

**Lucas County Board of Developmental Disabilities**

**September 26, 2022**

Place of Meeting: Administrative Services Building  
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided  
Mr. Bill Axe, Ms. Megan DeSloover, Dr. Eileen  
Quinn, Ms. Cheryl Tyler-Folsom and Ms. Linnie  
Willis

Members Absent: Mr. Nate Turner (Present via Zoom)

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 5:35 p.m. Following roll call, Mr. Volk welcomed everyone. He then opened the floor for public comments. Mrs. Trish Pasker, Vice President, AFSCME, Ohio Council 8, Local 3794, AFL-CIO addressed the Board on behalf of the Professional Unit staff of the Board.

Mrs. Pasker expressed concerns with the number of vacant Service and Support Specialist staff as well as other vacant positions within the organization. There are also a number of adult and children's cases on hold. The substitutes and Coordinators are covering some of these cases. Staff are feeling burned out and some are looking at other job opportunities. She works in the Intake Department and knows first-hand the number of eligible individuals coming into the program which continues to increase monthly.

What are we going to do as an agency to serve the individuals when we have so many cases on hold? Union would like to be part of the solution.

Mr. Volk thanked Mrs. Pasker for sharing her concerns. The Union's concerns are the Board's concerns.

During the presentation of Special Recognition Awards:

- A. Dr. Amanda Sherratt was presented with the September 2022 Special Recognition award. Dr. Sherratt was present to accept the award.
- B. Jessica Weinberg was recognized as the September 2022 Staff Person of the Month. Ms. Weinberg was present to accept the award.

On behalf of the Board, Mr. Volk thanked the special recognition award winners for all of the work they do for the individuals that we serve.

II. Board Action Items:

A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Mr. Turner requested the following topics be removed from the Consent Agenda for discussion: II.A.5. New Policy: Technology First; and Behavior Supports and II.A.9. OACB Resolution.

After hearing no additional topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated September 26, 2022 as amended. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

1. Board Meeting Minutes:

To approve the following Board Meeting minutes as submitted.

- a) August 22, 2022 Board Meeting Minutes
- b) August 29, 2022 Special Board Meeting Minutes

2. No Correspondence

There is no correspondence this month.

3. Limited Employment Contracts

There are no limited contracts for renewal this month.

4. Contracts:

- a) Lucas County Department of Job & Family Services: To approve an agreement with Lucas County Department of Job & Family Services for the provision of on-site Eligibility Workers, for the term October 1, 2022 through September 30, 2023, in an amount not to exceed Forty-Four Thousand, Five Hundred Sixty Dollars (\$44,560.00).
- b) Renhill: To approve the contracts for temporary services with Renhill as summarized in this memo dated September 14, 2022 at a cost not to exceed Twenty-Four Thousand, Two Hundred Ninety-Nine Dollars and Eighty Cents (\$24,299.80) for two Records and Imaging Clerks; and Twelve Thousand, Eight Hundred Eighteen Dollars for an Accounting Clerk (\$12,818.00).

- c) Go Concepts Amendment: To approve the attached amendment to the contract with Go Concepts increasing the agreement by \$12,000 through December 31, 2022.
- d) Intellinetics Amendment: To approve the proposal provided by Intellinetics with additional storage costs for up to Thirty-Nine Thousand, Seven Hundred Dollars (\$39,700.00).

5. New Policy: Technology First

Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

6. Board Policy Amendments: Behavior Support

To approve the amendments to Board Policy 4-3.1 Behavior Support.

7. Special Olympics Fund Transfer

To approve an expenditure in the amount of \$135,364.00 from the Donation Fund for the transfer of Special Olympics funds to a new bank account at PNC Bank.

8. Ethics Council Recommendation

To accept the Ethics Council recommendation as noted in its minutes of August 22, 2022.

9. OACB Resolution

Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

A. Topics Requiring Board Discussion:

1. Finance Report

**(Board Motion)**

Mr. Richard Jackson, Director of Business Operations, highlighted the financials for August 2022. After discussion, Ms. Tyler-Folsom made a motion to approve the Financial Report for August 2022. Seconded by Ms. Willis. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedule for August 2022 stand as submitted. Mr. Axe made a motion to approve the payment schedules for August 2022. Seconded by Ms. DeSloover. Motion carried unanimously.

3. New Policy: Technology First **(Board Motion)**

Mr. Turner suggested adding to paragraph 2.a.2)a) “and dignity.” After discussion, Mr. Volk made a motion to approve the policy as amended with Mr. Turner’s comment. Seconded by Dr. Quinn. Motion carried unanimously.

4. OACB Resolution **(Board Motion)**

Last month, Mr. Turner asked for suggestions to language in the proposed resolution. The resolution was brought to the Board this month for review and action.

