

Lucas County Board of Developmental Disabilities

March 25, 2024

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided
Mr. Bill Axe, Dr. Eileen Quinn, Mr. Conor
Smenner and Ms. Cheryl Tyler-Folsom

Members Absent: Ms. Megan DeSloover and Ms. Linnie Willis

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 5:32 p.m. Following roll call, the Board excused the absences of Ms. DeSloover and Ms. Willis. Mr. Volk then welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Michelle Cope-Morris, retiree with 35 ½ years of service. Ms. Cope-Morris was in attendance to receive her award.
- B. Hannah Lawrentz, Manager of Health Strategies from Special Olympics Ohio Young Athletes, with the Special Recognition Award for March 2024. Ms. Lawrentz participated virtually in the Board meeting. Her plaque will be mailed to her.
- C. Elizabeth Waldron, as the Staff Person of the Month for March 2024. Ms. Waldron was in attendance to receive her award.

Mr. Volk thanked everyone for their hard work and then opened the floor for public comments. Mr. Darius Cunningham addressed the Board.

II. Action Items:

- A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Tyler-Folsom made a motion to approve the Consent Agenda dated March 25, 2024 as submitted. Seconded by Mr. Axe. Motion carried unanimously.

1. Board Meeting Minutes:

To approve the following Board Meeting minutes as submitted:

- a) February 12, 2024 Special Board Meeting Minutes
- b) February 26, 2024 Board Meeting Minutes

2. No Correspondence

There was no correspondence this month.

3. Contracts:

- a) Voucher – R.W. – To approve a Voucher for R.W, effective May 1, 2024 through April 30, 2025, in an amount not to exceed Forty-Six Thousand, Five Hundred Forty Dollars (\$46,540.00).
- b) TARTA/TARPS – To approve an expenditure to TARTA in an amount not to exceed Three Hundred Twenty-Five Thousand Dollars (\$325,000.00) from the General Fund, Community Support Department, for making payments from February 1, 2024 to December 31, 2024 for any invoices received regarding the purchase of monthly passes or individual ride vouchers for individuals served by LCBDD.
- c) AT&T Contract Amendment – To approve the attached Amendment with AT&T for Hosted IP Telephony system, effective from June 23, 2021 through June 22, 2024, in an amount not to exceed One Hundred Sixty-Two Thousand, Seven Hundred Seventy-Seven Dollars and Sixty-Nine Cents (\$162,777.69).

4. Superintendent Professional Development Plan

The Superintendent's initial professional development plan has been deferred to the May Board Meeting.

B. Topics Requiring Board Discussion:

1. Finance Report

(Board Motion)

Superintendent Myerholtz introduced and welcomed new Director of Finance, Stephen Tucker to the Board.

Ms. Angelica Ruiz, Fiscal Manager, highlighted the financials for February 2024.

After discussion, Mr. Volk made a motion to approve the Financial Report for February 2024. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Board members thanked Ms. Ruiz for all of her hard work in the absence of a Finance Director.

Payment schedule for February 2024 stands as submitted. Ms. Tyler-Folsom made a motion to approve the payment schedule for February 2024. Seconded by Mr. Smenner. Motion carried unanimously.

III. Presentation:

There is no formal presentation this month.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Myerholtz highlighted the February 2024 Management Letter.
- B. Statistics/Metrics: February 2024 figures were provided in the Metrics Report dated March 21, 2024.
- C. Provider Community:
 - 1. Preferred Properties, Inc.: The Executive Director report for February 2024 was provided by Ms. Cheryl Wilson. Ms. Melissa Cassidy, Multifamily Housing Specialist, was in attendance and indicated the report stands as submitted.

Mr. Volk asked about variance of occupancy percentage on Lucas County Board housing compared to other housing P2 is involved in. Ms. Cassidy indicated that P2 manages HUD housing as well as maintains their waiting list. The County Board maintains the waiting list for County Board housing. This at times can take a bit longer to try to match roommates, take tours, etc.

Mr. Volk asked if we still appoint Board members. Yes, the County Board still appoints Board Members to the Preferred Properties Board. Ms. Mary Anne Burns, Legal Counsel, indicated that bylaws indicate that the County Board appoints one-third (1/3) of their Board.

D. Supplemental Reports:

- 1: MUI Unit Report: A status of February 2024 MUI unit activities was provided. There were 76 MUIs filed in February 2024.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated March 25, 2024 prepared by Mr. Brad King, Attorney.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no service contracts for Board review this month.
- D. Annual Board Meeting: The agenda for the in-person Annual Board meeting on Monday, April 22, 2024 at 6:00 p.m. has been finalized. The meeting will begin promptly at 6:30 p.m.

The keynote speakers, feature presentations and special recognitions will follow the official business of the Board such as the review and approval of Board minutes.

- E. Annual Report to the Community (first draft): Board members were asked to review the first draft of the 2023 Annual Report. Like last year, we plan to print copies which will be distributed at public places throughout Lucas County. Please submit any recommendations or comments to Mr. Nabil Shaheen, Public Information Manager.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Spring Holiday-Facilities Closed: Friday, March 29, 2024
- B. LCBDD Annual Meeting: Monday, April 22, 2024
6:00 p.m. – Larc Lane Center – Training Center

VIII. Executive Session:

Mr. Volk made a motion to go into Executive Session at 6:04 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, and Superintendent's Evaluation. Seconded by Mr. Axe. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover - absent
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted – yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis - absent

Motion by Ms. Tyler-Folsom to return to regular session at 6:56 p.m. following discussion of the above. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover - absent
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis - absent

IX. New Business:

- A. There was no action taken from Executive Session.
- B. The Ethics Council convened immediately after the Board meeting.

X. Adjournment:

Mr. Volk thanked everyone for attending tonight’s meeting. Mr. Axe made a motion to adjourn at 6:56 p.m. Seconded by Mr. Volk. Motion carried unanimously.

Respectfully submitted,



Michele Myerholtz, Superintendent



Attest:

Bill Axe, Recording Secretary



Approved by:

Ron C. Volk, President