Lucas County Board of Developmental Disabilities

October 26, 2026

Place of Meeting:	Larc Lane Center 1155 Larc Lane, Toledo, Ohio
Time:	5:30 P.M.
Members Present:	Ms. Cheryl Tyler-Folsom, President, presided Mr. Bill Axe, Ms. Megan DeSloover, Ms. Karen Kerr, Dr. Eileen Quinn, Mr. Conor Smenner and Mr. Ron Volk
Members Absent:	n/a

I. Call to Order/Welcome:

Ms. Cheryl Tyler-Folsom called the meeting to order at 5:34 p.m. Following roll call, Ms. Tyler-Folsom then welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

A. Retirees: Christopher Roseman with 24 years of service and Kelley Watson with 34 years of service. Both were unable to attend; therefore, their recognition plaques will be mailed to them.

B. Madison Williams, Case Worker for the Lucas County Children Services, with the Special Recognition Award for October 2026. Ms. Williams was present to accept the award.

C. Kim Ingram, Occupational Therapist in the Children's Department, as the Staff Person of the Month for October 2026. Ms. Ingram was in attendance to receive her award.

Ms. Tyler-Folsom thanked everyone for their hard work and then opened the floor for public comments. Mr. Anwar Christian addressed the Board.

II. Action Items:

A. Consent Agenda:

Ms. Tyler-Folsom opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Ms. Kerr requested Topic II.A.7. Resolution: Levy be removed from the Consent Agenda.

After hearing Topic II.A.7. Resolution Levy be removed from the Consent Agenda, Mr. Volk made a motion to approve the Consent Agenda dated October 26, 2026 as amended. Seconded by Mr. Axe. Motion carried unanimously.

1. September 28, 20026 Board Meeting Minutes

   To approve the September 28, 2026 Board Meeting Minutes as submitted.

2. Correspondence:

   To approve the following correspondence as submitted:

   a) Correspondence from Senator Paula Hicks-Hudson

3. No Service Contracts

   There were no service contracts requiring Board approval this month.

4. Ethics Council Recommendations

   To accept the Ethics Council recommendation as noted in its minutes of September 28, 2026.

5. 2027 Program Calendar

   To adopt the twelve (12) month 2027 Lucas County Board of Developmental Disabilities Program Calendar.

6. 2027 Budget

   a) To approve the 2027 General Fund budgeted revenue of $57,800,000 and budgeted expenditures of $75,723,670.

   b) To approve the 2027 Donations Fund budgeted revenue of $20,000 and budgeted expenditures of $45,000.

   c) To approve the 2027 Reserve Fund budgeted revenues of $0 and budgeted expenditures of $8,000.000.

7. Resolution: Levy

   Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

8. 2027 Finance Department Blanket Purchase Orders

To approve the 2027 super blanket purchase orders as attached.

9. 2027 OACB Membership Fees

To approve payment to the Ohio Association of County Boards (OACB) in the amount of $86,880.00 for calendar year 2027 membership dues.

10. IT Procedures

To approve the new IT Procedures document dated May 2026.

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Mr. Steve Tucker, Director of Finance, highlighted the financials for September 2026.

After discussion, Ms. Kerr made a motion to approve the Financial Report for September 2026. Seconded by Ms. DeSloover. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedule for September 2026 stands as submitted. However, Mr. Tucker noted on page 55, the $25 million State Waiver Allocation. This is money that the State allocates to each county board in Ohio to help offset the waiver match. We cannot access that. This is also money that the State could move to other County Boards.

After discussion, Ms. DeSloover made a motion to approve the payment schedule for September 2026. Seconded by Mr. Axe. Mr. Smenner abstained. Motion carried.

3. Resolution: Levy

Topic II.A.7 Resolution: Levy was removed from the Consent Agenda and brought up for discussion. Mr. Tucker shared several large spreadsheets. One sheet is revised 2027 budget for ease of viewing versus the laptop screen. The 2027 Budget numbers are then input into the County Board Cost Projections. There are two versions of the Cost Projections. One is without levy funds. The other spreadsheet includes the passage of 3 mill levy. These are for your reference.

Mr. Tucker indicated that the Ohio Department of Developmental Disabilities (DoDD) has been looking at numbers since 2019. There was talk back then of the fiscal sustainability of the County Board system. DoDD did not want to see any of the larger counties not be able to meet their waiver match.

DoDD has asked all County Boards to update their cost projections as soon as possible after the end of the year for the Budget. Once 2026 is over, we will input our actual numbers and the State will use those figures to determine a budget ask.

Ms. Kerr introduced the Resolution #26-09, seconded by Ms. DeSloover. Ms. Kerr read the resolution for the record (attached). After discussion, the resolution passed unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes

III. Presentation: Ms. Cheryl Wilson, Executive Director of Preferred Properties, Inc. introduced Ms. Melissa Cassidy, Property Manager at Preferred Properties, Inc. Ms. Cassidy provided a brief presentation highlighting their company's services. Their mission is to develop and operate high-quality accessible housing for our individuals with developmental disabilities.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Myerholtz highlighted the September 2026 Management Letter.

