

Lucas County Board of Developmental Disabilities

May 22, 2023

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided
Mr. Bill Axe, Ms. Megan DeSloover, Dr. Eileen
Quinn, Mr. Conor Smenner, Ms. Cheryl Tyler-
Folsom and Ms. Linnie Willis

Member Absent: N/A

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 5:35 p.m. Following roll call, Mr. Volk welcomed everyone.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Roshonda Woodley, CEO from A Good Life Residential Services, with the May 2023 Special Recognition Award. Ms. Woodley was in attendance to accept the award.
- B. Renee Chamberlain and Melanie Nelson, Early Intervention Developmental Specialists, as the May 2023 Staff Persons of the Month. Ms. Chamberlain and Ms. Nelson were in attendance to accept their awards.

Mr. Volk then opened the floor for public comments. Mr. Anwar Christian addressed the Board.

II. Board Action Items:

A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Mr. Volk requested that topic II.A.1. April Annual Meeting Minutes and Ms. Willis requested that topic II.A.8. Purchase of Van be removed from the Consent Agenda.

After hearing no additional topics be removed from the Consent Agenda, Ms. Tyler-Folsom made a motion to approve the Consent Agenda dated May 22, 2023 as amended. Seconded by Mr. Axe. Motion carried unanimously.

1. April 24, 2023 Board Meeting Minutes

Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

2. No Correspondence

There is no correspondence this month.

3. Limited Employment Contracts

There are no limited employment contracts for renewal this month.

4. Contracts:

There are no contracts requiring Board action this month.

5. Annual Report to the Community

To approve for publication the 2022 Annual Report to the Community.

6. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of April 24, 2023.

7. TARTA/TARPS

To approve an expenditure to TARTA in an amount not to exceed Two Hundred Ten Thousand Dollars (\$210,000.00) from the General Fund, Community Support Department, for making payments from May 22, 2023 to December 31, 2023 for any invoices received regarding the purchase of monthly passes or individual ride vouchers for individuals served by LCBDD.

8. Purchase of Van

Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

B. Topics Requiring Board Discussion:

1. Finance Report

(Board Motion)

Mr. Richard Jackson, Director of Business Operations, highlighted the financials for March and April 2023.

Mr. Jackson indicated that we will be receiving two Cost Report settlements this year. We anticipate the 2020 Cost Report Settlement in July 2023 and the 2021 Cost Report Settlement before the end of the year.

After discussion, Ms. Tyler-Folsom made a motion to approve the Financial Reports for March and April 2023. Seconded by Mr. Axe. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedules for March and April 2023 stand as submitted.

Mr. Jackson noted there are two staff identified on the March payment schedule as having large amounts paid to them. The two staff were the first recipients of the Procurement and Travel cards at the County Board. Staff with Procurement and Travel cards must complete expenditure reports in the Oracle system similar to the mileage reimbursement process. The county uses that area of the Oracle system to reconcile the payments. Mr. Jackson wants to assure the Board that the payments were made to the staff person's procurement card, not directly to the staff person.

Ms. Willis made a motion to approve the payment schedules for March and April 2023. Seconded by Dr. Quinn. Motion carried unanimously.

3. April 24, 2023 Annual Meeting Minutes **(Board Motion)**

Mr. Volk had a correction to make on the minutes. Ms. Tyler-Folsom was noted as being absent. Ms. Tyler-Folsom would like to revise the minutes to reflect she was present; however, became ill and had to leave.

After discussion, Ms. Willis made a motion to approve the April 24, 2023 Annual Meeting minutes as amended. Seconded by Ms. DeSloover. Motion carried unanimously.

4. Purchase of Van **(Board Motion)**

Ms. Willis wants to make sure we are getting the lowest best price as well as best deal. Do we know the mileage on the vehicle? Ms. Lori Balogh, Community Inclusion and Employment Manager, indicated that the van was taken to Tireman and a diagnostic inspection was conducted. There are 46K miles on the van. The back seats can be taken out which allows for more equipment storage than what we currently have.

