

Lucas County Board of Developmental Disabilities

May 19, 2025

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided
Ms. Megan DeSloover, Ms. Karen Kerr, Dr. Eileen Quinn and Mr. Conor Smenner

Members Absent: Mr. Bill Axe and Ms. Cheryl Tyler-Folsom

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 5:31 p.m. Following roll call, the Board excused the absences of Mr. Axe and Ms. Tyler-Folsom. Mr. Volk then welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retirees Brian Jones with 30 years of service and Lisa Martin with 34 years of service. Mr. Jones was unable to attend; therefore, his recognition plaque will be forwarded to him. Ms. Martin was in attendance to receive her award.
- B. University of Toledo Unified Basketball Team comprised of University of Toledo students: Garrett Bergmoser, Aaron Jones, Liam McFerron and Braden Vineyard; and Special Olympic Athletes: Dominique Larde, Thomas Laube, Ian Liebentritt, Skylar Miller and Jerry Mitchell as well as Head Coach: Cole Schuette. Most were in attendance to accept their awards.
- C. Paul Kaifas, Service and Support Specialist, as the Staff Person of the Month for May 2025. Mr. Kaifas was in attendance to receive his award.

Mr. Volk thanked everyone for their hard work and then opened the floor for public comments. There were no public comments.

II. Action Items:

A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Kerr made a motion to approve the Consent Agenda dated May 19, 2025 as submitted. Seconded by Ms. DeSloover. Motion carried unanimously.

1. Meeting Minutes:

To approve the following Meeting Minutes as submitted:

- a) April 23, 2025 Special Board Meeting Minutes
- b) April 28, 2025 Annual Meeting Minutes

2. Correspondence:

To approve the following correspondence:

- a) April 11, 2025 Correspondence to U.S. Congresswoman Marcy Kaptur
- b) April 11, 2025 Correspondence to U.S. Senator Jon Husted

3. Service Contracts:

- a) Nineteen Services Contract Amendment – To approve the contract amendment with Nineteen Servies, Inc. for Consultation Services at a cost not to exceed Fifty-Six Thousand Dollars (\$56,000.00).

4. Annual Report to the Community:

To approve for publication the 2024 Lucas County Board of DD Annual Report to the Community.

5. Sale of Personal Property:

To authorize the sale of personal property, as noted in the list dated May 15, 2025, which is no longer needed for public use, is obsolete, or is unfit for the use for which the property was acquired.

6. Policy Amendments:

To approve policy amendments to Policy 5-1, Service and Support Administration Services; and 7-1 Early Intervention Services and Supports.

7. Today's Solutions Homes LLC Resolution:

To approve payment to Today's Solutions Homes LLC for the provision of services to an eligible individual for the period March 8, 2024 to

November 12, 2024, in the amount of One Hundred Fifty-Four Thousand, Twenty Dollars (\$154,020.00).

8. Approval of New Position

To approve the new position of Human Resources Systems and Project Manager.

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Steve Tucker, Director of Finance, highlighted the financials for March and April 2025.

After discussion, Mr. Volk made a motion to approve the Financial Reports for March and April 2025. Seconded by Dr. Quinn. Motion carried. Mr. Smenner abstained.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedules for March and April 2025 stand as submitted. Mr. Volk made a motion to approve the payment schedules for March and April 2025. Seconded by Ms. DeSloover. Motion carried. Mr. Smenner abstained.

III. Presentation:

There is no formal presentation this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Myerholtz highlighted the March and April 2025 Management Letter.

B. Statistics/Metrics: March and April 2025 figures were provided in the Metrics Report dated May 15, 2025.

C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director report for April 2025 was provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. MUI Unit Report: A status of March and April 2025 MUI unit activities was provided. There were 79 MUIs filed in March and 71 MUIs filed in April 2025.
2. Lucas County Guardianship Services Board (1st Quarter report): The 2025 1st Quarter update was provided by Ms. Margaret Telb DiSalle, Interim Executive Director/Legal Counsel who replaced the former director on February 14, 2025. The Board is currently assisting LCGSB with the clinical piece.
3. Strategic Plan (1st Quarter update): The 1st Quarter update of the Strategic Plan was provided. The update will be shared with staff at the All Staff meeting on June 4, 2025.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated May 13, 2025 prepared by Mr. Joe Stanford, Attorney.

Superintendent Myerholtz commented that she and Community Outreach and Communications Manager Nabil Shaheen are actively working on correspondence to federal and state legislators representing Lucas County, advocating for our individuals and requesting support to protect Medicaid. There are eight or nine Chief Executive Officers of the largest providers in Lucas County ready to sign the letter as well.

- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There is one service contract for Board review this month and action next month.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Memorial Holiday – Facilities Closed: Monday, May 26, 2025
- B. Juneteenth Day – Facilities Closed: Thursday, June 19, 2025
- C. LCBDD Board Meeting: Monday, June 23, 2025 at 5:30 p.m.

E. LCBDD Board Meeting: Monday, August 25, 2025 at 5:30 p.m.

VIII. Executive Session:

Mr. Volk made a motion to go into Executive Session at 6:17 p.m. to discuss Pending Litigation with the Attorney and Client Matters Required to be kept Confidential by Federal or State Law. Seconded by Ms. DeSloover. Motion carried unanimously by roll call vote:

Mr. Bill Axe - absent
Ms. Megan DeSloover voted - yes
Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted -yes
Ms. Cheryl Tyler-Folsom - absent
Mr. Ron Volk voted - yes

Motion by Ms. DeSloover to return to regular session at 7:01 p.m. following discussion of the above. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe - absent
Ms. Megan DeSloover voted - yes
Ms. Karen Kerr voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted -yes
Ms. Cheryl Tyler-Folsom - absent
Mr. Ron Volk voted - yes


IX. New Business:

A. There was no action taken from Executive Session.

X. Adjournment:


Mr. Volk thanked everyone for attending tonight's meeting. Ms. Kerr made a motion to adjourn at 7:02 p.m. Seconded by Dr. Quinn. Motion carried unanimously.

Respectfully submitted,


Michele Myerholtz, Superintendent/CEO

Attest: 
Bill Axe, Recording Secretary

Approved by:



Ronald C. Volk, President