

Lucas County Board of Developmental Disabilities

October 23, 2023

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided
Mr. Bill Axe, Ms. Megan DeSloover, Dr. Eileen
Quinn and Mr. Conor Smenner

Member Absent: Ms. Cheryl Tyler-Folsom and Ms. Linnie Willis

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 5:36 p.m. Following roll call, the Board excused the absences of Ms. Tyler-Folsom and Ms. Willis. Mr. Volk then welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

- A. George Woodget, retiree with 30 years of service. Mr. Woodget was in attendance to accept his award.
- B. MemoryLane Care Services staff: Salli Bollin and Lyndi Wyrstek with the October 2023 Special Recognition Award. Both were in attendance to accept their awards.
- C. Emmett Campos, Service and Support Specialist, as the October 2023 Staff Person of the Month. Mr. Campos was in attendance to accept his award.

Mr. Volk then opened the floor for public comments. Mr. Anwar Christian addressed the Board.

II. Board Action Items:

- A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Mr. Volk requested that topic II.A.6. 2024 Budget be removed from the Consent Agenda.

After hearing no additional topics be removed from the Consent Agenda, Mr. Volk made a motion to approve the Consent Agenda dated October 23, 2023 as amended. Seconded by Ms. DeSloover. Motion carried unanimously.

1. September 25, 2023 Board Meeting Minutes

To approve the September 25, 2023 Board Meeting Minutes as submitted.

2. No Correspondence

There is no correspondence this month.

3. Contracts

a) Mid-East Ohio Regional Council of Governments (MEORC) – To award a 3-year contract to MEORC for consulting services to assist in the Board’s strategic planning process and in the development of a strategic plan starting January 1, 2024 at a cost not to exceed Ten Thousand Dollars (\$10,000.00) per year for a total cost not to exceed Thirty Thousand Dollars (\$30,000.00).

4. Policy Amendments

To approve policy amendments to Policies 1-3 Board Meetings, 2-4.1 Use of Facilities, and 2-4.3 Electronic Communication Systems as referenced in memo dated October 11, 2023.

5. 2024 Program Calendar

To adopt the twelve (12) month 2024 Lucas County Board of Developmental Disabilities Program Calendar.

6. 2024 Budget

Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

7. Lobby Renovations Bid

To award a contract to Comte Construction for Lobby Renovations at a cost not to exceed One Hundred Seven Thousand Dollars (\$107,000.00).

8. Children’s Playground Bid

To award a contract to Midstates Recreation for the Handicap Accessible Playground for Children at a total cost not to exceed Two Hundred Forty-Two Thousand, One Hundred Fifty-One Dollars (\$242,151.00).

B. Topics Requiring Board Discussion:

1. Finance Reports **(Board Motion)**

Ms. Angie Ruiz, Fiscal Manager, highlighted the Financial report for September, 2023. After discussion, Mr. Axe made a motion to approve the Financial report for September 2023. Seconded by Ms. DeSloover. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Ms. Ruiz indicated that the payment schedule for September 2023 stands as submitted. Dr. Quinn made a motion to approve the payment schedule for September 2023. Seconded by Mr. Smenner. Motion carried unanimously.

3. 2024 Budget **(Board Motion)**

Mr. Volk asked for some clarification on the updates included in the proposed 2024 budget memo.

After discussion, Ms. DeSloover made a motion approve the 2024 General Fund budgeted revenue of \$53,555,200; General Fund budgeted expenditures of \$61,204,056; and Donations Fund revenue and expenditures of \$100,000.00. Seconded by Mr. Axe. Motion carried unanimously.

III. Presentation:

Ms. Lori Balogh, Community Inclusion and Employment Manager, presented on the success of the most recent CommUNITY Film Festival held on August 20th, 2023 at the Maumee Indoor Theatre. Ms. Balogh thanked the Board for their continued support of this community event.

IV. Program Priorities and Goals Update:

A. Management Letter: Interim Superintendent Myerholtz highlighted the Management Letter for September 2023.

The bid for Lobby Renovations at LLC and the Administration Building was just approved; therefore, the project should begin soon.

B. Statistics/Metrics: September 2023 figures were provided in the Metrics Report dated October 19, 2023.

C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director report for September 2023 was provided by Ms. Cheryl Wilson. The report stands as submitted.

