

**Lucas County Board of Developmental Disabilities**

**March 23, 2026**

Place of Meeting: Larc Lane Center  
1155 Larc Lane, Toledo, Ohio

Time: 6:00 P.M.

Members Present: Ms. Cheryl Tyler-Folsom, President, presided  
Mr. Bill Axe, Ms. Megan DeSloover, Ms. Karen  
Kerr, Dr. Eileen Quinn and Mr. Conor Smenner

Members Absent: Mr. Ron Volk

*Note: Preceding the Board meeting, the Board members participated in Board Training conducted by Superintendent/CEO Michele Myerholtz titled "Mandate for Change."*

I. Call to Order/Welcome:

Ms. Cheryl Tyler-Folsom called the March 23<sup>rd</sup>, 2026 meeting to order at 6:05 p.m. Following roll call, the Board excused the absence of Mr. Ron Volk. Ms. Tyler-Folsom then welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

A. Retirees:

1. Nic Bruno with 27+ years of service. Mr. Bruno was in attendance to accept his recognition plaque.
2. Paul Miles with 21+ years of service. Mr. Miles was in attendance to accept his recognition plaque.

B. Sylvania Recreation Corporation with the Special Recognition Award for March 2026. Ms. Mellonee Hall was in attendance to accept the award.

C. Mark Mckee, Service and Support Specialist, as the Staff Person of the Month for March 2026. Mr. McKee was in attendance to accept his award.

Ms. Tyler-Folsom thanked everyone for their hard work and then opened the floor for public comments. Mr. Anwar Christian addressed the Board.

II. Action Items:

A. Consent Agenda:

Ms. Tyler-Folsom opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Mr. Axe made a motion to approve the Consent Agenda dated March 23, 2026 as submitted. Seconded by Dr. Quinn. Motion carried unanimously.

1. February 23, 2026 Board Meeting Minutes

To approve February 23, 2026 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

a) February 25, 2026 Correspondence to U.S. Department of Justice

b) March 16, 2026 Correspondence to Director Matt Damschroder, ODJFS

3. Contracts:

a) Individual Budgets – A.H., R.W. and T.B.: To approve the Individual Budget/Local Funding requests for A.H., R.W. and T.B. for the periods and amounts outlined in March 17, 2026 memorandum, as authorized and provided in accordance with each individual's service plan (ISP).

b) MEORC – FSS: To approve MEORC to administer the Family Support Services program for the period of March 1, 2026 through February 28, 2027, in an amount not to exceed Two Hundred Ninety-Five Thousand Dollars (\$295,000.00).

4. Superintendent Professional Development Plan: To approve the Professional Development Plan for Superintendent/CEO Michele Myerholtz as submitted with memorandum dated March 19, 2026.

5. Policy Amendment: 3-2.4 Employee Time and Attendance: To approve policy amendment to Policy 3-2.4 Employee Time and Attendance.

6. Ethics Council Minutes: To accept the Ethics Council recommendations as noted in its minutes of February 23, 2026.

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Mr. Steve Tucker, Director of Finance/CFO, highlighted the financials for February 2026.

After discussion, Ms. Kerr made a motion to approve the Financial Report for February 2026. Seconded by Ms. DeSloover. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

The Payment Schedule stands as submitted for February 2026. After discussion, Mr. Axe made a motion to approve the payment schedule for February 2026. Seconded by Dr. Quinn. Motion carried unanimously.

III. Presentation: There was no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Myerholtz highlighted the February 2026 Management Letter.

B. Statistics/Metrics: February 2026 figures were provided in the Metrics Report dated March 19, 2026.

C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director report for February 2026 was provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. Family and Advocate Forum/DD Awareness Celebration: A summary of the March 10<sup>th</sup>, 2026 Family and Advocate Forum/DD Awareness Celebration held at 9:00 a.m. in-person at the Larc Lane Center was provided. Wade Kapszukiewicz, Mayor of Toledo, was in attendance and presented a proclamation recognizing March as Developmental Disabilities Month. He expressed appreciation for the important work being done in support of individuals with developmental disabilities.

