

**Lucas County Board of Developmental Disabilities**

**August 28, 2023**

Place of Meeting: Larc Lane Center  
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided  
Mr. Bill Axe, Ms. Megan DeSloover, Dr. Eileen  
Quinn, Mr. Conor Smenner and Ms. Linnie Willis

Member Absent: Ms. Cheryl Tyler-Folsom

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 5:32 p.m. Following roll call, the Board excused the absence of Ms. Cheryl Tyler-Folsom. Mr. Volk then welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Karen Medina, Executive Director of iDance, with the August 2023 Special Recognition Award. Ms. Medina was in attendance to accept her award.

At this point of the meeting, iDance dancers performed for the Board and audience a dance routine to the tune of "This is me" from the soundtrack of the movie titled "*The Greatest Showman*." It was a wonderful performance which received a standing ovation by all of those in attendance.

- B. Mandy Phillips, Volunteer/Development Coordinator from the Family House, with the August 2023 Special Recognition Award. Ms. Phillips was in attendance to accept her award.
- C. Hollie Fortman, Service and Support Specialist, as the August 2023 Staff Person of the Month. Ms. Fortman was in attendance to accept her award.
- D. Michele Myerholtz, Interim Superintendent, was recognized for her 20 years of service.

Mr. Volk then opened the floor for public comments. Mr. Anwar Christian addressed the Board.

II. Board Action Items:

A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Mr. Axe made a motion to approve the Consent Agenda dated August 28, 2023 as submitted. Seconded by Ms. DeSloover. Motion carried unanimously.

1. Board Meeting Minutes:

To approve the following Board meeting minutes as submitted:

- a) June 26, 2023 Board Meeting Minutes
- b) July 24, 2023 Special Board Meeting Minutes

2. Correspondence:

To approve the following correspondence as submitted:

- a) July 19, 2023 Correspondence from Kathy Radar, CRSI-OH
- b) July 27, 2023 Correspondence from Steven King, Anne Grady Services
- c) Thank you card from Anne Grady Services
- d) August 3, 2023 Letter of Support for Lucas County Children Services
- e) August 4, 2023 Letter of Support for MemoryLane Care Services
- f) August 16, 2023 Correspondence from MemoryLane Care Services

3. Limited Employment Contracts

There are no limited employment contracts for renewal this month.

4. Contracts:

- a) Lucas County Family Council Pooled Funding Agreement – To approve the Pooled Funding Agreement with the Lucas County Family Council for the period from July 1, 2023 through June 30, 2024, at a cost not to exceed One Hundred Sixty-Five Thousand, Fifty-Four Dollars (\$165,054.00).

- b) Nineteen Services Contract Amendment – To approve the contract amendment with Nineteen Services, Inc. for Consultation Services at a cost not to exceed One Hundred Two Thousand Dollars (\$102,000.00).

5. Records Management Bid – Deferred to next month.

B. Topics Requiring Board Discussion:

1. Resolutions and Vouchers **(Board Motion)**

Interim Superintendent Myerholtz introduced Ms. Angie Ruiz, Fiscal Manager. Ms. Ruiz indicated that the payment schedules for June and July 2023 stand as submitted.

Ms. Willis made a motion to approve the payment schedules for June and July 2023. Seconded by Dr. Quinn. Motion carried unanimously.

III. Presentation:

Ms. Carol Conlan, Executive Director of the Lucas County Guardianship Services Board, provided the Board a status of the Guardianship Services Board activities.

IV. Program Priorities and Goals Update:

A. Management Letter: Interim Superintendent Myerholtz highlighted the Management Letter for June and July 2023.

B. Statistics/Metrics: June and July 2023 figures were provided in the Metrics Report dated August 22, 2023.

C. Provider Community:

- 1. Preferred Properties, Inc.: The Executive Director reports for June and July 2023 were provided by Ms. Cheryl Wilson. Ms. Wilson was unable to attend tonight; therefore, sent Ms. Melissa Cassidy, Multifamily Housing Specialist, as her representative. The reports stand as submitted.

D. Supplemental Reports:

- 1. MUI Unit Reports – A status of June and July 2023 MUI unit activities were provided. There were 64 MUIs filed in June 2023 and 93 MUIs filed in July 2023.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated August 28, 2023 prepared by Mr. Bradley King, Attorney.  
  
Ms. Mary Anne Burns, Legal Counsel, indicated that next month the first reading on the revision to “Board Meetings” policy will be presented to the Board with anticipated action in October. The revision is a result of House Bill 33-Budget Bill which permits county boards to establish a policy allowing board members to attend board meetings through electronic communication under certain guidelines.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no service contracts for Board review this month.
- D. Board Membership Profile: The Board Membership profile dated August 23, 2023 was provided. Fortunately, there are no Board member terms scheduled to expire this year.
- E. Board Planning Retreat (scheduling of): There was some preliminary discussion identifying October 11<sup>th</sup>. Rebecca Woody will get some times out to Board members to schedule the annual planning retreat to discuss the 2024 Strategic Plan.
- F. Workforce Sustainability Incentive Program (WSIP): Ms. Lisa Poiry, Provider Development Coordinator, shared some highlights of the Workforce Sustainability Incentive Program status report dated August 22, 2023.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Monday, September 4, 2023 - Labor Day Holiday - Facilities Closed
- B. Monday, September 11, 2023 - Patriot Day
- C. Tuesday, September 12, 2023 - Family and Advocate Forum  
9:30 a.m. – Location: Larc Lane Center – Training Center
- D. Sunday, September 17, 2023 - Family Fun Day  
12:00 p.m. – 4:00 p.m. - Location: Larc Lane Campus

- E. Monday, September 25, 2023 - Board Member Inservice-MultiSystem Youth  
4:30 p.m. – 5:30 p.m. – Location: Larc Lane Center – Checker Room
- F. Monday, September 25, 2023 - LCBDD Board Meeting  
5:45 p.m. – Location: Larc Lane Center – Training Center

VIII. Executive Session:

Ms. Willis made a motion to go into Executive Session at 6:30 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, Collective Bargaining, Employee Compensation and Superintendent's Evaluation. Seconded by Ms. DeSloover. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom - absent  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted - yes

Motion by Mr. Axe to return to regular session at 7:58 p.m. following discussion of the above. Seconded by Ms. Willis. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom - absent  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted - yes

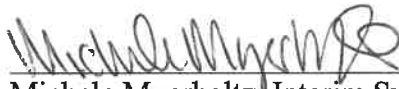
IX. New Business:

- A. There was no action taken from the Executive Session.
- B. The Ethics Council convened immediately after the Board Meeting.

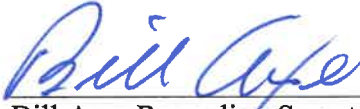
X. Adjournment:

Mr. Volk thanked everyone for attending tonight's Board meeting. Motion by Ms. DeSloover to adjourn at 7:59 p.m. Seconded by Mr. Volk. Motion carried unanimously.

Respectfully submitted,



Michele Myerholtz, Interim Superintendent



Attest:

Bill Axe, Recording Secretary



Approved by:

Ron C. Volk, President