D. Supplemental Reports:

1. MUI Unit Reports – A status of September 2023 MUI unit activities was provided. There were 86 MUIs filed in September 2023. Ms. Sarah Diesch, Director of Provider Supports, indicated that they are starting to see COVID consults again. She shared that there has been an increase in people calling the DoDD hotline rather than our hotline.

Five of the eight DoDD hotline calls were not client based, rather they were from unhappy provider staff who were let go from their respective provider agencies.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.

- B. Legislative Update: A status of legislative activities was provided in a memorandum dated October 23, 2023 prepared by Mr. Bradley King, Attorney.

Mr. King shared that as a result of H.B. 33, the Competitive Bidding Threshold amount has increased to \$75,000.00.

- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no service contracts for Board review this month.

- D. Nominating Committee (appointment of): Mr. Axe and Dr. Quinn volunteered to serve on the Nominating Committee.

- E. OACB Resolutions/Annual Delegate Assembly: The 2023 Annual Convention will be held in-person at the Hilton Columbus at Easton on Wednesday, November 29th thru Friday, December 1st, 2023. Additionally, there will be eight hybrid breakout sessions throughout the event for those who are unable to attend in person.

This year's Delegate Assembly will be held the evening of Wednesday, November 29th. There were no delegate resolutions submitted prior to the deadline; however, delegate resolutions can be brought before the Delegate Assembly for consideration with a 2/3 vote of the delegates present.

If there are any Board members who would like to attend any part of the Convention, please contact Rebecca Woody.

Mr. Volk made a motion to nominate Interim Superintendent Michele Myerholtz to serve as the Lucas County Board of Developmental Disabilities delegate at the Delegate Assembly scheduled on Wednesday, November 29th, 2023. Seconded by Dr. Quinn. Motion carried unanimously.

- F. 2024 Action Plan (Draft): The draft 2024 Action Plan was presented to the Board for review/comment. Please forward any comments to Mr. Nabil Shaheen, Public Information Manager, before the next Board meeting. A public hearing on this plan is scheduled on Tuesday, November 7th, 2023 at 9:30 a.m. in person and via Zoom platform where public input will be solicited.

Dr. Quinn commented that she loves the idea of focusing on programming for young kids. In the spirit of inclusion, she would love for us to link with programs already out in the community for our toddlers e.g., soccer, etc.

- G. Guardianship Services Board – Quarterly Update: The 2023 3rd Quarter update was provided by Ms. Carol Conlan, Executive Director for the Lucas County Guardianship Services Board.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Tuesday, November 7, 2023 – General Election Day
- B. Tuesday, November 7, 2023 – Family & Advocate Forum/Public Hearing
9:30 a.m. – Hybrid: LLC – Training Center and Zoom
- C. Tuesday, November 14th thru Thursday, November 16, 2023 – Accreditation Review
- D. Thursday, November 23rd and Friday, November 24th – Thanksgiving Holiday:
Facilities Closed
- E. Monday, November 27, 2023 – LCBDD Board Meeting
5:30 p.m. – LLC – Training Center
- F. Monday, December 18, 2023 – LCBDD Board Meeting
5:30 p.m. – LLC – Training Center

VIII. Executive Session:

Mr. Volk made a motion to go into Executive Session at 6:25 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, Collective Bargaining, Employee Compensation and Employment of Public Employee. Seconded by Ms. DeSloover. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom - absent
Mr. Ron Volk voted - yes
Ms. Linnie Willis - absent

Motion by Mr. Axe to return to regular session at 8:12 p.m. following discussion of the above. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom - absent
Mr. Ron Volk voted - yes
Ms. Linnie Willis - absent

IX. New Business:

- A. The Ethics Council convened immediately after the Board meeting.
- B. There was no action taken from Executive Session.

X. Adjournment:

Mr. Volk thanked everyone for attending tonight's Board meeting. Motion by Mr. Volk to adjourn at 8:13 p.m. Seconded by Ms. DeSloover. Motion carried unanimously.

Respectfully submitted,



Michele Myerholtz, Interim Superintendent



Bill Axe, Recording Secretary

Attest:

Approved by:



Ron C. Volk, President

