

Lucas County Board of Developmental Disabilities

February 26, 2024

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Ms. Cheryl Tyler-Folsom, Vice-President, presided
Mr. Bill Axe, Ms. Megan DeSloover, Dr. Eileen
Quinn, Mr. Conor Smenner and Ms. Linnie Willis

Member Present (virtually): Mr. Ron Volk

Members Absent: None

I. Call to Order/Welcome:

Ms. Cheryl Tyler-Folsom, Vice-President, called the meeting to order at 5:35 p.m. Following roll call, Ms. Tyler-Folsom welcomed everyone.

During the presentation of Special Recognition Awards, the Board recognized:

- A. LaToya Brown with the All Strikes Lanes, with the Special Recognition Award for February 2024. Ms. Lakeila Carter, business partner of All Strikes Lanes, was unable to attend.
- B. Diane Harrah, Physical Therapist, as the Staff Person of the Month for January, 2024. Ms. Harrah was in attendance to receive her award.
- C. Kristin Vescelius, as the Staff Person of the Month for February, 2024. Ms. Vescelius was in attendance to receive her award.

Ms. Tyler-Folsom then opened the floor for public comments. There were no public comments.

II. Action Items:

A. Consent Agenda:

Ms. Tyler-Folsom opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated February 26, 2024 as submitted. Seconded by Ms. DeSloover. Motion carried unanimously by roll call vote:

- Mr. Bill Axe voted - yes
- Ms. Megan DeSloover voted - yes
- Dr. Eileen Quinn voted - yes
- Mr. Conor Smenner voted - yes
- Ms. Cheryl Tyler-Folsom voted - yes
- Mr. Ron Volk voted - yes
- Ms. Linnie Willis voted – yes

1. Board Meeting Minutes:

To approve the following Board Meeting minutes as submitted:

- a) January 22, 2024 Board Meeting Minutes
- b) January 27, 2024 Special Board Meeting Minutes

2. Correspondence:

To approve the following correspondence as submitted:

- a) January 24, 2024 Correspondence to Rosalyn Clemens, City of Toledo

3. Service Contracts:

- a) JAYRAMON LLC: To award a one-year contract to JAYRAMON LLC effective April 1, 2024 through March 31, 2025 for workforce training on DEI-related topics, customer service and consultation not to exceed Forty-Eight Thousand, Two Hundred Dollars (\$48,200.00).
- b) Summer Program Grants: To approve agreements for summer program services, effective March 1, 2024 through September 30, 2024, as follows:

Metroparks Toledo	\$35,840.00
Toledo Zoo	\$47,283.00
YMCA	\$56,025.00

4. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of January.

5. Policy Amendments

To approve the amendments to Policy and Procedure 1-7 Establishment of Individual Budgets.

6. LLC Carpet Replacement Bids

To award a contract to Riley's Carpet & Flooring for the Replacement of Carpet in designated areas at Larc Lane Center at a total cost not to exceed Thirty-One Thousand, Two Hundred Dollars (\$31,200.00).

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Ms. Angelica Ruiz, Fiscal Manager, highlighted the financials for January 2024.

After discussion, Mr. Axe made a motion to approve the Financial Report for January 2024. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

- Mr. Bill Axe voted - yes
- Ms. Megan DeSloover voted - yes
- Dr. Eileen Quinn voted - yes
- Mr. Conor Smenner voted - yes
- Ms. Cheryl Tyler-Folsom voted - yes
- Mr. Ron Volk voted - yes
- Ms. Linnie Willis voted – yes

2. Resolutions and Vouchers **(Board Motion)**

Payment schedule for January 2024 stands as submitted. Ms. Willis made a motion to approve the payment schedule for January 2024. Seconded by Mr. Smenner. Motion carried unanimously by roll call vote:

- Mr. Bill Axe voted - yes
- Ms. Megan DeSloover voted - yes
- Dr. Eileen Quinn voted - yes
- Mr. Conor Smenner voted - yes
- Ms. Cheryl Tyler-Folsom voted - yes
- Mr. Ron Volk voted - yes
- Ms. Linnie Willis voted – yes

III. Presentation:

There is no formal presentation this month.

