

Lucas County Board of Developmental Disabilities

February 23, 2026

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Ms. Cheryl Tyler-Folsom, President, presided
Ms. Megan DeSloover, Ms. Karen Kerr and Dr.
Eileen Quinn

Members Absent: Mr. Bill Axe, Mr. Conor Smenner and Mr. Ron
Volk

I. Call to Order/Welcome:

Ms. Cheryl Tyler-Folsom called the February 23rd, 2026 meeting to order at 5:32 p.m. Following roll call, the Board excused the absences of Mr. Bill Axe, Mr. Conor Smenner and Mr. Ron Volk. Ms. Tyler-Folsom then welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

A. Retirees:

1. Sharon Calhoun with 36+ years of service. Ms. Calhoun was unable to attend. Her recognition plaque will be forwarded to her.
2. Dennis Chesser with 13+ years of service. Mr. Chesser was in attendance to receive his recognition plaque.
3. Tami Fowler with 31 years of service. Ms. Fowler was in attendance to receive her recognition plaque.
4. Suzanne "Sue" Osenbaugh with 37+ years of service. Ms. Osenbaugh was in attendance to receive her recognition plaque.

B. Nancy Cooper with the Special Recognition Award for February 2026. Ms. Cooper was in attendance to accept her awards.

C. Lynn Browning, Service and Support Specialist, as the Staff Person of the Month for February 2026. Ms. Browning was in attendance to receive her award.

Ms. Tyler-Folsom thanked everyone for their hard work and then opened the floor for public comments. There were no public comments.

II. Action Items:

A. Consent Agenda:

Ms. Tyler-Folsom opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Kerr made a motion to approve the Consent Agenda dated February 23, 2026 as submitted. Seconded by Ms. DeSloover. Motion carried unanimously.

1. February 2, 2026 Board Meeting Minutes

To approve the February 2, 2026 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) February 17, 2026 Correspondence to U.S. Department of Justice, Office of Justice Programs

3. Service Contracts:

- a) RSM Contract Amendment: To approve Change Order to the current Managed IT Services Agreement, revising the contract term of February 1, 2026 through January 31, 2029 and authorizing DUO licensing at a cost not to exceed Sixty-Eight Thousand Dollars (\$68,000.00).

4. Summer Program Grants – Topic deferred to March 2026.

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Mr. Steve Tucker, Director of Finance/CFO, highlighted the financials for January 2026.

After discussion, Dr. Quinn made a motion to approve the Financial Report for January 2026. Seconded by Ms. Kerr. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Mr. Tucker highlighted the Payment Schedule for January 2026. After discussion, Ms. DeSloover made a motion to approve the payment schedule for January 2026. Seconded by Dr. Quinn. Motion carried unanimously.

III. Presentation: There was no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Myerholtz highlighted the January 2026 Management Letter.

B. Statistics/Metrics: January 2026 figures were provided in the Metrics Report dated February 19, 2026.

C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director report for January 2026 was provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. MUI Unit Report: A status of January 2026 MUI unit activities was provided. There were 52 MUIs filed in January 2026.

2. Workforce & Inclusion Annual Report: The 2025 Workforce & Inclusion Annual Report dated January 27, 2026 was presented by Mr. Kevin Hofmann, Organizational Culture and Inclusion Manager.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations: There were no comments or questions.

B. Legislative Update: A status of legislative activities was provided in a memorandum dated February 13, 2026 prepared by Mr. Joe Stanford, Legal Counsel.

C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no contracts requiring Board review this month.

D. Board Membership Profile: Superintendent Myerholtz profiled Board member tenure status in a memorandum dated February 19, 2026.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

President Tyler-Folsom highlighted a few of the upcoming events:

- A. Village of Ottawa Hills Proclamation: Monday, March 2, 2026
7:00 p.m., 2125 Richards Rd., Ottawa Hills
- B. DD Awareness & Advocacy Day: Wednesday, March 4, 2026
10:00 a.m. - Ohio Statehouse Atrium
- C. Monday, March 9, 2026:
 - 1) Village of Swanton Proclamation @ 6:00 p.m.
124 N. Main Street, Swanton
 - 2) Oregon City Council Proclamation @ 7:00 p.m.
5330 Seaman Rd, Oregon
- D. Family and Advocate Forum Celebrating DD Awareness Month:
Tuesday, March 10, 2026
9:30 a.m. – Hybrid: LLC-Training Center and Teams
- E. Inclusion Resource Fair: Wednesday, March 18, 2026
5:00 p.m. – 7:00 p.m. – First Tee Golf, 4700 Hill Ave, Toledo, OH 43615
- F. Board Inservice-Mandate for Change: Monday, March 23, 2026
4:45 p.m. – LLC-Training Center
- G. LCBDD Board Meeting: Monday, March 23, 2026
6:00 p.m. - LLC-Training Center

For current list of all Board activities: <https://lucasdd.org/upcoming-events>

VIII. Executive Session:

Ms. Kerr made a motion to go into Executive Session at 6:13 p.m. to discuss Pending Litigation with the Attorney and Client Matters Required to be kept Confidential by Federal or State Law. Seconded by Ms. DeSloover. Motion carried unanimously by roll call vote:

Mr. Bill Axe - absent
Ms. Megan DeSloover voted - yes

Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner - absent
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk - absent

Motion by Dr. Quinn to return to regular session at 6:49 p.m. following discussion of the above. Seconded by Ms. DeSloover. Motion carried unanimously by roll call vote:

Mr. Bill Axe - absent
Ms. Megan DeSloover voted - yes
Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner - absent
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk - absent

IX. New Business:

A. Ms. DeSloover made a motion, per O.R.C. 5126.23 for the Management Discipline process, the Board has elected to have a referee as opposed to hear the case on the management employee. Therefore, we are asking Douglas Godshall be appointed to be the hearing officer for March 5, 2026 at 10:00 a.m. Seconded by Ms. Kerr. Motion carried unanimously by roll call vote:

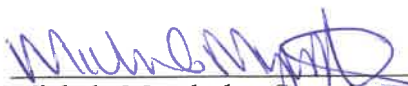
Mr. Bill Axe - absent
Ms. Megan DeSloover voted - yes
Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner - absent
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk - absent

B. The Ethics Council convened immediately after the Board Meeting.

X. Adjournment:

Ms. Tyler-Folsom thanked everyone for attending tonight's meeting. Ms. Kerr made a motion to adjourn at 6:51 p.m. Seconded by Ms. DeSloover. Motion carried unanimously.

Respectfully submitted,


Michele Myerholtz, Superintendent/CEO



Attest:

Bill Axe, Recording Secretary



Approved by:

Cheryl Tyler-Folsom, Resident