Given the conversation Mr. Turner and Interim Superintendent Myerholtz had with Mr. Adam Herman, Chief Executive Officer of the Ohio Association of County Boards, some of the language in the proposed resolution was changed. Interim Superintendent Myerholtz distributed a red-lined version of the new resolution to be more in-sync with the OACB’s version as well as ensuring that the resolution is coming from Lucas CBDD rather than sounding like it is coming from the Ohio Advocacy Taskforce.

Board members agreed to changing language in the resolution to reflect “working diligently with their appointing authorities to ensure at least one person with developmental disabilities as Board Members of each County Board of Developmental Disabilities by 2027...”

After discussion, Mr. Volk made a motion to approve the *AMENDED* “Proposed Resolution to the Ohio Association of County Boards of DD” dated November 30, 2022. Seconded by Ms. Willis. Motion carried unanimously.

III. Presentation:

Ms. Cheryl Wilson, Executive Director of Preferred Properties, Inc. introduced her team. Ms. Melissa Cassidy, MultiFamily Housing Specialist, highlighted their company’s services as well as our partnership with them.

IV. Program Priorities and Goals Update:

- A. Management Letter: Interim Superintendent Myerholtz highlighted the Management Letter for August 2022.
- B. Statistics/Metrics: August 2022 figures were provided in the Metrics Report dated September 21, 2022.
- C. Provider Community:

- 1. Preferred Properties, Inc.: The Executive Director report for August 2022 was provided by Ms. Cheryl Wilson.

Ms. Willis noted from the report that the occupancy level in LCBDD homes is around 82%. What is preventing us from getting units filled?

Interim Superintendent Myerholtz indicated that Preferred Properties and the County Board meet monthly. Sometimes it is difficult finding an appropriate roommate. Ms. Wilson also shared that the Team, comprised of Preferred Properties and County Board staff, works diligently trying to fill rooms and there is a lot of competition out there.

- D. Supplemental Reports:

- 1. Family and Advocate Forum Summary – The summary of the September Family an Advocate Forum will be provided at next month’s Board meeting.
  - 2. MUI Unit Report – A status of August 2022 MUI unit activities were provided. There were 63 MUIs filed in August 2022.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated September 13, 2022 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: There are no contracts requiring Board review this month.
- D. Board Planning Retreat: The Annual Board Strategic Planning Retreat is scheduled on Tuesday, October 11, 2022 at 6:00 p.m. at Larc Lane Center-Training Center.

- E. Operational Guidelines during COVID-19 Pandemic: The Board rescinded the use of “Operational Guidelines during COVID-19 Pandemic” effective September 27, 2022.
- F. 2022 Accreditation Update: Interim Superintendent Myerholtz provided an update of the 2022 Accreditation as well as our plan to address issues identified during the review.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Voters Forum: Wednesday, September 28, 2022  
6:00 p.m. – 8:30 p.m. – TARPS
- B. Board Strategic Planning Retreat: Tuesday, October 11, 2022  
6:00 p.m. – 8:00 p.m. – Larc Lane Center – Training Center
- C. Trunk or Treat: Wednesday, October 19, 2022  
6:00 p.m. – 8:00 p.m. – Larc Lane Center
- D. LCBDD Board Meeting: Monday, October 24, 2022  
5:30 p.m. – Larc Lane Center – Training Center

VIII. Executive Session:

Ms. Willis made a motion to go into Executive Session at 6:45 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, Collective Bargaining, and Employee Compensation. Seconded by Ms. Tyler-Folsom. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Nate Turner - absent  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted - yes

Motion by Mr. Axe to return to regular session at 7:59 p.m. following discussion of the above. Seconded by Ms. Willis. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes

Dr. Eileen Quinn voted - yes  
Mr. Nate Turner - absent  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted - yes

IX. New Business:

A. Mr. Volk made a motion to ratify the attached Tentative Agreement reached with AFSCME Ohio Council 8, Local 3794, SSTC Bargaining Unit on September 14, 2022. Seconded by Ms. Tyler-Folsom. Motion carried unanimously by roll call vote:

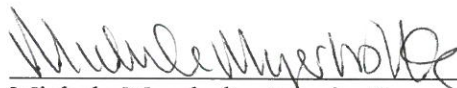
Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Nate Turner - absent  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted – yes


B. The Ethics Council convened immediately after the Board meeting.


X. Adjournment:

Mr. Volk thanked everyone for attending tonight's Board meeting. Motion by Ms. Tyler-Folsom to adjourn at 8:01 p.m. Seconded by Mr. Volk. Motion carried unanimously.

Respectfully submitted,

  
\_\_\_\_\_  
Michele Myerholtz, Interim Superintendent

Attest:   
\_\_\_\_\_  
Eileen Quinn, Recording Secretary

Approved by:   
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Ron C. Volk, President