

**Lucas County Board of Developmental Disabilities**

**June 23, 2025**

Place of Meeting: Larc Lane Center  
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided  
Mr. Bill Axe, Ms. Megan DeSloover, Ms. Karen  
Kerr, Dr. Eileen Quinn and Mr. Conor Smenner

Members Absent: Ms. Cheryl Tyler-Folsom

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 5:32 p.m. Following roll call, the Board excused the absence of Ms. Tyler-Folsom. Mr. Volk then welcomed everyone to the meeting.

During the presentation of the Special Recognition Awards, the Board recognized:

- A. Andrea Jaworski, Residential Director at Assured Health Services. Ms. Jaworski was in attendance to receive her award.
- B. Nikki Schnebele, Human Resource Generalist, as the Staff Person of the Month for June 2025. Ms. Schnebele was in attendance to receive her award.

Mr. Volk thanked both women for their hard work and then opened the floor for public comments. There were no public comments.

II. Action Items:

A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. DeSloover made a motion to approve the Consent Agenda dated June 23, 2025, as submitted. Seconded by Mr. Volk. Motion carried unanimously.

1. May 19, 2025 Board Meeting Minutes

To approve the May 19, 2025 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following correspondence:

- a) May 21, 2025 Correspondence to Legislators
- b) June 5, 2025 Correspondence to Senator Theresa Gavarone
- c) June 5, 2025 Correspondence to Senator Paula Hicks-Hudson
- d) June 17, 2025 Correspondence from State Representative Josh Williams
- e) June 18, 2025 Correspondence to State Representative Josh Williams
- f) June 18, 2025 Correspondence to State Representative Erika White
- g) June 18, 2025 Correspondence to State Representative Elgin Rogers
- h) June 18, 2025 Correspondence to State Representative Michele Grim

3. Service Contracts:

- a) St. Paul's Community Center: To approve an agreement with St. Paul's Community Center for Payeeship Services for the period from July 1, 2025 through June 30, 2026, in an amount not to exceed Thirty-Five Thousand, Twenty-Eight Dollars (\$35,028.00)
- b) Individual Budget: A.H.: To approve an increase of Individual Budget/Local Funding for A.H. effective June 23, 2025 through September 13, 2025, in an amount of Nine Thousand, Six Hundred Ninety-Nine Dollars and Eighty-Four Cents (\$9,699.84).

4. Policy Amendments:

To approve policy amendments to Policies:

- a) 1-2.3, Board Member Powers and Duties; and
- b) 4-2.1, Incident Reports

5. Preferred Properties, Inc. Board Reappointment

Topic deferred to August Board meeting.

6. Annual Conversion Plan

To approve the Annual Conversion Plan as noted in memorandum dated June 5, 2025.

B. Topics Requiring Board Discussion:

1. Finance Report

**(Board Motion)**

Ms. Angie Ruiz, Fiscal Manager, highlighted the financials for May 2025.

After discussion, Ms. Kerr made a motion to approve the Financial Reports for May 2025. Seconded by Dr. Quinn. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedules for May 2025 stand as submitted. Mr. Volk made a motion to approve the payment schedules for May 2025. Seconded by Mr. Axe. Motion carried. Mr. Smenner abstained.

III. Presentation:

There is no formal presentation this month.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Myerholtz highlighted the May 2025 Management Letter.
- B. Statistics/Metrics: May 2025 figures were provided in the Metrics Report dated June 18, 2025. Superintendent Myerholtz is working with Ms. Kristin Aemisegger, Director of Service and Support Administration, to identify monthly net new cases.
- C. Provider Community:
  - 1. Preferred Properties, Inc.: The Executive Director report for May 2025 was provided by Ms. Cheryl Wilson.
- D. Supplemental Reports:
  - 1. MUI Unit Report: A status of May 2025 MUI unit activities was provided. There were 71 MUIs filed in May 2025.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated June 13, 2025 prepared by Mr. Joe Stanford, Attorney.

- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no service contracts for Board review this month.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Independence Day Holiday-Facilities Closed: Friday, July 4, 2025
- B. SALUTE Storytellers: Saturday, July 12, 2025  
2:00 p.m. - Toledo Museum of Art – Glass Pavilion
- C. CommUNITY Film Fest: Sunday, August 17, 2025  
1:00 p.m.-5:00 p.m. - Maumee Indoor Theater
- D. LCBDD Board Meeting: Monday, August 25, 2025  
5:30 p.m. – Larc Lane Center-Training Center

*For current list of all Board activities:*

<https://lucasdd.org/upcoming-events>

or



VIII. Executive Session:

Mr. Volk made a motion to go into Executive Session at 5:55 p.m. to discuss Pending Litigation with the Attorney and Client Matters Required to be kept Confidential by Federal or State Law. Seconded by Mr. Axe. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom - absent

Mr. Ron Volk voted - yes

Motion by Mr. Volk to return to regular session at 6:40 p.m. following discussion of the above. Seconded by Mr. Axe. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom - absent  
Mr. Ron Volk voted - yes

IX. New Business:

- A. There was no action taken from the Executive Session.
- B. The Ethics Council convened immediately after the Board meeting.


X. Adjournment:

Mr. Volk thanked everyone for attending tonight's meeting. Mr. Volk made a motion to adjourn at 6:40 p.m. Seconded by Ms. DeSloover. Motion carried unanimously.

Respectfully submitted,

  
Michele Myerholtz, Superintendent/CEO

Attest:   
Bill Axe, Recording Secretary

Approved by:   
Ronald C. Volk, President