

**Lucas County Board of Developmental Disabilities**

**August 25, 2025**

Place of Meeting: Larc Lane Center  
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided  
Mr. Bill Axe, Ms. Megan DeSloover, Ms. Karen  
Kerr, Dr. Eileen Quinn, Mr. Conor Smenner and  
Ms. Cheryl Tyler-Folsom

Members Absent: n/a

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 5:33 p.m. Following roll call, Mr. Volk welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retiree Sonja Davis with 31 years of service. Ms. Davis was unable to attend the Board meeting. Her plaque will be forwarded to her.
- B. Special Recognition Award from SSA Department has been deferred to next month.
- C. Selina Jones, Multimedia Communications Specialist, as the Staff Person of the Month for August 2025. Ms. Jones was in attendance to receive her award.

Mr. Volk thanked everyone for their hard work and then opened the floor for public comments. Mr. Anwar Christian addressed the Board.

II. Action Items:

- A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Mr. Axe made a motion to approve the Consent Agenda dated August 25, 2025 as submitted. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

1. June 23, 2025 Board Meeting Minutes

To approve the June 23, 2025 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) June 27, 2025 Correspondence to Governor Mike DeWine
- b) July 11, 2025 Correspondence to Representative Erika White
- c) July 11, 2025 Correspondence to Representative Michele Grim
- d) July 11, 2025 Correspondence to Representative Josh Williams
- e) July 11, 2025 Correspondence to Representative Elgin Rogers
- f) July 17, 2025 Correspondence to Ms. Adrienne Bell, The Ability Center
- g) July 2025 Correspondence from Marriah Kornowa, NAMI of Greater Toledo

3. Contracts:

- a) Lucas County Family Council Pooled Funding Agreement – To approve the Pooled Funding Agreement with the Lucas County Family Council for the period from July 1, 2025 through June 30, 2026, at a cost not to exceed One Hundred Sixty-Five Thousand, Fifty-Four Dollars (\$165,054.00).

4. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of June 23, 2025.

5. Preferred Properties Reappointment

To approve the reappointment of Ms. Jennifer Cox to the Preferred Properties, Inc. Board of Directors, for her third and final three-year term effective July 1, 2025 through June 30, 2028.

6. Co-Managed IT Services RFP

To accept the bid from RSM US LLP for a period of three years, at a cost not to exceed One Million, Seven Hundred Twenty-Seven Thousand, Four-Hundred Sixty Dollars (\$1,727,460.00), subject to negotiating a satisfactory contract.

7. Purchase of Computers

To approve the quote from VC3 to purchase fifty-three (53) laptops under Ohio State Contract MC00008375 at a cost not to exceed Eighty-Eight Thousand, One Hundred and Eighty-Four Dollars (\$88,184.00).

8. CRS Windows

To approve payment in an amount not to exceed Thirty-Six Thousand, Five Hundred Seventy-Seven Dollars (\$36,577.00) for the replacement of windows at Wynn Road Homes to Community Residential Services.

9. Approval of New Position

To approve the new position of Paralegal.

B. Topics Requiring Board Discussion:

1. Finance Report

**(Board Motion)**

Steve Tucker, Director of Finance, highlighted the financials for June and July 2025.

After discussion, Ms. Tyler-Folsom made a motion to approve the Financial Reports for June and July 2025. Seconded by Ms. DeSloover. Motion carried unanimously.

2. Resolutions and Vouchers

**(Board Motion)**

Payment schedules for June and July 2025 stand as submitted. Ms. DeSloover made a motion to approve the payment schedules for June and July 2025. Seconded by Mr. Axe. Motion carried. Mr. Smenner abstained.

III. Presentation: Lucas County Guardianship Services Board

Ms. Margaret DiSalle, Executive Director of the Lucas County Guardianship Services Board (LCGSB), provided the Board a status of the Guardianship Services Board activities. She announced that Ms. Patricia Stephens is the new President of the LCGSB.

