

Lucas County Board of Developmental Disabilities

February 27, 2023

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Bill Axe, Secretary, presided
Ms. Megan DeSloover, Dr. Eileen Quinn, Mr.
Conor Smenner and Ms. Linnie Willis

Members Absent: Mr. Ron Volk and Ms. Cheryl Tyler-Folsom

I. Call to Order/Welcome:

Mr. Axe, called the meeting to order at 5:34 p.m. Following roll call, the Board excused the absences of Mr. Ron Volk and Ms. Cheryl Tyler-Folsom.

Mr. Axe then introduced and welcomed new Board Member, Mr. Conor Smenner.

Ms. Mary Anne Burns, Legal Counsel, administered the Oath of Office to Mr. Smenner. Mr. Axe, thanked Ms. Burns for administering the Oath of Office.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Joe Stanford, Attorney with the Legal Aid of Western Ohio, with the Special Recognition Award for January, 2023. Mr. Stanford was in attendance to accept his award.
- B. Alex Huffaker from TARTA with the Special Recognition Award for February, 2023. Mr. Huffaker was in attendance to accept his award.
- C. Pat York, retiree with 30 years of service. Ms. York was in attendance to receive her award.

Several retirees were also recognized; however, they were unable to attend: Stephen Mortemore, Julie O'Hair, and Melissa Russell. Their plaques will be forwarded to them.

- D. Heather McVay, Service and Support Administration Coordinator, as the Staff Person of the Month for February, 2023. Ms. McVay was in attendance to receive her award.

Mr. Axe then opened the floor for public comments. There were no public comments.

II. Action Items:

A. Consent Agenda:

Mr. Axe opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated February 27, 2023 as submitted. Seconded by Ms. DeSloover. Motion carried unanimously.

1. January 23, 2023 Board Meeting Minutes:

To approve the January 23, 2023 Board Meeting Minutes as submitted.

2. No Correspondence

There was no correspondence.

3. Limited Employment Contracts

To approve the following limited contract:

Rebecca Woody, Executive Administrative Assistant, 3/11/23 to 3/10/25

4. Service Contracts:

a) Clearwater COG Addendum – To approve the contract amendment with the Clearwater COG for RN services at a cost not to exceed Forty-Two Thousand, Five Hundred Dollars (\$42,500.00).

5. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of January 23, 2023.

6. Policy Amendments

To approve the amendments to Board Policy 1-5.1 Waiting List for Services.

7. Adult Day Grants

To approve the use of 2023 NMT Grant funds for the 2023 Adult Day Mini-Grants not to exceed Two Hundred and One Thousand Dollars (\$201,000.00).

8. RFP-Speech Language Pathologist

To award a contract for a period from March 1, 2023 through December 31, 2023 for speech therapy services and supports to Nationwide Children’s Hospital–Toledo, at a cost not to exceed Sixty-Eight Thousand, Six Hundred Fifty-Six Dollars and Sixty-Four Cents (\$68,656.64).

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Mr. Richard Jackson, Director of Business Operations, highlighted the financials for January 2023.

After discussion, Mr. Axe made a motion to approve the Financial Report for January 2023. Seconded by Ms. Willis. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedule for January 2023 stands as submitted. Dr. Quinn made a motion to approve the payment schedule for January 2023. Seconded by Ms. DeSloover. Motion carried unanimously.

3. RFP – Purchase of Laptops **(Board Motion)**

After discussion, Ms. DeSloover made a motion to accept the IT bid from Singlesource IT for 115 laptops, carrying cases, docking stations and stylus at a cost not to exceed One Hundred Eighty-One Thousand, Seven Hundred Dollars (\$181,700.00). Seconded by Mr. Axe. Motion carried unanimously.

III. Presentation:

There is no formal presentation this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Interim Superintendent Myerholtz highlighted the January 2023 Management Letter.

