

Lucas County Board of Developmental Disabilities

January 22, 2024

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided
Mr. Bill Axe, Ms. Megan DeSloover, Dr. Eileen Quinn, Mr. Conor Smenner, Ms. Cheryl Tyler-Folsom and Ms. Linnie Willis

Members Absent: N/A

I. Call to Order/Welcome:

Ms. Mary Anne Burns, Legal Counsel, administered the Oath of Office to Board Members. She thanked Board Members for their commitment and service. Mr. Ron Volk, President, thanked Ms. Burns for administering the Oath of Office.

Mr. Volk, called the meeting to order at 5:33 p.m. Following roll call, Mr. Volk welcomed everyone.

Mr. Volk indicated that the January Special Recognition has been deferred to next month as the individual was unable to attend tonight's meeting.

Mr. Volk then opened the floor for public comments. There were no public comments.

II. Action Items:

A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated January 22, 2024 as submitted. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

1. December 18, 2023 Board Meeting Minutes:

To approve the December 18, 2023 Board Meeting Minutes as submitted.

2. Correspondence:

- a) December 19, 2023 Correspondence to First Christian Church of Sylvania
- b) January 11, 2024 Correspondence to Patrick Johnson, Greater Toledo Community Foundation

3. Service Contracts:

- a) Dynamic Pathways: To approve an agreement with Dynamic Pathways from September 1, 2023 through January 1, 2025 at a cost not to exceed Fifty-Five Thousand Dollars (\$55,000.00).

4. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of December 18, 2023.

5. LCBDD Board Member Code of Ethics

To approve the “Code of Ethics for the Lucas County Board of Developmental Disabilities.”

6. Reserve Fund Transfer

To approve a transfer of an amount not to exceed \$3,386,800 from the LCBDD General Fund to the LCBDD Reserve Fund to maintain compliance with ORC Section 5705.222(C) regarding the maximum Reserve Fund balance.

B. Topics Requiring Board Discussion:

1. Election of Officers **(Board Motion)**

At this time, Ms. DeSloover made a motion to approve the slate of officers as recommended by the Nominating Committee for 2024 as follows:

President: Mr. Ron Volk
Vice-President: Mrs. Cheryl Tyler-Folsom
Recording Secretary: Mr. Bill Axe

Seconded by Dr. Quinn. Motion carried unanimously.

2. Appointment of Ethics Council **(Board Motion)**

After discussion, Mr Volk made a motion to appoint to the Board's Ethics Council for 2024: Mr. Bill Axe, Ms. Cheryl Tyler-Folsom and Ms. Megan DeSloover. Seconded by Mr. Axe. Motion carried unanimously.

3. Finance Report **(Board Motion)**

Ms. Angie Ruiz, Fiscal Manager, highlighted the financials for December 2023.

After discussion, Ms. Tyler-Folsom made a motion to approve the Financial Report for December 2023. Seconded by Mr. Axe. Motion carried unanimously.

4. Resolutions and Vouchers **(Board Motion)**

Payment schedule for December 2023 stands as submitted. Ms. Willis made a motion to approve the payment schedule for December 2023. Seconded by Mr. Volk. Motion carried unanimously.

III. Presentation:

There is no formal presentation this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Interim Superintendent Myerholtz highlighted the December 2023 Management Letter.

B. Statistics/Metrics: December 2023 figures were provided in the Metrics Report dated January 18, 2024.

C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director report for December 2023 was provided by Ms. Cheryl Wilson.

As the Housing Liaison, Ms. Willis would like to have some discussion with Preferred Properties staff regarding the housing situation.

Mr. Volk wants housing to be an annual presentation for the Board.

Mr. Volk also commented that DoDD Director Hauck just sent out suggested annual training topics for County Board members.

D. Supplemental Reports:

1. MUI Unit Report: A status of December 2023 MUI unit activities was provided. There were 75 MUIs filed in December 2023.
2. Community Travel Safety (Annual Report): The annual Community Travel Training report for 2023 was provided.
3. EEO Report (Annual Report): The 2023 Annual Affirmative Action Report was provided. There is no under-representation for all minorities and women in 2023 as noted in the report dated January 22, 2024. More metrics information forthcoming in the Spring.

Ms. Willis asked how much of this information is used in recruiting? Ms. Brooke Sefton, Director of Human Resources, indicated that Human Resources is creating a recruitment strategy and in that strategy will be EEO data.

4. Human Rights Committee (Annual Report): The annual Human Rights Committee Report for 2023 is deferred to next month.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated January 22, 2024 by Mr. Brad King, Attorney.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no service contracts for Board review this month.
- D. Annual Board Meeting: The Annual Board meeting has been scheduled on Monday, April 22, 2024 at 6:00 p.m. Mr. Volk reminded Board members to give some thought to individuals or organizations to be recognized as Community Partners. Please get this information to Interim Superintendent Myerholtz.
- E. Workforce Sustainability Incentive Program (Final Report): The 2023 Workforce Sustainability Incentive Program final report was provided.
- F. Guardianship Services Board (Quarterly Update): The 2023 4th Quarter update was provided by Ms. Carol Conlan, Executive Director for the Lucas County Guardianship Services Board.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

A. Presidents' Day Holiday (Facilities Closed): Monday, February 19, 2024

Mr. Nabil Shaheen, Community Outreach and Communications Manager, shared that the Board is hosting a Community Film Event on Saturday, February 17th at 1:00 p.m. at the Maumee Theatre.

B. Board Inservice-Finances: Monday, February 26, 2024
4:30 p.m. – LLC-Checker Conference Room

C. LCBDD Board Meeting: Monday, February 26, 2024
5:45 p.m. – LLC-Training Center

D. LCBDD Annual Meeting: Monday, April 24, 2023
6:00 p.m. – LLC-Training Center

VIII. Executive Session:

Ms. Tyler-Folsom made a motion to go into Executive Session at 6:00 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, Collective Bargaining, Employee Compensation and Employment of Public Employee. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Motion by Ms. Tyler-Folsom to return to regular session at 8:03 p.m. following discussion of the above. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted – yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

IX. New Business:

- A. Mr. Volk made a motion to approve Management Salary Adjustments as outlined in the January 22, 2024 memorandum. Seconded by Mr. Axe. Motion carried unanimously
- B. The Ethics Council convened immediately after the Board meeting.

X. Adjournment:

Motion by Ms. Tyler-Folsom to adjourn at 8:05 p.m. Seconded by Ms. DeSlover. Motion carried unanimously.

Respectfully submitted,




Michele Myerholtz, Interim Superintendent

Attest:



Bill Axe, Recording Secretary

Approved by:



Ron C. Volk, President