

Lucas County Board of Developmental Disabilities

August 24, 2026

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Ms. Cheryl Tyler-Folsom, President, presided
Ms. Megan DeSloover, Ms. Karen, Kerr, Dr. Eileen
Quinn, Mr. Conor Smenner and Mr. Ron Volk

Member Absent: Mr. Bill Axe

I. Call to Order/Welcome:

Ms. Cheryl Tyler-Folsom, President, called the meeting to order at 5:31 p.m. Following roll call, the Board excused the absence of Mr. Bill Axe. Ms. Tyler-Folsom then welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retirees Sally Damschroder with 27+ years of service; Lisa Harris with 31+ years of service; and Margaret Zotkiewicz with 26+ years of service. The retirees were unable to attend. Their recognition plaques will be forwarded to them.
- B. ParkUTOLEDO with the Special Recognition Award for August 2026. Mr. Dexter Emch, Special Projects Manager at the University of Toledo, was in attendance to receive the recognition plaque.
- C. Jackie Diebert, Community Connections Trainer in the Community Inclusion Department, as the Staff Person of the Month for August 2026. Ms. Diebert was in attendance to receive her award.

Ms. Tyler-Folsom thanked everyone for their hard work and then opened the floor for public comments. Mr. Anwar Christian addressed the Board.

The scheduled presentation (Section III) was done at this time. Ms. Deetra Kelly, Self-Advocacy and Community Inclusion Specialist, provided background of the Board's inaugural Leadership Academy. The Leadership Academy was created to empower individuals with developmental disabilities to become leaders within their communities. Community Inclusion staff supported four student advocates who participated in the six-week training program. The training program created opportunities for people with disabilities to use their voices and participate actively in the decisions and communities that affect their lives. Ms. Kelly then introduced the four Leadership Academy graduates: Phillis Schmidbauer, Jordan Burriola, Theodore Toneff and Kristina Myers.

Each Leadership Academy graduate addressed the Board and reflected on the knowledge gained and personal growth achieved through the program. Each graduate also shared a personal leadership goal.

Following their individual presentations, the Board formally recognized the graduates with certificates.

II. Action Items:

A. Consent Agenda:

Ms. Tyler-Folsom opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Ms. Kerr requested Topic II.A.1.b) 8/10/26 Special Board Meeting Minutes be removed from the Consent Agenda.

After hearing Topic II.A.1.b) 8/10/26 Special Board Meeting Minutes be removed from the Consent Agenda, Mr. Volk made a motion to approve the Consent Agenda dated August 24, 2026 as amended. Seconded by Ms. DeSloover. Motion carried unanimously.

1. Board Meeting Minutes:

- a) To approve the June 22, 2026 Board Meeting Minutes as submitted
- b) August 10, 2026 Special Board Meeting Minutes –Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

2. Correspondence: To approve the following correspondence as submitted:

- a) June 2026 Correspondence from Ms. Marriah Kornowa, NAMI of Greater Toledo
- b) June 30, 2026 Correspondence to Ohio Developmental Disabilities Council
- c) July 2, 2026 Support Letter for Capabilities Employment Grant
- d) July 7, 2026 Correspondence from Taylor Fitzgerald, The Ability Center

3. Contracts:

- a) Lucas County Family Council Pooled Funding Agreement: To approve the Pooled Funding Agreement with the Lucas County Family Council for the period from July 1, 2026 through June 30, 2027, at a cost not to exceed One Hundred Sixty-Five Thousand,

Fifty-Four Dollars (\$165,054.00), contingent upon receipt and review of the agreement.

4. Annual Report to the Community: To approve for publication the 2025 Lucas County Board of DD Annual Report to the Community.
5. Bids: Larc Lane Center Parking Lot Upgrade: To award a contract to Geddis Paving & Excavating, Inc. for the Parking Lot Upgrade at Larc Lane Center at a total cost not to exceed Two Hundred Forty-Six Thousand, Six Hundred and Seventy-One Dollars (\$246,671.00).
6. Policy Amendment: 3-6, Paid Leave Donation Program: To approve policy amendments to Policy 3-6, Paid Leave Donation Program.
7. Substitute Position Rates: To approve the addition of and rate for Custodial Substitutes (Exhibit 1).

