

Lucas County Board of Developmental Disabilities

June 24, 2024

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 6:00 P.M.

Members Present: Mr. Ron Volk, President, presided
Mr. Bill Axe, Ms. Megan DeSloover, Dr. Eileen Quinn, Mr. Conor Smenner, Ms. Cheryl Tyler-Folsom and Ms. Linnie Willis

Members Absent: n/a

Note: Preceding the Board meeting, the Board members participated in Board Training conducted by Mr. Stephen Tucker, Director of Finance, titled "Financials."

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 6:05 p.m. Following roll call, Mr. Volk welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Mercy Health – St. Luke’s Hospital. Ms. Becky Ford and Ms. Shelly Shields from Mercy Health were unable to attend. Therefore, their plaque will be forwarded to them.
- B. Kim Rambus, Legal Assistant, as the Staff Person of the Month for June 2024. Ms. Rambus was in attendance to receive her award.

Mr. Volk thanked everyone for their hard work and then opened the floor for public comments. Mr. Anwar Christian addressed the Board. Then Mr. Rob Watson, husband to Board employee, Kelley Watson, Special Olympics Coordinator addressed the Board. Mr. Watson is also a coach and volunteer for Special Olympics for the past 20 years. He expressed his concerns with the lack of support his wife has received from her management team and her Union.

Mr. Watson shared that for years his wife has asked management to look into her getting some kind of compensation when she works overnight and time and a half when she goes on trips like Summer Games. He is asking the Board for help to remedy the situation.

Mr. Volk thanked Mr. Watson for sharing his concerns. He indicated that the Board, Michele and staff are aware of the situation and concerns. The Board will address as best possible within the parameters of the contract.

II. Action Items:

A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Ms. Willis requested that topics II.A.4.b) Policy Amendment 3-6, Sick Leave Donation; and II.A.4.c). Policy Amendment 3-7 Mobile Workforce be removed from the Consent Agenda. Ms. Tyler-Folsom requested that the Strategic Plan be removed; however, that is in the presentation section III. and will be open for discussion then.

After hearing the above topics be removed from the Consent Agenda, Ms. DeSloover made a motion to approve the Consent Agenda dated June 24, 2024 as amended. Seconded by Mr. Axe. Motion carried unanimously.

1. May 20, 2024 Board Meeting Minutes

To approve the May 20, 2024 Board Meeting Minutes as submitted.

2. No Correspondence

There was no correspondence this month.

3. Service Contracts:

a) St. Paul's Community Center – To approve an agreement with St. Paul's Community Center for Payeeship Services for the period from July 1, 2024 through June 30, 2025, in an amount not to exceed Forty Thousand, Eight Hundred Sixty-Six Dollars (\$40,866.00).

b) IN2GREAT Contract Amendment – To approve the contract amendment with In2Great for leadership development services at a cost not to exceed Fifty-Four Thousand (\$54,000.00) Dollars.

c) Aspiring Hands, Inc. Contract Amendment – To approve an Individual Budget Service Agreement Amendment with Aspiring Hands, Inc. for B.T., effective November 15, 2023 through November 14, 2024, in an amount not to exceed Thirty-One Thousand, Eight Hundred Forty-Four Dollars and Thirty-Nine Cents (\$31,844.39).

4. Policy Amendments

a) To approve the amendments to Policy 3-2.6, Staff, Volunteers and Visitors: Workplace Violence Prevention.

- b) Policy 3-6, Sick Leave Donation Program – Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.
 - c) Policy 3-7, Mobile Workforce – Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.
- 5. RFP Changing Trailer – To award the bid for a disability restroom trailer to Montondo Trailers at a cost not to exceed One Hundred Five Thousand, Seven Hundred Fifty-Eight Dollars (\$105,758.00).
 - 6. LLC-Training Center A/V Project – To select the proposal from iVideo to update the A/V equipment in the Training Center in an amount not to exceed Seventy Thousand, Two Dollars and Thirty Cents (\$70,002.30).
 - 7. Preferred Properties, Inc. Board Reappointment – To approve the reappointment of Ms. Jennifer Cox to the Preferred Properties, Inc. Board of Directors, for a three-year term effective July 1, 2022 through June 30, 2025.
 - 8. Approval of New Position – To approve the following position: Maintenance Supervisor.

B. Topics Requiring Board Discussion:

- 1. Finance Report **(Board Motion)**

Steve Tucker, Director of Finance, highlighted the financials for May 2024.

After discussion, Ms. Tyler-Folsom made a motion to approve the Financial Reports for May 2024. Seconded by Ms. Willis. Motion carried unanimously.
- 2. Resolutions and Vouchers **(Board Motion)**

Payment schedules for May 2024 stand as submitted. Ms. Willis made a motion to approve the payment schedules for May 2024. Seconded by Ms. DeSloover. Motion carried unanimously.
- 3. Amendments for Policy 3-6, Sick Leave Donation Program and Policy 3-7, Mobile Workforce

Ms. Willis made a motion to defer these two policy amendments to the August Board meeting to allow for further study. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

III. Presentation: Strategic Plan

Superintendent Myerholtz indicated that the draft Strategic Plan was developed with the assistance of Mr. Steve Long, Director of Operations at MEORC. Mr. Long facilitated a two-day Strategic Planning event in May with the Strategic Plan Workgroup. The Workgroup was comprised of individuals served, community members, providers, interdepartmental staff and a Board member.