- B. **Statistics/Metrics:** January 2023 figures were provided in the Metrics Report dated February 17, 2023.
- C. **Provider Community:**
 - 1. **Preferred Properties, Inc.:** The Executive Director report for January 2023 was provided by Ms. Cheryl Wilson.
- D. **Supplemental Reports:**
 - 1. **MUI Unit Report:** A status of January 2023 MUI unit activities was provided. There were 57 MUIs filed in January 2023.
 - 2. **Community Travel Safety (Annual Report):** The annual Community Travel Training report for 2022 was provided.
 - 3. **Human Rights Committee (Annual Report):** The annual Human Rights Committee Report for 2022 was provided.
- V. **Board Governance Matters:**
 - A. **Board Member Comments/Questions/Assignments/Presentations:** There were no comments.
 - B. **Legislative Update:** A status of legislative activities was provided in a memorandum dated February 15, 2023 by Ms. Mary Anne Burns, Legal Counsel.
 - C. **Future Service Contracts:** Per request of the Board, service contracts will be submitted one month in advance for review. There were no service contracts for Board review this month.
 - D. **Board Member Vacancy (status):** Mr. Axe is pleased to announce that with the addition of recently appointed Mr. Conor Smenner, the Board is now at full capacity.
 - E. **Board Membership Profile:** Interim Superintendent Myerholtz profiled Board member tenure status in a memorandum dated February 21, 2023.
 - F. **Board Member Liaisons:** Interim Superintendent Myerholtz provided a brief timeline of Board Member liaison assignments as well as recommendations. With Board member input, liaison assignments will be provided next month.
 - G. **Annual Board Meeting:** The proposed agenda for the Annual Board meeting on Monday, April 24, 2023 at 6:00 p.m. was presented to the Board.

- H. Workforce Sustainability Incentive Program (Annual Report): The Board had set aside budgeted funds back in March 2022 to apply toward several incentive support areas that would help providers. The program has been a success assisting the providers to remain in business and increased retention of their DSPs.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. DD Awareness & Advocacy Day: Wednesday, March 1, 2023
10:00 a.m. – Ohio Statehouse Atrium
- B. Lucas County County Commissioners Proclamation: Tuesday, March 7, 2023
9:30 a.m. - One Government Center
- C. Village of Whitehouse Proclamation: Tuesday, March 7, 2023
6:30 p.m. - Village Hall, 6925 Providence Street, Whitehouse, OH
- D. Inclusion Resource Fair: Wednesday, March 15, 2023
5:00 p.m. – 7:00 p.m. – Bowsher High School
- E. Board Inservice-MUI Training: Monday, March 27, 2023
4:45 p.m. – LLC-Checkered Room
Facilitators: Sarah Diesch and Erica McElmurry
- F. LCBDD Board Meeting: Monday, March 27, 2023
6:00 p.m. – LLC-Training Center
- G. Spring Holiday-Facilities Closed: Friday, April 7, 2023
- H. LCBDD Annual Meeting: Monday, April 24, 2023
6:00 p.m. – LLC-Training Center

VIII. Executive Session:

Mr. Axe made a motion to go into Executive Session at 6:22 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, Employment of a Public Official and Employment Compensation. Seconded by Ms. Willis. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes

Mr. Conor Smenner voted – yes
Ms. Cheryl Tyler-Folsom - absent
Mr. Ron Volk - absent
Ms. Linnie Willis voted - yes

Motion by Ms. Willis to return to regular session at 8:07 p.m. following discussion of the above. Seconded by Mr. Axe. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom - absent
Mr. Ron Volk - absent
Ms. Linnie Willis voted - yes

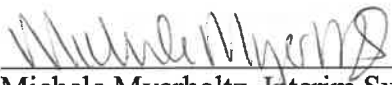
IX. New Business:

- A. There was no action taken from the Executive Session.
- B. The Ethics Council convened immediately after the Board meeting.

X. Adjournment:

Mr. Axe thanked everyone for attending tonight's meeting. Ms. DeSloover made a motion to adjourn at 8:07 p.m. Seconded by Mr. Smenner. Motion carried unanimously.

Respectfully submitted,




Michele Myerholtz, Interim Superintendent

Attest:



Bill Axe, Recording Secretary

Approved by:



Ron C. Volk, President