Ms. DiSalle indicated that this past February began a period of transition for LCGSB with the resignations of the former Executive Director as well as a Social Work Supervisor. When fully staffed they are at eight (8); however, they have been working with minimal staff of four (4) to manage and meet the needs of their ward clients during this period of transition. She thanked the funders for stepping up to assist. To date, there are 187 referrals; 104 mental health, 4 APS clients and 79 developmental disabilities.

Ms. DiSalle reviewed collaborative efforts between the two agencies. Previously, the Probate Court would follow-up with LCGSB to make the DD referral. That process has changed and they now work directly with the Board of DD. She also has been working with our Legal Counsel on cases.

Ms. DiSalle indicated that communication between agencies has greatly improved and referrals have also significantly increased. She hopes the Board will consider funding them in 2026 and maybe even return to the 2024 funding level. Anything is appreciated and they value our partnership.

Mr. Volk thanked Ms. DiSalle for her presentation.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Myerholtz highlighted the June and July 2025 Management Letter.

Superintendent Myerholtz introduced Kevin Hofmann, new Organizational Culture and Inclusion Manager.

- B. Statistics/Metrics: June and July 2025 figures were provided in the Metrics Report dated August 20, 2025.

- C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director report for July 2025 was provided by Ms. Cheryl Wilson.
2. Preferred Properties, Inc. Board Member Appointment: After brief discussion, Mr. Volk made a motion to approve the appointment of Ms. Chere Olvera to the Preferred Properties, Inc. Board of Directors, for a three-year term commencing July 1, 2025 and expiring June 30, 2028. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

- D. Supplemental Reports:

1. MUI Unit Report: A status of June and July 2025 MUI unit activities were provided. There were 80 MUIs filed in June 2025 and 82 MUIs filed in July 2025.
2. Organizational Culture and Inclusion Semi-Annual Report: The semi-annual report is deferred to next month.
3. Strategic Plan Update (2<sup>nd</sup> Quarter/Final Year 1): The 2<sup>nd</sup> Quarter/Final Year 1 update of the Strategic Plan was provided. Superintendent Myerholtz indicated metrics were added to the plan. She also requested feedback from the Board on the report presentation.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated August 15, 2025 prepared by Mr. Joe Stanford, Attorney.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no service contracts for Board review this month.
- D. Board Membership Profile: The Board Membership profile dated August 21, 2025 was provided. There are two Board members whose terms expire this year: Mrs. Megan DeSloover and Mr. Conor Smenner. With the consent of Mrs. DeSloover and Mr. Smenner, the Board will need to notify the County Commissioners of their reappointments.

Mr. Volk also requested Board Members to review their information and let Superintendent Myerholtz or Rebecca Woody know if there are any changes.

- E. Board Planning Retreat: The Annual Board Strategic Planning Retreat is scheduled on Monday, October 6, 2025 at 5:30 p.m. at Larc Lane Center-Training Center.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Labor Day Holiday-Facilities Closed: Monday, September 1, 2025
- B. Board Member Inservice: Financials: Monday, September 22, 2025  
4:45 p.m. - Larc Lane Center-Training Center
- C. LCBDD Board Meeting: Monday, September 22, 2025  
6:00 p.m. – Larc Lane Center-Training Center

For current list of Board activities: <https://lucasdd.org/upcoming-events>

VIII. Executive Session:

Mr. Volk made a motion to go into Executive Session at 6:23 p.m. to discuss Pending Litigation with the Attorney and Client Matters Required to be kept Confidential by

Federal or State Law. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes

Motion by Mr. Volk to return to regular session at 7:05 p.m. following discussion of the above. Seconded by Mr. Axe. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes

IX. New Business:

- A. There was no action taken from the Executive Session.
- B. The Ethics Council convened immediately after the Board Meeting.

X. Adjournment:

Mr. Volk thanked everyone for attending tonight's meeting. Ms. Tyler-Folsom made a motion to adjourn at 7:05 p.m. Seconded by Ms. DeSloover. Motion carried unanimously.

Respectfully submitted,

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Michele Myerholtz, Superintendent/CEO

Attest: 

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Bill Axe, Recording Secretary

Approved by: 

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Ronald C. Volk, President