Superintendent Myerholtz then introduced Mr. Long who joined the meeting virtually. He highlighted the last page of the Strategic Plan, the “Strategy Map.” This is the one page document which summarizes the Strategic Plan and helps identify the most important things that the County Board is going to be working on. The map is read from bottom to top or similar to how you build a house, the foundation is the most important. The organization is built on its values: “Excellence, Respect, Innovation, Always Improving.” A new vision statement was created as well, “ One Board. One Community. All in.”

Mr. Long will be working with the County Board’s Implementation Team to help develop action plans for each of the initiatives. The Implementation Team will prioritize the initiatives, develop action plans as well as collect data throughout the year and submit quarterly progress reports to the Board and the workforce. They will also provide an annual report to show performance on the implementation of the Strategic Plan.

Superintendent Myerholtz indicated if approved tonight, the implementation phase will begin on July 1st. She assured the Board that they will receive quarterly updates and gladly would provide monthly updates if preferred.

After much discussion, Mr. Volk made a motion to approve the Strategic Plan Direction as outlined in the Strategy Map as presented at the June 24, 2024 Board meeting. Seconded by Mr. Axe. Ms. Willis abstained. Motion carried.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Myerholtz highlighted the May 2024 Management Letter.
- B. Statistics/Metrics: May 2024 figures were provided in the Metrics Report dated June 18, 2024.

C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director report for May 2024 was provided by Ms. Cheryl Wilson.

As the housing liaison, Ms. Willis indicated that she met with Ms. Wilson and Superintendent Myerholtz regarding some questions she had. Once the information is gathered it will be shared with the Board.

Mr. Volk indicated that Preferred Properties will provide their annual presentation at a future Board meeting.

D. Supplemental Reports:

1. Family and Advocate Forum Summary: A summary of the June 11th, 2024 Family and Advocate Forum held in-person at 9:30 a.m. at the Larc Lane Center was provided.

2. MUI Unit Report: A status of May 2024 MUI unit activities was provided. There were 99 MUIs filed in May 2024.

Ms. Sarah Diesch, Director of Provider Supports, indicated she has received the final draft of the revised MUI rule. Once the MUI rule is officially finalized, she will provide the mandated annual MUI rule training.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated June 24, 2024 prepared by Mr. Brad King, Attorney.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no service contracts for Board review this month.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Public Auction: Saturday, June 29, 2024
10:00 a.m. – Administration Building, 1154 Larc Lane

- B. Independence Day Holiday-Facilities Closed: Thursday, July 4, 2024
- C. SALUTE Storytellers: Saturday, July 13, 2024
3:00 p.m.-6:00 p.m. - Toledo Museum of Art – Glass Pavilion
- D. CommUNITY Film Fest: Sunday, August 18, 2024
2:00 p.m.-5:00 p.m. - Maumee Indoor Theater
- E. LCBDD Board Meeting: Monday, August 26, 2024
5:30 p.m. – Larc Lane Center-Training Center
- F. Family Fun Day: Sunday, September 15, 2024 @ Larc Lane Center Campus

VIII. Executive Session:

Ms. Tyler-Folsom made a motion to go into Executive Session at 7:07 p.m. to discuss Pending Litigation with the Attorney and Client Matters Required to be kept Confidential by Federal or State Law. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

- Mr. Bill Axe voted - yes
- Ms. Megan DeSloover voted - yes
- Dr. Eileen Quinn voted - yes
- Mr. Conor Smenner voted - yes
- Ms. Cheryl Tyler-Folsom voted - yes
- Mr. Ron Volk voted - yes
- Ms. Linnie Willis voted - yes

Motion by Mr. Volk to return to regular session at 8:16 p.m. following discussion of the above. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

- Mr. Bill Axe voted - yes
- Ms. Megan DeSloover voted - yes
- Dr. Eileen Quinn voted - yes
- Mr. Conor Smenner voted - yes
- Ms. Cheryl Tyler-Folsom voted - yes
- Mr. Ron Volk voted - yes
- Ms. Linnie Willis voted - yes

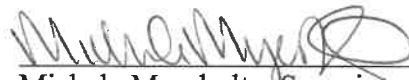
IX. New Business:

- A. Mr. Volk made a motion to approve the policy amendment to 3-7 Mobile Workforce as presented on June 24, 2024 [Section II.A.4.c)]. Seconded by Ms. Willis. Motion carried unanimously.

X. Adjournment:

Mr. Volk thanked everyone for attending tonight's meeting. Mr. Volk made a motion to adjourn at 8:18 p.m. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

Respectfully submitted,



Michele Myerholtz, Superintendent

Attest:



Bill Axe, Recording Secretary

Approved by:



Ron C. Volk, President