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Mr. Steve Tucker, Director of Finance, highlighted the financials for June and July 2026.

Mr. Tucker indicated that we would continue to pay the additional \$292,000 per month for health care insurance through December 2027.

After discussion, Ms. Kerr made a motion to approve the Financial Reports for June and July 2026. Seconded by Mr. Volk. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedules for June and July 2026 stand as submitted. Ms. Kerr made a motion to approve the payment schedules for June and July 2026. Seconded by Mr. Volk. Motion carried. Mr. Smenner abstained.

III. Presentation:

The formal presentation was conducted earlier in the meeting.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Myerholtz highlighted the June and July 2026 Management Letter.

- B. Statistics/Metrics: June and July 2026 figures were provided in the Metrics Report dated August 24, 2026.
- C. Provider Community:
 - 1. Preferred Properties, Inc.: The Executive Director reports for June 2026 and July 2026 provided by Ms. Cheryl Wilson stand as submitted.
- D. Supplemental Reports:
 - 1. MUI Unit Report: A status of June and July 2026 MUI unit activities were provided. There were 83 MUIs filed in June 2026 and 77 MUIs filed in July 2026.
 - 2. OCI Semi-Annual Report: The Organizational Culture and Inclusion Semi-Annual Report dated August 7, 2026 provided by Mr. Kevin Hofmann, OCI Manager stands as submitted.
 - 3. Lucas County Guardianship Services Board (2nd Quarter Report): The 2026 2nd Quarter update provided by Ms. Margaret Telb DiSalle, Executive Director/Legal Counsel stands as submitted.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: While there were no Board comments, Superintendent Myerholtz circled back to the Topic pulled out of the Consent Agenda. Ms. DeSloover made a motion to amend the 8/10/26 Special Board Meeting minutes to reflect Dr. Quinn's presence was virtual. Seconded by Mr. Volk. Motion carried unanimously.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated August 14, 2026 prepared by Mr. Joe Stanford, Attorney.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no service contracts for Board review this month.
- D. Board Membership Profile: The Board Membership profile dated August 19, 2026 was provided. There are two Board members whose terms expire this year: Dr. Eileen Quinn and Mr. Ron Volk. Dr. Quinn is eligible for reappointment. Unfortunately, Mr. Volk is not eligible for reappointment. With the consent of Dr. Eileen Quinn, the Board will need to notify the Probate Court of her reappointment as well as the upcoming vacancy.

- E. Board Planning Retreat: Rebecca Woody will get some dates out to Board members to schedule the Annual Board planning retreat during the first week in October to discuss the 2027 Strategic Plan.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Labor Day Holiday - Facilities Closed: Monday, September 7, 2026
- B. LCBDD Board Meeting: Monday, September 28, 2026 @ 5:30 p.m. at Larc Lane Center – Training Center

VIII. Executive Session:

Ms. Kerr made a motion to go into Executive Session at 6:26 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, Collective Bargaining and Personnel Matters. Seconded by Ms. DeSloover. Motion carried unanimously by roll call vote:

Mr. Bill Axe - absent
Ms. Megan DeSloover voted - yes
Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted -yes
Mr. Ron Volk voted - yes

Motion by Ms. Kerr to return to regular session at 7:26 p.m. following discussion of the above. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe - absent
Ms. Megan DeSloover voted - yes
Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted -yes
Mr. Ron Volk voted - yes

IX. New Business:

- A. Motion by Mr. Volk to adopt resolution #26-07 (attached) regarding the continued Operation of the Employer Resource Network (ERN) Program dependent upon sufficient provider participation and provider financial support without financial

subsidy by Lucas County Board of Developmental Disabilities. Seconded by Ms. Kerr. Motion carried unanimously by roll call vote:

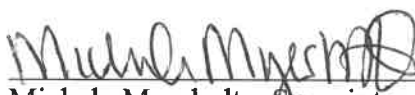
Mr. Bill Axe - absent
Ms. Megan DeSloover voted - yes
Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted -yes
Mr. Ron Volk voted - yes

B. The Ethics Council convened immediately after the Board Meeting.

X. Adjournment:

Ms. Tyler-Folsom thanked everyone for attending tonight's meeting. Mr. Volk made a motion to adjourn at 7:29 p.m. Seconded by Ms. Kerr. Motion carried unanimously.

Respectfully submitted,



Michele Myerholtz, Superintendent/CEO

Attest:

Bill Axe, Recording Secretary

Approved by:

Cheryl Tyler-Folsom, President

**LUCAS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
RESOLUTION REGARDING CONTINUATION OF THE
EMPLOYER RESOURCE NETWORK (ERN) PROGRAM**

RESOLUTION NO. 26-07

August 24, 2026

WHEREAS, R.C. 5126.05(A)(7) authorizes the Board to authorize positions of employment, and R.C. 5126.0220 directs the Superintendent to recommend changes needed to increase program effectiveness; and

WHEREAS, the Employer Resource Network (ERN) program consists of one Success Coach Advisor management position and provides assessment, information and referral, assistance planning, training coordination, member employer consultation, community-resource linkage, records, and program reporting for employees affiliated with ERN member employers; and

WHEREAS, the Superintendent, Human Resources, and Finance have reviewed ERN operations, including provider participation, program receipts, personnel and operating costs, and the Board resources necessary to support continued operation of the program; and

WHEREAS, participating providers contribute financially toward the operation of the ERN program; however, the Board has determined that Lucas DD should not continue using significant Board resources to subsidize the program; and

WHEREAS, the continued operation of the ERN program is therefore dependent upon sufficient provider participation and financial support to reasonably sustain the program without financial subsidy by Lucas DD; and

WHEREAS, should participating providers elect to discontinue or reduce their participation to a level that no longer provides full financial support for continued operation of the ERN program, continued operation would no longer be fiscally sustainable for Lucas DD.

THEREFORE, BE IT RESOLVED, by the Lucas County Board of Developmental Disabilities:

Section 1. The Employer Resource Network program may continue so long as there is sufficient provider participation and financial support to sustain the program without financial subsidy by Lucas DD.

Section 2. Should participating providers discontinue or reduce their participation to a level that, in the Superintendent's determination, no longer provides full financial support to sustain the program, the Board authorizes the Superintendent to initiate an orderly wind-down and discontinue the Employer Resource Network program.

Section 3. In the event the ERN program is discontinued pursuant to Section 2, the Board authorizes the elimination of the Success Coach Advisor position associated with the program, subject to all applicable legal, contractual, personnel, notice, and transition requirements.

Section 4. The Superintendent, or designee, is authorized to take all reasonable and necessary actions to implement this Resolution, including communicating with participating providers, determining the financial sustainability of the program, establishing an appropriate wind-down schedule if necessary, and completing applicable financial, contractual, confidentiality, referral, records, personnel, and transition obligations.

Section 5. All formal action concerning this Resolution was taken in an open meeting, and all deliberations were conducted in compliance with R.C. 121.22.

Section 6. This Resolution takes effect immediately upon adoption.

Adopted this 24th day of August, 2026.

Action Taken:

Cheryl Tyler-Folsom – President ✓

Karen Kerr – Vice President ✓

Bill Axe – Recording Secretary absent

Ron Volk – Board Member ✓

Dr. Eileen Quinn – Board Member ✓

Megan DeSloover – Board Member ✓

Conor Smenner – Board Member ✓


Cheryl Tyler-Folsom, President

Bill Axe, Recording Secretary