2. MUI Unit Report: A status of February 2026 MUI unit activities was provided. There were 76 MUIs filed in February 2026.

3. Human Rights Committee (Annual Report): The annual Human Rights Committee Report for 2025 was provided.

4. Summer Program Grants: A summary of the 13 recommended award amounts for the 2026 Summer Program Grants was provided in report dated March 17, 2026.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments or questions.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated March 16, 2026 prepared by Mr. Joe Stanford, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no contracts requiring Board review this month.
- D. Annual Meeting: The agenda for the Annual meeting on Tuesday, April 28, 2026 at 8:30 a.m. at Parkway Place has been finalized. The event will begin promptly at 9:00 a.m.

The event will focus on recognition of our community partners and awards as well as promote our wonderful services.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

President Tyler-Folsom highlighted a couple of upcoming events:

- A. Spring Holiday-Facilities Closed: Friday, April 3, 2026
- B. LCBDD Annual Meeting: Tuesday, April 28, 2026  
8:30 a.m. – Parkway Place; Doors open at 8:00 a.m.

For current list of all Board activities: <https://lucasdd.org/upcoming-events>

VIII. Executive Session:

Ms. Kerr made a motion to go into Executive Session at 6:44 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, Employment of Public Employee and Collective Bargaining. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

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Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk - absent

Motion by Ms. Kerr to return to regular session at 7:25 p.m. following discussion of the above. Seconded by Mr. Smenner. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk - absent

IX. New Business:

A. Mr. Joe Stanford, Attorney, read Resolution #26-02. Dr. Quinn then made a motion to adopt Resolution #26-02: A Mandate for Change (attached). Seconded by Ms. Kerr. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk - absent

B. Mr. Stanford read Resolution #26-03. Mr. Axe then made a motion to adopt Resolution #26-03: Approving Settlement Agreement with M.B. and Authorizing Execution of Related Documents (attached). Seconded by Ms. DeSloover. Motion carried unanimously by roll call vote:

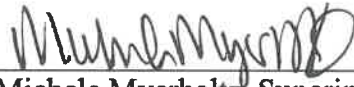
Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk - absent

C. The Ethics Council convened immediately after the Board Meeting.

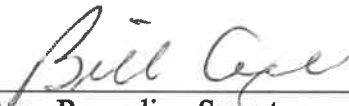
X. Adjournment:

Ms. Tyler-Folsom thanked everyone for attending tonight's meeting. Mr. Smenner made a motion to adjourn at 7:35 p.m. Seconded by Ms. Kerr. Motion carried unanimously.

Respectfully submitted,



\_\_\_\_\_  
Michele Myerholtz, Superintendent/CEO



Attest:

\_\_\_\_\_  
Bill Axe, Recording Secretary



Approved by:

\_\_\_\_\_  
Cheryl Tyler-Folsom, President

**A MANDATE FOR CHANGE**

**RESOLUTION NO. 26-02**

**March 23, 2026**

WHEREAS, the mission of the Lucas County Board of Developmental Disabilities (Lucas DD) is improving LIFE so that individuals with developmental disabilities reach their full potential and;

WHEREAS, in July 2025, the *Funding the Future* workshop series, facilitated by the Ohio Association of County Boards of Developmental Disabilities (OACB) engaged superintendents, business managers, SSA directors, board members, and system partners from across the state and revealed that Ohio's county board system faces unprecedented financial pressures, including rising Medicaid waiver expenditures, growing numbers of individuals with complex needs, increasing multi-system responsibilities, and revenue vulnerabilities driven by overreliance on local property tax levies, and;

WHEREAS, *Funding the Future* participants identified that without structural changes, the system is likely to face severe, if not catastrophic fiscal stress within the next several years, jeopardizing the long-term stability, availability, and quality of services to people with developmental disabilities and their families, and;

