

Lucas County Board of Developmental Disabilities

October 27, 2025

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Ms. Cheryl Tyler-Folsom, Vice-President, presided
Mr. Bill Axe, Ms. Megan DeSloover, Ms. Karen
Kerr, Dr. Eileen Quinn and Mr. Conor Smenner

Members Absent: Mr. Ron Volk

I. Call to Order/Welcome:

Ms. Cheryl Tyler-Folsom called the meeting to order at 5:31 p.m. Following roll call, the Board excused the absence of Mr. Ron Volk. Ms. Tyler-Folsom then welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Erin Thompson, Public Affairs Specialist for the Social Security Administration, with the Special Recognition Award for October 2025. Ms. Thompson was present to accept the award.
- B. Jessi Martin, Service and Support Specialist, as the Staff Person of the Month for October 2025. Ms. Martin was in attendance to receive her award.

Ms. Tyler-Folsom thanked everyone for their hard work and then opened the floor for public comments. There were no public comments.

II. Action Items:

A. Consent Agenda:

Ms. Tyler-Folsom opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Mr. Axe made a motion to approve the Consent Agenda dated October 27, 2025 as submitted. Seconded by Ms. DeSloover. Motion carried unanimously.

1. September 22, 2025 Board Meeting Minutes

To approve the September 22, 2025 Board Meeting Minutes as submitted.

2. Correspondence

To approve the following correspondence as submitted:

- a) September 19, 2025 Correspondence to Grant Review Committee, Ohio Department of Developmental Disabilities

3. No Service Contracts

There are no service contracts requiring Board approval this month.

4. Ethics Council Recommendations:

To accept the Ethics Council recommendation as noted in its minutes of September 22, 2025.

5. 2025 Budget Adjustment:

To approve an increase of \$6,311,390 in expenditures to the 2025 General Fund Budget to cover increased HCBS Waiver Match liability. Total 2025 Budgeted expenses increased to \$72,318,707.

6. 2026 Program Calendar:

To adopt the twelve (12) month 2026 Lucas County Board of Developmental Disabilities Program Calendar.

7. 2026 Budget:

To approve the 2026 General Fund budgeted revenue of \$55,500,000; General Fund budgeted expenditures of \$76,522,130; and Donations Fund revenues and expenditures of \$100,000.

B. Topics Requiring Board Discussion:

1. Finance Report

(Board Motion)

Mr. Steve Tucker, Director of Finance, highlighted the financials for September 2025.

After discussion, Ms. DeSloover made a motion to approve the Financial Report for September 2025. Seconded by Dr. Quinn. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedule for September 2025 stands as submitted. Ms. DeSloover made a motion to approve the payment schedule for September 2025. Seconded by Mr. Axe. Mr. Smenner abstained. Motion carried.

III. Presentation: There is no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Myerholtz highlighted the September 2025 Management Letter.

Ms. Tyler-Folsom asked about this year's Trunk or Treat. Superintendent Myerholtz indicated that the event on Tuesday, October 14th was again a very successful community event.

B. Statistics/Metrics: September 2025 figures were provided in the Metrics Report dated October 21, 2025.

C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director report for September 2025 was provided by Ms. Cheryl Wilson. Ms. Wilson was unable to attend. Ms. Dawn Fullmer, Asset Manager was in attendance representing Preferred Properties, Inc. The report stands as submitted.

D. Supplemental Reports:

1. MUI Unit Report: A status of September 2025 MUI unit activities was provided. There were 75 MUIs filed in September 2025.

2. Strategic Plan Year 2 Update: The 1st Quarter update of the Strategic Plan Year 2 was provided. The reporting format has been revised. The full 3-year Strategic Plan along with action plans and initiatives is available online. Superintendent Myerholtz requested feedback from the Board on the report presentation.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.

B. Legislative Update: A status of legislative activities was provided in a memorandum dated October 17, 2025 prepared by Mr. Joe Stanford, Legal

Counsel. Superintendent Myerholtz indicated we are keeping a close eye on legislation related to property taxes.

- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the November 2025 Board meeting.
- D. Nominating Committee: Mr. Axe and Ms. Kerr volunteered to serve on the Nominating Committee.
- E. OACB Resolutions/Annual Delegate Assembly: The 2025 Annual Convention will be held in-person at the Hilton Columbus at Easton on Wednesday, November 19th thru Friday, November 21st, 2025. Additionally, there will be eight hybrid breakout sessions throughout the event for those who are unable to attend in person.

If there are any Board members who would like to attend any part of the Convention, please contact Rebecca Woody. Dr. Quinn requested that the hybrid sessions be sent to the Board members.

This year's Delegate Assembly will be held the evening of Wednesday, November 19th, 2025. While there are no resolutions for review at this time, the Board will need to appoint a delegate and alternate to the Delegate Assembly.

Ms. DeSloover made a motion to nominate Superintendent Michele Myerholtz to serve as the Lucas County Board of Developmental Disabilities delegate for the Delegate Assembly scheduled on Wednesday, November 19th, 2025. Seconded by Mr. Axe. Motion carried unanimously.

Ms. Kerr made a motion to nominate herself as the alternate delegate for the Delegate Assembly. Seconded by Ms. DeSloover. Motion carried unanimously.

- F. Guardianship Services Board – Quarterly Update: The 2025 3rd Quarter update was provided by Ms. Margaret Telb DiSalle, Executive Director for the Lucas County Guardianship Services Board.

Superintendent Myerholtz indicated that she along with the other funders met with Ms. DiSalle regarding funding and their ability to help additional people. Ms. DiSalle would like to grow the number of people they can serve. Judge Puffenberger indicated during that meeting that some of the guardianship attorneys are nearing retirement and that he's unsure if there is another guardianship attorney that would be able to take those individuals. One of the guardianship attorney's works with 175 people. Ms. DiSalle is working to diversify funding sources.

- G. Board Membership Status: As indicated in the “Board Membership profile” presented in August, there are two Board members whose terms expire this year: Ms. Megan DeSloover and Mr. Conor Smenner. Both are County Commissioners’ appointments and are eligible for reappointment. With their approval we notified the Lucas County Administrator’s Office in August of the two upcoming reappointments.

Ms. DeSloover and Mr. Smenner submitted their applications to the County Commissioner’s office. In doing so, we were alerted to a new process for Lucas County Commissioners’ appointments and reappointments. The County Commissioners’ “Application for Public Volunteer Committee, Commission, Board or Agency Appointment” must now be completed online. Additionally, Board endorsed reappointments are now open for solicitation to the public. Therefore, the Lucas County Commissioners are now posting these two seats publicly and the Commissioners will consider all applicants.

We are waiting to hear from them when they are placing the reappointments on their agenda for review and approval.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. General Election Day: Tuesday, November 4, 2025
- B. Family and Advocate Forum/Public Hearing: Tuesday, November 11, 2025
9:30 a.m. – Hybrid: LLC-Training Center and Virtual
- C. LCBDD Board Meeting: Monday, November 24, 2025
5:30 p.m. – Larc Lane Center-Training Center
- D. Thanksgiving Holiday - Facilities Closed: Thurs, Nov 27 and Fri, Nov 28

For current list of all Board activities: <https://lucasdd.org/upcoming-events>

VIII. Executive Session:

Ms. Tyler-Folsom made a motion to go into Executive Session at 6:02 p.m. to discuss Pending Litigation with the Attorney; Client Matters Required to be kept Confidential by Federal or State Law; and Employee Compensation. Seconded by Ms. DeSloover. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes

Ms. Megan DeSloover voted - yes

Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk - absent

Motion by Mr. Axe to return to regular session at 6:47 p.m. following discussion of the above. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk - absent

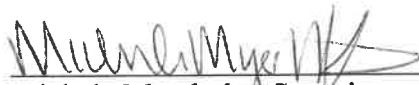
IX. New Business:

A. There was no action taken from the Executive Session.

X. Adjournment:

Ms. Tyler-Folsom thanked everyone for attending tonight's meeting. Ms. Kerr made a motion to adjourn at 6:47 p.m. Seconded by Mr. Smenner. Motion carried unanimously.

Respectfully submitted,


Michele Myerholtz, Superintendent/CEO

Attest:


Bill Axe, Recording Secretary

Approved by:


Cheryl Tyler-Folsom, Vice President