

## Lucas County Board of Developmental Disabilities

October 28, 2024

Place of Meeting: Larc Lane Center  
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided  
Mr. Bill Axe, Ms. Megan DeSloover, Dr. Eileen Quinn, Mr. Conor Smenner, Ms. Cheryl Tyler-Folsom and Ms. Linnie Willis

Members Absent: n/a

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 5:32 p.m. Following roll call, Mr. Volk welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Luther Home of Mercy with the Special Recognition Award for October 2024. Ms. Terri Rodriguez, Executive Director of Luther Home of Mercy, was not in attendance to receive their award. The plaque will be forwarded to Ms. Rodriguez.
- B. Teresa Miller, Early Intervention Developmental Specialist, as the Staff Person of the Month for October 2024. Ms. Miller was in attendance to receive her award.

Mr. Volk thanked everyone for their hard work and then opened the floor for public comments.

Mr. Joseph Hoag, grandfather of a severely autistic child addressed the Board. Since June, he has been trying to get someone to help him get treatments and therapies outside of what his granddaughter's school provides. What does the County Board agency offer therapy-wise and treatment-wise, other than what she receives from the school she attends? Ms. Kristin Aemisegger, Director of Service and Supports Administration will follow-up with Mr. Hoag.

Ms. Sabrina Johnson, new Superintendent of the Northwest Ohio Developmental Center, introduced herself to the Board.

II. Action Items:

- A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Mr. Axe made a motion to approve the Consent Agenda dated October 28, 2024 as submitted. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

1. Board Meeting Minutes

To approve the following Board Meeting minutes as submitted:

- a) September 23, 2024 Board Meeting Minutes
- b) October 8, 2024 Special Board Meeting Minutes

2. No Correspondence

There was no correspondence this month.

3. No Contracts

There are no contracts requiring Board review and approval this month.

4. Policy Amendments

- a) Policy 3-2.5, Harassment: To approve the amendments to Policy 3-2.5 Harassment as noted in memo dated 10/16/24.
- b) Policy 3-6, Sick Leave Donation: To approve the amendments to Policy 3-6, Sick Leave Donation Program as noted in memo dated 10/1/24.
- c) Policy 4-15, Technology First: To approve recommended policy changes as outlined in October 17, 2024 Memo.

5. 2025 Program Calendar

To adopt the twelve (12) month 2025 Lucas County Board of Developmental Disabilities Program Calendar.

6. 2025 Budget

To approve the 2025 General Fund budgeted revenue of \$53,408,595; General Fund budgeted expenditures of \$65,992,317; and Donations Fund revenues and expenditures of \$100,000.

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Steve Tucker, Director of Finance, highlighted the financials for September 2024.

After discussion, Ms. Tyler-Folsom made a motion to approve the Financial Report for September 2024. Seconded by Ms. DeSloover. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedule for September 2024 stands as submitted. Mr. Axe made a motion to approve the payment schedule for September 2024. Seconded by Ms. Willis. Motion carried unanimously.

III. Presentation: Ms. Cheryl Wilson, Executive Director of Preferred Properties, Inc. introduced her team and then provided a presentation highlighting their company's services as well as our partnership with them.

Ms. Willis asked, "what should the County Board be considering to assist Preferred Properties to remain thriving in this community?" Ms. Wilson indicated that Preferred Properties remains committed to keeping the houses for quite a few years. She also shared that she and Superintendent Myerholtz have been having discussions. They are looking at the rents. She indicated that they will also need to look at the stipends. We need to do something quickly to sustain the properties.

DoDD and City of Toledo have regulated the maintenance of these properties for "x" number of years. The main point is to maintain them so that County Board individuals can live in inclusive neighborhoods and have the same opportunities as everyone.

Ms. Wilson indicated that they are cutting into other projects to pay for the maintenance of the County Board properties.

Dr. Quinn asked, "after 15 years, what can be done with the properties?" Ms. Wilson indicated that the properties can be sold. However, it is an extensive process which could take up to a year. Whoever put the funds in for the property, HUD or DoDD, would need to release the property. Then Preferred Properties could place it for sale. This may be difficult if there is still a need for housing for individuals with developmental disabilities.

There was some discussion regarding possibly selling the Penn Road home to purchase another home that is more accessibility-friendly.

Ms. Willis expressed her appreciation for what Preferred Properties does for the Board's individuals. She hopes we keep this positive relationship. We have a lot of stakeholders involved, clients, their families and the neighborhoods they live in and she would hate to see that the properties have become a detriment to the neighborhood.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Myerholtz highlighted the September 2024 Management Letter.
- B. Statistics/Metrics: September 2024 figures were provided in the Metrics Report dated October 23, 2024. Superintendent Myerholtz noted that enrollment is increasing. In comparison to the same month last year, there are an additional 100 children in early intervention; 210 adults and 30 school-age children.
- C. Provider Community:
  - 1. Preferred Properties, Inc.: The Executive Director report for September 2024 was provided by Ms. Cheryl Wilson.
- D. Supplemental Reports:
  - 1. MUI Unit Report: A status of September 2024 MUI unit activities was provided. There were 78 MUIs filed in September 2024.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: Ms. Tyler-Folsom shared that she attended the October 15<sup>th</sup> Trunk or Treat and asked Superintendent Myerholtz to comment on the event. Superintendent Myerholtz indicated that it was truly an awesome event with over 2,000 people in attendance. It was great to see the many smiles and hear the laughter amongst those in attendance. There were many trunks that participated as well as a number of staff who assisted with traffic control.

