

Lucas County Board of Developmental Disabilities

June 27, 2022

Place of Meeting:	Administrative Services Building 1154 Larc Lane, Toledo, Ohio
Time:	5:30 P.M.
Members Present In-person:	Mr. Ron Volk, President, presided Mr. Bill Axe
Members Present via Virtual Zoom Meeting:	Ms. Megan DeSloover, Dr. Eileen Quinn, Mr. Nate Turner and Ms. Cheryl Tyler-Folsom
Member Absent:	Ms. Linnie Willis

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 5:31 p.m. Following roll call, the Board excused the absence of Ms. Linnie Willis.

Mr. Volk welcomed everyone. He then opened the floor for public comments. There were no public comments.

During the presentation of Special Recognition Awards:

- A. June Special Recognition was deferred to August 2022 Board meeting at the request of the family of the individual being honored.
- B. Sarah Hawkins, Debi Tyree and Melinda Watson were recognized as the June 2022 Staff Persons of the Month. All three ladies were unable to join the Zoom meeting.

On behalf of the Board, Mr. Volk thanked the special recognition award winners for all of the work they do for the individuals that we serve. Special recognition plaques will be forwarded to Special Recognition awardees.

II. Board Action Items:

A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Board Members requested the following topics be removed from the Consent Agenda for discussion: II.A.4.b) TARTA/TARPS; II.A.7. Policy Amendment; and II.A.8. Approval of Position.

After hearing no additional topics be removed from the Consent Agenda, Ms. Tyler-Folsom made a motion to approve the Consent Agenda dated June 27, 2022 as amended. Seconded by Mr. Turner. Motion carried unanimously.

1. May 23, 2022 Board Meeting Minutes

To approve the May 23, 2022 Board Meeting minutes as submitted.

2. No Correspondence

There is no correspondence this month.

3. Limited Employment Contracts

There are no limited contracts for renewal this month.

4. Service Contracts:

a) St. Paul's Community Center – To approve an agreement with the St. Paul's Community Center for Payeeship Services for the period from July 1, 2022 through June 30, 2023, in an amount not to exceed Forty-Six Thousand, Seven Hundred Four Dollars (\$46,704.00).

b) TARTA/TARPS – Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

5. Ethics Council Recommendations

To accept the Ethics Council recommendations as noted in its minutes of

a) May 20, 2022; and

b) June 13, 2022.

6. Operational Guidelines during COVID-19 Pandemic

To extend the Superintendent's/Designee's authority to take any and all actions necessary during the evolving Coronavirus pandemic in order to meet the health and safety of the people we serve, our employees, our providers and our community as well as meet the operational needs of the agency through September 26, 2022.

7. Policy Amendment

Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

8. Approval of Position

Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

A. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Mr. Richard Jackson, Director of Business Operations, highlighted the financials for May 2022.

After discussion, Mr. Axe made a motion to approve the Financial Report for May 2022. Seconded by Mr. Turner. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedule for May 2022 stands as submitted. Ms. Tyler-Folsom made a motion to approve the payment schedule for May 2022. Seconded by Ms. DeSloover. Motion carried unanimously.

3. TARTA/TARPS

Mr. Turner asked if funds being approved are local funds? Mr. Jackson indicated that the funds are from the General funds. As noted in the memo, TARTA is scheduled to resume charging fees for services effective August 1, 2022. These funds are needed to meet the transportation needs of the individuals served by the Lucas County Board of DD.

Mr. Axe asked if fees are the same as pre-Covid costs? Mr. Jackson indicated we may see a reduction in fares.

After discussion, Mr. Volk made a motion to approve an expenditure to TARTA in an amount not to exceed One Hundred Forty-One Thousand (\$141,000.00) from the General Fund, Community Support Department, for the purchase of monthly passes or individual ride vouchers for individuals served by the Lucas County Board of DD. Seconded by Mr. Turner. Motion carried unanimously.

4. Policy Amendment

Mr. Turner indicated that Item A under “Establishment of Individual Budgets for Adults” (1-7 Attachment 1) states that the STABLE Account might potentially be used when determining the need for an individual budget. He is wondering if this will be our policy given that CMS has indicated that STABLE funds are not to supplant any existing resources.

Ms. Burns indicated that the Committee will take another look at that because the STABLE rules do state that it is exempt from certain things. Therefore, she recommends approving that policy with that section removed so that the STABLE issue can be researched further as well as the full policy can be approved in wake of waiver rule changes to become effective July 1, 2022. She will then bring the result of the research back to the Board at the next meeting.

She recommends motion be amended from what was submitted via memo dated June 14, 2022. After discussion, Mr. Volk made a motion to approve the amendments to Policy/Procedures 1-7 Establishment of Individual Budgets, Adult Day Support and Early Intervention Funding with the exception/removal of Section A, under Attachment 1 which requires further research on “personal funds such as trust funds or a Stable account.” Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

5. Approval of Position

Mr. Axe asked about job description for this position? Ms. Harris forwarded the job description to Board members. The position was approved and included in the budget last year. The position description was recently created and placed on the salary schedule. Therefore the next step is for the Board to approve the position.

After discussion, Mr. Volk made a motion to approve the following position: Attorney. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

III. Presentation:

There is no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

- A. Management Letter: Assistant Superintendent Michele Myerholtz highlighted the Management Letter for May 2022.
- B. Statistics/Metrics: May 2022 figures were provided in the Metrics Report dated June 17, 2022.
- C. Provider Community:
 - 1. Preferred Properties, Inc.: The Executive Director report for May 2022 was provided by Ms. Cheryl Wilson. Ms. Wilson announced that Preferred Properties just completed an extensive HUD audit and she is pleased to report that they received an “outstanding.”

Mr. Volk asked about the status of vacant Preferred Properties, Inc. Board member positions? Ms. Wilson indicated that they received a number of responses from the County Board's promotion of the vacancies. They are working through them and hopefully will have three Board members to add.

Mr. Turner asked if there will be a rental increase on properties based on the fluctuations of the market? Ms. Wilson indicated that they are looking at a minimal rental increase to break even. Rents are below market. They have not completed the formulas yet and plan to work with Gilmore Jasion Mahler, LLC to establish a fair increase. Any increase will be brought to the Board.

D. Supplemental Reports:

1. Family and Advocate Forum Summary: A summary of the June 14th, 2022 Family and Advocate Forum held virtually was provided. Ms. Sarra Burnham, DoDD Community Life Engagement Manager, was present and provided updates on a number of DoDD initiatives. The meeting was well attended.
2. MUI Unit Report – A status of May 2022 MUI unit activities was provided. There were 82 MUIs filed in May.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated June 15, 2022 prepared by Ms. Mary Anne Burns, Legal Counsel. Ms. Burns noted the efforts being explored by advocacy groups in reference to HB43 which modifies Open Meetings Law to allow public bodies to meet and hold hearings via teleconference or video conference. The exception is due to expire June 30, 2022; however, several advocacy groups are seeking to extend the deadline or make the exception permanent.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no contracts requiring Board review this month.
- D. Workforce Sustainability Incentive Program (Status Report): A status report of the Workforce Sustainability Incentive Program dated June 16, 2022 was provided by Assistant Superintendent Michele Myerholtz. Ms. Myerholtz shared that providers are very appreciative of the program. We will have more information in August as more providers take advantage of the program.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Monday, July 4, 2022: Independence Day Holiday – Facilities Closed
- B. