

**Lucas County Board of Developmental Disabilities**

**February 2, 2026**

Place of Meeting: Larc Lane Center  
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided  
Mr. Bill Axe, Ms. Karen Kerr and Mr. Conor Smenner

Member Present virtually: Ms. Cheryl Tyler-Folsom

Members Absent: Ms. Megan DeSloover and Dr. Eileen Quinn

I. Call to Order/Welcome:

Due to inclement weather, the January 26<sup>th</sup>, 2026 Board meeting was rescheduled to, February 2<sup>nd</sup>, 2026. Mr. Ron Volk called the February 2<sup>nd</sup>, 2026 meeting to order at 5:31 p.m. Following roll call, the Board excused the absences of Ms. Megan DeSloover and Dr. Eileen Quinn. Mr. Volk then welcomed everyone to the meeting.

Mr. Volk opened the floor for public comments. There were no public comments.

II. Action Items:

A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Mr. Smenner made a motion to approve the Consent Agenda dated February 2, 2026 as submitted. Seconded by Ms. Kerr. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover - absent  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn - absent  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes

1. December 15, 2025 Board Meeting Minutes

To approve the December 15, 2025 Board Meeting Minutes as submitted.

2. No Correspondence

There was no correspondence this month.

3. No Service Contracts

There were no service contracts requiring Board review and approval this month.

4. LCBDD Board Member Code of Ethics

To approve the “Code of Ethics for the Lucas County Board of Developmental Disabilities.”

5. Reserve Fund Transfer

To approve a transfer of an amount not to exceed \$3,272,000 from the LCBDD General Fund to the LCBDD Reserve Fund to maintain compliance with ORC Section 5705.222(C) regarding the maximum Reserve Fund balance.

6. Policy Amendment: 4-5.1, Opening and Closing of Facilities

To approve policy amendment to Policy 4-5.1 Opening and Closing of Facilities.

7. Substitute Position Rates

To approve the proposed Substitute Rate Increases contained in Exhibit 1.

B. Topics Requiring Board Discussion:

1. Election of Officers

**(Board Motion)**

Mr. Volk made a motion to approve the slate of officers as recommended by the Nominating Committee for 2026 as follows:

President: Mrs. Cheryl Tyler-Folsom  
Vice-President: Mrs. Karen Kerr  
Recording Secretary: Mr. Bill Axe

Seconded by Mr. Axe. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover - absent  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn - absent  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes

2. Appointment of Ethics Council **(Board Motion)**

After discussion, Mr. Axe made a motion to appoint to the Board's Ethics Council for 2026: Ms. Karen Kerr, Dr. Eileen Quinn and Mr. Ron Volk. Seconded by Ms. Kerr. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover - absent  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn - absent  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes

3. Finance Report **(Board Motion)**

Mr. Steve Tucker, Director of Finance/CFO, highlighted the financials for December 2025.

After discussion, Mr. Volk made a motion to approve the Financial Report for December 2025. Seconded by Ms. Kerr. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover - absent  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn - absent  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes

4. Resolutions and Vouchers **(Board Motion)**

Mr. Tucker highlighted the Payment Schedule for December 2025. After discussion, Mr. Volk made a motion to approve the payment schedule for December 2025. Seconded by Ms. Kerr. Motion carried by roll call vote:

Mr. Bill Axe voted - yes

Ms. Megan DeSloover - absent  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn - absent  
Mr. Conor Smenner - abstained  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes

III. Presentation: There was no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Myerholtz highlighted the December 2025 Management Letter.
- B. Statistics/Metrics: December 2025 figures were provided in the Metrics Report dated January 22, 2026. Next month there will be a revised metrics report.
- C. Provider Community:
  - 1. Preferred Properties, Inc.: The Executive Director report for December 2025 was provided by Ms. Cheryl Wilson. Ms. Wilson thanked County Board housing staff for promoting the vacancies. There were three move-ins last week, one scheduled this week and they received three applications.
- D. Supplemental Reports:
  - 1. MUI Unit Report: A status of December 2025 MUI unit activities was provided. There were 58 MUIs filed in December 2025.
  - 2. Community Travel Safety (Annual Report): The annual Community Travel Training report for 2025 was provided by Ms. Lori Balogh, Community Inclusion and Employment Manager.
  - 3. Workforce Sustainability Incentive Program (Annual Report): The 2025 Workforce Sustainability Incentive Program final report was provided.
  - 4. Strategic Plan Year 2 Update (2<sup>nd</sup> Quarter): The 2<sup>nd</sup> Quarter update of the Strategic Plan Year 2 was provided. The reporting format has been revised. Superintendent Myerholtz requested feedback from the Board on the report presentation. If Board members would like more information that can be made available. The full 3-year Strategic Plan which includes all action plans and initiatives is available online.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments or questions.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated January 20, 2026 prepared by Mr. Joe Stanford, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no contracts requiring Board review this month.
- D. Annual Board Meeting: The Annual Meeting is scheduled for Tuesday, April 28<sup>th</sup>, 2026 at the Parkway Place in Maumee. We are hosting a breakfast, having a keynote speaker and only awards. We will focus on the great things that the Board does and use this event as an outreach and an educational opportunity for the community.
- E. Board Liaison Assignments: Board members remained in the same assignment as last year. There was one new liaison assignment added. Ms. Kerr will act as the Intergovernmental liaison which will be attending statewide conferences, DD Council and Commissioner meetings, etc.  
  
Superintendent Myers reminded Directors to reach out to Board member liaisons once per quarter.
- F. Guardianship Services Board (Quarterly Report): The 2025 4<sup>th</sup> Quarter update was provided by Ms. Margaret Telb DiSalle, Executive Director for the Lucas County Guardianship Services Board.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Presidents' Day Holiday (Facilities Closed): Monday, February 16, 2026
- B. LCBDD Board Meeting: Monday, February 23, 2026  
5:30 p.m. – LLC-Training Center
- C. LCBDD Annual Meeting: Tuesday, April 28, 2026  
9:00 a.m. – Parkway Place

For current list of all Board activities: <https://lucasdd.org/upcoming-events>

VIII. Executive Session:

Ms. Tyler-Folsom made a motion to go into Executive Session at 6:00 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, Employment of a Public Employee and Employee Compensation. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover - absent  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn - absent  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes

Motion by Ms. Kerr to return to regular session at 7:58 p.m. following discussion of the above. Seconded by Mr. Smenner. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted – yes

IX. New Business:

- A. Motion by Ms. Kerr to approve the proposed management compensation increase per Exhibit 1 effective February 1, 2026. Seconded by Mr. Smenner. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted – yes

- B. Motion by Mr. Volk to approve the Superintendent Contract effective March 1, 2026 for a term of four (4) years. Seconded by Mr. Smenner. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes

Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted – yes

X. Adjournment:

Mr. Volk thanked everyone for attending tonight’s meeting. Mr. Axe made a motion to adjourn at 8:00 p.m. Seconded by Mr. Smenner. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted – yes

Respectfully submitted,



Michele Myerholtz, Superintendent/CEO

Attest:



Bill Axe, Recording Secretary

Approved by:



Ronald C. Volk, President