IV. Program Priorities and Goals Update:

- A. Management Letter: Interim Superintendent Myerholtz highlighted the January 2024 Management Letter.
- B. Statistics/Metrics: January 2024 figures were provided in the Metrics Report dated February 21, 2024. Special Olympics metrics will be provided in this section going forward.
- C. Provider Community:
 - 1. Preferred Properties, Inc.: The Executive Director report for January 2024 was provided by Ms. Cheryl Wilson.
- D. Supplemental Reports:
 - 1. MUI Unit Report: A status of January 2024 MUI unit activities was provided. There were 71 MUIs filed in January 2024.
 - 2. Human Rights Committee (Annual Report): The annual Human Rights Committee Report for 2023 was provided.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated February 26, 2024 prepared by Mr. Brad King, Attorney.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no service contracts for Board review this month.
- D. Board Membership Profile: Interim Superintendent Myerholtz profiled Board member tenure status in a memorandum dated February 22, 2024.
- E. Board Member Liaisons: With input from the Board, Interim Superintendent Myerholtz provided 2024 liaison assignments.
- F. Annual Board Meeting: The proposed agenda for the Annual Board meeting on Monday, April 22, 2024 at 6:00 p.m. was presented to the Board.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Maumee City Council Proclamation: Monday, March 4, 2024
6:15 p.m. – 400 Conant St, Maumee
- B. Village of Ottawa Hills Proclamation: Monday, March 4, 2024
7:00 p.m. – 2125 Richard Rd, Ottawa Hills
- C. Lucas County Commissioners Proclamation: Tuesday, March 5, 2024
11:00 a.m. - One Government Center
- D. DD Awareness & Advocacy Day: Tuesday, March 12, 2024
10:00 a.m. – Ohio Statehouse Atrium
- E. Inclusion Resource Fair: Wednesday, March 13, 2024
5:30 p.m. – 7:30 p.m. – St. Luke’s Auditorium
- F. Josina Lott Awards/Inservice Day: Friday, March 22, 2024
9:00 a.m. – 1:00 p.m. – The Pinnacle
- G. LCBDD Board Meeting: Monday, March 25, 2024
5:30 p.m. – LLC-Training Center
- H. Spring Holiday-Facilities Closed: Friday, March 29, 2024
- I. LCBDD Annual Meeting: Monday, April 22, 2024
6:00 p.m. – LLC-Training Center

Interim Superintendent shared that there is no event on Sunday, March 10th.

VIII. Executive Session:

Mr. Volk made a motion to go into Executive Session at 6:00 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, Employment of a Public Employee and Employment Compensation. Seconded by Ms. Willis. Motion carried unanimously by roll call vote:

- Mr. Bill Axe voted - yes
- Ms. Megan DeSloover voted - yes
- Dr. Eileen Quinn voted - yes
- Mr. Conor Smenner voted – yes
- Ms. Cheryl Tyler-Folsom voted - yes
- Mr. Ron Volk voted - yes
- Ms. Linnie Willis voted - yes

Motion by Ms. DeSloover to return to regular session at 6:47 p.m. following discussion of the above. Seconded by Mr. Axe. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

IX. New Business:

A. Motion by Ms. Tyler-Folsom to approve a lump sum payment to Angie Ruiz for going above and beyond for Three Thousand Dollars (\$3,000.00). Seconded by Mr. Axe. Motion carried by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted – no

B. Motion by Ms. Tyler-Folsom to approve the Superintendent Contract effective March 1, 2024 through February 28, 2026. Seconded by Ms. DeSloover. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted – yes

C. Motion by Ms. Tyler-Folsom to authorize the employment of Michele Myerholtz as Superintendent of the Lucas County Board of Developmental Disabilities effective March 1, 2024 through February 28, 2026. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes

Ms. Cheryl Tyler-Folsom voted - yes

Mr. Ron Volk voted - yes

Ms. Linnie Willis voted - yes

X. Adjournment:

Ms. Tyler-Folsom thanked everyone for attending tonight's meeting. Mr. Axe made a motion to adjourn at 6:49 p.m. Seconded by Ms. DeSloover. Motion carried unanimously.

Respectfully submitted,



Michele Myerholtz, Interim Superintendent

Attest:



Bill Axe, Recording Secretary

Approved by:



Cheryl Tyler-Folsom, Vice President