WHEREAS, the series further demonstrated that cost and revenue pressures are compounded by challenges such as escalating high-acuity waiver costs; flat or declining local revenue growth; unfunded mandates and misaligned responsibilities from partner systems; rising expectations from providers and the State of Ohio; and a lack of statewide clarity on roles, responsibilities, and shared accountability, and;

WHEREAS, participants consistently identified the need for statewide policy, regulatory, and fiscal reforms including clarity of institutional roles, stronger oversight and planning tools, targeted state-funded interventions, and realignment of incentives; none of which can be advanced without a unified and member-driven roadmap, and;

WHEREAS, all members of the Lucas DD are appointed by the Lucas Board of County Commissioners and Probate Judge to ensure the Board reflects the needs and perspectives of Lucas County residents with developmental disabilities, and;


WHEREAS, the Board recognizes the importance of actively engaging and collaborating with local and state partners to ensure legislative advocacy centers on the needs, rights, and opportunities of people with developmental disabilities and their families, ensuring any fiscal or structural reform strengthens, rather than compromises, the availability and quality of services they rely on;

THEREFORE, BE IT RESOLVED, The Board hereby directs the Superintendent and Board leadership, in collaboration with the Ohio Association of County Boards of Developmental Disabilities and relevant state and local partners, to actively participate in planning, advocacy, education, and policy development efforts aimed at addressing identified fiscal risks, advancing sustainable funding solutions, clarifying system roles and responsibilities, and protecting the long-term stability and quality of services for individuals with developmental disabilities.

This Resolution shall take effect immediately upon its adoption.

**Action Taken:**

Board Member Volk - absent  
Board Member Tyler-Folsom voted yes  
Board Member Axe voted yes  
Board Member Quinn voted yes  
Board Member DeSloover voted yes  
Board Member Smenner voted yes  
Board Member Kerr voted yes

  
\_\_\_\_\_  
Michele Myerholtz, Superintendent

**RESOLUTION APPROVING SETTLEMENT AGREEMENT WITH M.B. AND  
AUTHORIZING EXECUTION OF RELATED DOCUMENTS**

**RESOLUTION NO. 26-03**

**March 23, 2026**

WHEREAS, the Lucas County Board of Developmental Disabilities (“Board” or “LCBDD”) has been involved in a matter arising from the employment and separation of M.B. (“Employee”); and

WHEREAS, in order to resolve all matters between LCBDD and Employee, the parties have negotiated a Settlement Agreement and Release (“Agreement”); and

WHEREAS, a copy of the proposed Agreement was circulated to the Board on February 17, 2026; and

WHEREAS, the Board finds that entering into the Agreement is in the best interests of LCBDD and serves a proper public purpose by resolving disputed matters and avoiding further expense and uncertainty; and

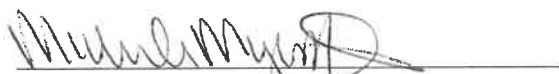
WHEREAS, The Board further authorizes the Superintendent, Board President, or other duly authorized officer designated by the Board, acting on behalf of LCBDD, to execute the Agreement and any related documents necessary to carry out its terms, and confirms that such individual has authority to execute the Agreement and bind the Board on LCBDD’s behalf.

THEREFORE, BE IT RESOLVED, the Board hereby approves the Settlement Agreement and Release between LCBDD and Employee in substantially the form circulated to the Board on February 17, 2026, together with such nonmaterial revisions as may be approved by the Superintendent.

This Resolution shall take effect immediately upon its adoption.

**Action Taken:**

Board Member Volk - absent  
Board Member Tyler-Folsom voted yes  
Board Member Axe voted yes  
Board Member Quinn voted yes  
Board Member DeSloover voted yes  
Board Member Smenner voted yes  
Board Member Kerr voted yes

  
Michele Myerholtz, Superintendent