After discussion, Ms. Willis made a motion to approve the purchase of the 2020 15-passenger van from Go-Key Rentals for Forty-Two Thousand,

Ninety Dollars (\$42,090.00). Seconded by Ms. DeSloover. Motion carried unanimously.

III. Presentation:

There is no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

- A. Management Letter: Interim Superintendent Michele Myerholtz highlighted the Management Letter for March and April 2023.
- B. Statistics/Metrics: March and April 2023 figures were provided in the Metrics Report dated May 17, 2023.
- C. Provider Community:
 - 1. Preferred Properties, Inc.: The Executive Director reports for March and April 2023 were provided by Ms. Cheryl Wilson.
- D. Supplemental Reports:
 - 1. MUI Unit Report – A status of March and April 2023 MUI unit activities were provided. There were 69 MUIs filed in March and 80 MUIs filed in April 2023.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: Ms. Tyler-Folsom commented that she's glad to see that there are no employees on the MUI reports.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated May 22, 2023 prepared by Mr. Bradley King, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the one contract in this section will be presented to the Board for approval at the June Board meeting.
- D. Workforce Sustainability Incentive Program (Status Report): A status report of the Workforce Sustainability Incentive Program was provided by Interim Superintendent Myerholtz dated May 17, 2023.

Interim Superintendent Myerholtz indicated that the program has helped 24-27 agency providers since the start of the year. She spoke with the Executive Committee about the success of the program as well as how much the providers

appreciate the assistance. Interim Superintendent Myerholtz wants to make sure that the full Board is in support of continuing with the program. This is a good use of Board funds. Right now, we may be looking at spending up to \$3 million on the program if we keep going with the program as is with no restrictions.

The consensus of the Board was to continue support of the program without any restrictions.

Mr. Axe asked if our employees are working the same, more or less number of hours since the WSIP initiative went into effect. Interim Superintendent Myerholtz indicated that the chart provided this month includes the number of Board staff working as DSPs; however, the largest amount of money is going to the providers not County Board employees. Interim Superintendent Myerholtz will follow-up on the specifics related to costs year-to-date of our employees working as DSPs.

The Board wants to ensure that WSIP employee participants are able to meet their regular work responsibilities.

Mr. Axe would like to see the WSIP committee continue to meet monthly. Mr. Volk commented that he wants to make sure that the money gets to where it is needed.

Dr. Quinn asked, "Once the agency provider takes advantage of the program do they tend to stay in it?" Interim Superintendent indicated for the most part the providers are participating on a monthly basis.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Monday, May 29, 2023: Memorial Holiday – Facilities Closed
- B. Tuesday, June 13, 2023: Family & Advocate Forum @ 9:30 a.m. - hybrid
- C. Monday, June 19, 2023: Juneteenth Holiday – Facilities Closed
- D. Monday, June 26, 2023: LCBDD Board Meeting @ 5:30 p.m.
- E. Monday, August 28, 2023: LCBDD Board Meeting @ 5:30 p.m.

VIII. Executive Session:

Ms. Tyler-Folsom made a motion to go into Executive Session at 6:32 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, Collective Bargaining, and Employment of Public Employee. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Motion by Ms. Willis to return to regular session at 8:33 p.m. following discussion of the above. Seconded by Ms. Tyler-Folsom. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

IX. New Business:

- A. There was no action taken from the Executive Session.
- B. The Ethics Council convened immediately after the Board meeting.

X. Adjournment:

Mr. Volk thanked everyone for attending tonight's Board meeting. Motion by Mr. Axe to adjourn at 8:34 p.m. Seconded by Mr. Volk. Motion carried unanimously.

Respectfully submitted,




Michele Myerholtz, Interim Superintendent



Bill Axe, Recording Secretary

Attest:

A handwritten signature in black ink that reads "Ronald C. Volk". The signature is written in a cursive style and is positioned above a horizontal line.

Approved by:

Ron C. Volk, President

