailing Address: _____

Phone Number & Email: _____

County of Agency Business: _____

Agency DODD Number: _____

Is your agency in good standing with DODD? (Not in suspension or the process of revocation): Yes ___ No ___

If your application is approved, is the above address where the grant money should be sent? If not, please provide address:

What is the main area of interest the grant would be used toward? (Choose One)

Adaptive Equipment _____ Sensory Equipment _____ Technology Equipment _____

Agency acknowledges and agrees that we will share the outcome of our project via being featured in newsletters and/ or publications by LCBDD? Yes ___ No ___

Agency acknowledges and agrees that funds will only be distributed once receipts are submitted and approved. Any items purchased outside of request will not be reimbursed. Yes ___ No ___

Total amount of money requested (up to \$10,000): _____

Proposal Budget Narrative *(include a completed budget, quotes/descriptions/weblinks for requested items and brief statement providing justification of how and why each expense is necessary):*

<i>Item(s) Requested</i>	<i>Expected Cost</i>	<i>Brief statement of how and why this is necessary</i>

Submit all questions and applications via email to LCBDDgrants@19servicesinc.com



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Description of Proposal:

Please include a brief proposal on agency letterhead that describes how your agency intends to either expand and/or enhance Adult Day and/or Employment services, promote community integration and community employment, and/or helps people achieve their goals related to Adult Day/Employment services & supports.

Grant applications that are MORE likely to be accepted include requests such as:

- adaptive equipment such as changing tables, privacy screens/curtains,
- sensory equipment such as swings, special lighting, fidgets,
- technology equipment to promote Ohio's Technology First initiative within their program such as training, equipment items.

Grant applications that will NOT be accepted include requests such as:

- funds to be paid directly to staff
- request for reimbursement for purchases made prior to the grant application/approval
- gaming systems
- agency taxes, fees or of the such required to operate the business

Application Deadlines for 2025:

March 31

June 30

September 30

Applications must be submitted via email before or on the deadline to: LCBDDgrants@19servicesinc.com

Grant Evaluation & Application Scoring

Grants will be evaluated in a fair and equitable manner. Applicant submissions will be reviewed against the intent of the grant, which is to either expand and/or enhance Adult Day and/or Employment services, promote community integration and community employment, and/or helps people achieve their goals related to Adult Day/Employment services & supports.

Scoring will be determined by completeness, eligibility requirements, alignment with intent of grant, feasibility of funds requested and desired outcome. A review committee will complete this process and determine the total score of the application. This will in turn be utilized to select awardees based on highest scoring of the application criteria. Administrator reserves the right to reject any, part of, or all proposals and waive any informalities in the proposal submission process.

Once the highest scoring application(s) have been selected, the committee will convene to vote on awardees based on total number of grants to be distributed during that phase and overall thoroughness of the application. Awardee(s) will then be contacted via email of their approval. Checks will then be mailed to the address listed on the application.

Award Notification & Financial Distribution

Grant recipients will be required to submit receipts for reimbursement. The committee and/or Lucas County DD has the right to reimburse the awardee based on items approved in the initial application/budget request. Items purchased outside of the initial application/budget request will not be reimbursed. Awarded funds will be distributed directly from the Lucas County DD ADA Grant Fund.

1st Phase

Applications Due: March 31, 2025

Awardees Notified By: April 30, 2025

Receipts Due By: May 30, 2025

Checks Mailed By: June 30, 2025

2nd Phase

Applications Due: June 30, 2025

Awardees Notified By: July 31, 2025

Receipts Due By: August 29, 2025

Checks Mailed By: September 30, 2025



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3rd Phase

Applications Due: September 30, 2025

Awardees Notified By: October 31, 2025

Receipts Due By: November 28, 2025

Checks Mailed By: December 19, 2025

Reimbursement Process & Outcome Reporting

Grant awardees will be required to provide the following in order to receive awarded funds:

- Submit all receipts of purchase(s) to LCBDDgrants@19servicesinc.com within 30 days of award notification.
- Items purchased outside of the initial application/budget request will not be reimbursed.
- Accounting of how the funds were spent, including a final budget breakdown of how your agency met the objectives of the grant.
- Funds will be distributed within 30 days of purchase review.
- An outcome/success story as a result of receiving the grant. Those awarded the grant will be asked to sign a form giving LCBDD and 19 Services permission to publish their story/outcome.