

**Lucas County Board of Developmental Disabilities**

**November 24, 2025**

Place of Meeting: Larc Lane Center  
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided  
Mr. Bill Axe, Ms. Megan DeSloover, Ms. Karen  
Kerr, Dr. Eileen Quinn, Mr. Conor Smenner and  
Ms. Cheryl Tyler-Folsom

Members Absent: n/a

I. Call to Order/Welcome:

Mr. Ron Volk called the meeting to order at 5:32 p.m. Following roll call, Mr. Volk then welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retiree Lisha Washington with 25 years of service. Ms. Washington was unable to attend. Her recognition plaque will be forwarded to her.
- B. Crystal Brown, Amber Gribble and Lindsay Horne from Anne Grady Services with the Special Recognition Award for November 2025. All three ladies were in attendance to accept their awards.
- C. Ieasha Brazzel, Specialized Support Consultant, as the Staff Person of the Month for November 2025. Ms. Brazzel was in attendance to receive her award.

Mr. Volk thanked everyone for their hard work and then opened the floor for public comments. Mr. Anwar Christian addressed the Board.

II. Action Items:

- A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Tyler-Folsom made a motion to approve the Consent Agenda dated November 24, 2025 as submitted. Seconded by Ms. Kerr. Motion carried unanimously.

1. October 27, 2025 Board Meeting Minutes

To approve the October 27, 2025 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) November 6, 2025 Correspondence in support of Mental Health & Recovery Services Board of Lucas County and Northwest Ohio Board Collaborative
- b) November 14, 2025 Correspondence to Senator Teresa Gavarone
- c) November 14, 2025 Correspondence to Senator Paula Hicks-Hudson

3. Contracts:

- a) Room and Board: Sunshine, Inc.: To approve the Room and Board contract with Sunshine, Inc. for the period of January 1, 2026 through December 31, 2026, in an amount not to exceed Eighty Thousand Dollars (\$80,000.00).
- b) Preferred Properties, Inc.: to approve the attached contract with Preferred Properties, Inc. for Housing Services from January 1, 2026 through December 31, 2026, at a cost not exceed \$450,000, and the Therapeutic Respite House Project at a cost not to exceed \$55,400, for a total annual amount not to exceed Five Hundred Five Thousand, Four Hundred Dollars, (\$505,400.00).
- c) Rehab Dynamics: To approve the renewal of the attached Agreement with Rehab Dynamics for OT services for eligible children from January 1, 2026 through December 31, 2026, at a cost not to exceed One Hundred Sixty-Five Thousand Dollars (\$165,000.00).
- d) Lucas County Guardianship Services Board: To approve the attached Agreement with Lucas County Guardianship Services Board from January 1, 2026 through December 31, 2026 at a cost not to exceed Two Hundred Seventy-Five Thousand Dollars (\$275,000.00).
- e) Clearwater COG:
  - i. 2025 Contract Amendment: To approve a second amendment to the 2025 Agreement with Clearwater COG for SSA Sub Services for the term of January 1, 2025 through December 31, 2025, at a cost not to exceed Five Hundred Seventy-Nine

Thousand, One Hundred Eighty-Two Dollars \$579,182.00).

- ii. 2026 Contract: To approve the attached contract with Clearwater COG for Management Services from January 1, 2026 through December 31, 2026, for a total annual amount not to exceed Five Hundred Seventy-Three Thousand, Two Hundred Twenty-Nine Dollars (\$573,229.00).
  - f) ViaQuest Residential Services: To approve a second amendment to extend the Contract with ViaQuest Residential Services, effective January 1, 2026 through December 31, 2026.
  - g) Renewal of Microsoft 365 License: To approve the 2026 renewal of the current Microsoft 365 licenses at a cost not to exceed Eighty-Five Thousand, Five-Hundred Eighteen Dollars (\$85,518.00).
  - h) VC3 Contract Amendment: To approve a three-month extension of the current Managed IT Services Agreements with VC3 at a cost not to exceed One Hundred Eighty-Three Thousand Dollars (\$183,000.00).
- 4. Resolution for Nonfederal Share of Medicaid Expenditures: To adopt resolution specifying the amount of funds the Lucas County Board of DD will use in 2026 (\$30,000,000.00) to pay the nonfederal share of services as required by O.R.C. 5126.0511.
  - 5. 2026 Board Meeting Calendar: To approve the 2026 Board Meeting Calendar as proposed in the memorandum dated November 20, 2025.
  - 6. Annual Plan Resolution: Deferred to next month.
  - 7. 2026 OACB Membership Fees: To approve payment to the Ohio Association of County Boards (OACB) in the amount of \$86,880.00 for calendar year 2026 membership dues.
  - 8. 2026 Finance Department Blanket Purchase Orders: To approve the 2026 super blanket purchase orders as attached.
  - 9. Policy Amendment: 4-10, Family Support Services: To approve policy amendments to Policy 4-10, Family Support Services.
- B. Topics Requiring Board Discussion:
- 1. Finance Report **(Board Motion)**

Mr. Steve Tucker, Director of Finance/CFO, highlighted the financials for October 2025.