DoDD Accreditation was here a couple of weeks ago. We were awarded a 3-year Accreditation. Superintendent Myerholtz thanked staff for their hard work and for doing such an amazing job every day! We care very much for the people we serve.

B. Statistics/Metrics: September 2026 figures were provided in the Metrics Report dated October 26, 2026.

C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director report for September 2026 was provided by Ms. Cheryl Wilson. The report stands as submitted. Ms. Wilson also congratulated the Board on their 3-year accreditation.

D. Supplemental Reports:

1. MUI Unit Report: A status of September 2026 MUI unit activities was provided. There were 58 MUIs filed in September 2026.

2. Strategic Plan Year 3 Update (1st Quarter): The 1st Quarter update of the Strategic Plan Year 3 was provided.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.

B. Legislative Update: A status of legislative activities was provided in a memorandum dated October 16, 2026 prepared by Mr. Joe Standford, Legal Counsel.

C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the November 2026 Board meeting.

D. Nominating Committee (appointment of): Mr. Volk and Dr. Quinn volunteered to serve on the Nominating Committee.

E. OACB Resolutions/Annual Delegate Assembly: The 2026 Annual Convention will be held in-person at the Hilton Columbus at Easton on Wednesday, November 11th thru Friday, November 13th, 2026. Additionally, there will be seven hybrid breakout sessions throughout the event for those who are unable to attend in person.

If there are any Board members who would like to attend any part of the Convention, please contact Rebecca Woody.

This year's Delegate Assembly will be held the evening of Wednesday, November 11th, 2026. While there are no resolutions for review at this time, the Board will need to appoint a delegate and alternate to the Delegate Assembly.

Dr. Quinn asked what does it mean to be the delegate and the alternate? Superintendent Myerholtz indicated the Delegate Assembly is where the OACB holds their annual board meeting. They conduct their board business by voting on bylaw changes or resolutions. Each member County Board gets a vote or delegate. The alternate serves should the delegate not be able to attend.

Mr. Axe made a motion to nominate Superintendent Michele Myerholtz to serve as the Lucas County Board of Developmental Disabilities delegate and Karen Kerr as the alternate delegate for the Delegate Assembly scheduled on Wednesday, November 11th, 2026. Seconded by Mr. Volk. Motion carried unanimously.

F. Guardianship Services Board – Quarterly Update: The 2026 3rd Quarterly update was provided by Ms. Margaret Telb DiSalle, Executive Director for the Lucas County Guardianship Services Board.

Superintendent Myerholtz indicated that we continue to look at our slots and to evaluate whether we will need additional slots. If additional slots are needed we would need to increase our contribution. We have individuals that go in and out of need.

G. Board Membership Status: As indicated in the "Board Membership profile" presented in August, there are two Board members whose terms expire this year: Dr. Eileen Quinn and Mr. Ron Volk. Both are Probate Judge appointments. Dr. Quinn is eligible for reappointment. Unfortunately, Mr. Volk is not eligible for reappointment after this term concludes per ORC 5126.026 as he has served in excess of 10 years within three consecutive terms.

Probate Judge Puffenberger was notified of the reappointment and upcoming vacancy. We are actively soliciting nominations through the publication of a legal notice on our website and Friday Update weekly e-newsletter. Interested applicants can submit their resumes to Probate Judge Puffenberger with deadline of Friday, November 6, 2026.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

A. General Election Day: Tuesday, November 3, 2026

B. LCBDD Board Meeting: Monday, November 16, 2026
5:30 p.m. – Larc Lane Center-Training Center

C. Thanksgiving Holiday - Facilities Closed: Thurs, Nov 26 and Fri, Nov 27

For current list of all Board activities: https://lucasdd.org/upcoming-events

VIII. Executive Session:

Ms. Kerr made a motion to go into Executive Session at 6:31 p.m. to discuss Pending Litigation with the Attorney; Client Matters Required to be kept Confidential by Federal or State Law; and Employment of Public Employee. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes

Motion by Dr. Quinn to return to regular session at 7:13 p.m. following discussion of the above. Seconded by Ms. DeSloover. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes

IX. New Business:

A. Motion by Mr. Axe to approve the Salary Increase Waiver amendment to the Superintendent's contract. Seconded by Mr. Smenner. Motion carried unanimously.

B. The Ethics Council convened immediately after the Board meeting.

X. Adjournment:

Ms. Tyler-Folsom thanked everyone for attending tonight's meeting. Mr. Volk made a motion to adjourn at 7:14 p.m. Seconded by Ms. DeSloover. Motion carried unanimously.

Respectfully submitted,

Michele Myerholtz, Superintendent/CEO

Attest: Bill Axe, Recording Secretary

Approved by: Cheryl Tyler-Folsom, President