As participants were leaving the event, they shared their enjoyment of the evening and thanked staff for hosting this event. Huge kudos to Lori Balogh and the rest of the Community Inclusion team for hosting such an awesome community event. We ended up with a huge candy donation from a business. The County Board spent a total of less than \$500 with \$200 of that spent on the port-a-potty. The County Board did not purchase candy, rather it spent funds on little trinkets/widgets/toys as not all children can have candy. In response to the concerns expressed at last month's Board meeting about using taxpayer dollars to fund the candy for the event, Superintendent Myerholtz indicated that there were no monies used from the general fund, rather they were from donated funds.

The County Board will host this event again next year.

- B. Legislative Update: A status of legislative activities was provided in a memorandum dated October 24, 2024 prepared and highlighted by Mr. Brad King, Attorney.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no service contracts for Board review this month.
- D. Nominating Committee: Mr. Axe and Ms. Willis volunteered to serve on the Nominating Committee.
- E. OACB Resolutions/Annual Delegate Assembly: The 2024 Annual Convention will be held in-person at the Hilton Columbus at Easton on Wednesday, December 4<sup>th</sup> thru Friday, December 6<sup>th</sup>, 2024. Additionally, there will be eight hybrid breakout sessions throughout the event for those who are unable to attend in person.

This year's Delegate Assembly will be held the evening of Wednesday, December 4<sup>th</sup> where two resolutions will be discussed and considered for adoption.

If there are any Board members who would like to attend any part of the Convention, please contact Rebecca Woody. Mr. Volk requested that the hybrid sessions be sent to the Board members.

Mr. Volk made a motion to nominate Superintendent Michele Myerholtz to serve as the Lucas County Board of Developmental Disabilities delegate and Assistant Superintendent Amy Priest as the alternate for the Delegate Assembly scheduled on Wednesday, December 4<sup>th</sup>, 2024. Seconded by Mr. Axe. Motion carried unanimously.

- F. Guardianship Services Board – Quarterly Update: The 2024 3<sup>rd</sup> Quarter update was provided by Ms. Carol Conlan, Executive Director for the Lucas County Guardianship Services Board.
- G. Board Membership Status: As indicated in the “Board Membership profile” presented in August, there are several Board members whose terms expire this year: Mr. Bill Axe, Mrs. Tyler-Folsom and Mrs. Linnie Willis.

All three are County Commissioners' appointments. Mr. Axe and Mrs. Tyler-Folsom are eligible for reappointment. Unfortunately, Mrs. Willis is not eligible for reappointment as she is term limited.

The County Administrator's office was notified of the two reappointments and one upcoming vacancy. Mr. Axe and Mrs. Tyler-Folsom have submitted their

applications to the County Commissioners' office. We are soliciting nominations for the upcoming vacancy through the publication of a legal notice in The Blade, Toledo Journal and LaPrensa.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. General Election Day: Tuesday, November 5, 2024
- B. LCBDD Board Meeting: Monday, November 25, 2024  
5:30 p.m. – Larc Lane Center-Training Center
- C. Thanksgiving Holiday - Facilities Closed: Thurs, Nov 28 and Fri, Nov 29
- D. Family and Advocate Forum/Public Hearing: Tuesday, December 3, 2024  
9:30 a.m. – Hybrid: LLC-Training Center and Virtual

For current list of all Board activities: <https://lucasdd.org/upcoming-events>

VIII. Executive Session:

Mr. Volk made a motion to go into Executive Session at 6:24 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, and Employee Compensation. Seconded by Ms. DeSloover. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted - yes

Motion by Dr. Quinn to return to regular session at 7:16 p.m. following discussion of the above. Seconded by Mr. Axe. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes

Ms. Linnie Willis voted – yes

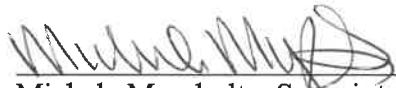
IX. New Business:

- A. Mr. Volk made a motion to approve the overpayment and accrual settlement effective October 28, 2024. Seconded by Ms. DeSloover. Motion carried unanimously.
- B. The Ethics Council convened immediately after the Board meeting.


X. Adjournment:

Mr. Volk thanked everyone for attending tonight’s meeting. Ms. Tyler-Folsom made a motion to adjourn at 7:16 p.m. Seconded by Dr. Quinn. Motion carried unanimously.

Respectfully submitted,

  
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Michele Myerholtz, Superintendent

Attest:   
\_\_\_\_\_  
Bill Axe, Recording Secretary

Approved by:   
\_\_\_\_\_  
Ron C. Volk, President