After discussion, Dr. Quinn made a motion to approve the Financial Report for October 2025. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedule for October 2025 stands as submitted. Mr. Axe made a motion to approve the payment schedule for October 2025. Seconded by Ms. DeSloover. Mr. Smenner abstained. Motion carried.

- III. Presentation: Ms. Heather McVay, Service and Support Administration Coordinator, highlighted the 2025 Summer Programming Grants Summary. She thanked the Board and Superintendent Myerholtz for their continued support of this summer grant program. This year \$300,000 was budgeted for summer camp assistance. Of the \$300,000 budget, \$290,040.92 was awarded to 9 participating camps and \$270,121.82 was utilized by the camps.

The camps were initially projected to serve 463 youth eligible for Lucas County Board of DD services; however, the program exceeded expectations by serving 520 youth, an increase of 51 youth compared to last year.

The total cost per child served was \$519.47, up from \$481.52 in 2024. Many of the camps reported lower enrollment with no single cause identified. Some camps reduced overall enrollment to ensure adequate support for all participants while in the community. Strategic adjustment combined with lower enrollment appears to have contributed to the increased cost per child in 2025.

Dr. Quinn commended Ms. McVay and the Board for this programming. She loves to see the inclusion which helps to break down barriers. Great program!

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Myerholtz highlighted the October 2025 Management Letter.
- B. Statistics/Metrics: October 2025 figures were provided in the Metrics Report dated November 20, 2025.
- C. Provider Community:
  - 1. Preferred Properties, Inc.: The Executive Director report for October 2025 was provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. MUI Unit Report: A status of October 2025 MUI unit activities was provided. There were 68 MUIs filed in October 2025.
2. Public Hearing Summary: Deferred to next month.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated November 14, 2025 prepared by Mr. Joe Standford, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no contracts requiring Board review this month.
- D. Nominating Committee: Mr. Volk thanked Mr. Axe and Ms. Kerr for volunteering to serve on the Nominating Committee. The Committee is in the process of polling Board members and will have their recommendations for the December Board meeting.
- E. Board Membership Status: The Lucas County Commissioners reappointed Ms. Megan DeSloover and Mr. Conor Smenner as their terms expire on December 31, 2025. Their new terms become effective January 1, 2026 through December 31, 2029.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Thanksgiving Holiday - Facilities Closed: Thurs, Nov 27 and Fri, Nov 28
- B. LCBDD Board Meeting: Monday, December 15, 2025 @ 5:30 pm

For current list of all Board activities: <https://lucasdd.org/upcoming-events>

Superintendent Myerholtz also shared that there will be a change in the April Annual meeting format. We plan to host a breakfast on Tuesday, April 28<sup>th</sup>. More information forthcoming.

VIII. Executive Session:

Mr. Volk made a motion to go into Executive Session at 6:13 p.m. to discuss Pending Litigation with the Attorney; Client Matters Required to be kept Confidential by Federal or State Law; and Employee Compensation. Seconded by Ms. Tyler-Folsom. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes

Motion by Mr. Volk to return to regular session at 7:23 p.m. following discussion of the above. Seconded by Ms. Tyler-Folsom. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes

IX. New Business:

- A. Dr. Quinn made a motion to approve the proposed management salary schedule increases effective January 1, 2026." Seconded by Ms. Tyler-Folsom. Motion passed unanimously.
- B. Ms. Tyler-Folsom made a motion to approve the increase in personal days for management from two (2) to three (3) days per year. Seconded by Ms. DeSloover. Motion passed unanimously.

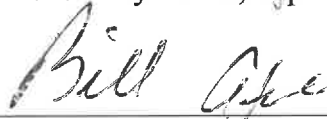
X. Adjournment:

Mr. Volk thanked everyone for attending tonight's meeting. Mr. Axe made a motion to adjourn at 7:25 p.m. Seconded by Mr. Smenner. Motion carried unanimously.

Respectfully submitted,



Michele Myerholtz, Superintendent/CEO



Attest:

Bill Axe, Recording Secretary



Approved by:

Ronald C. Volk, President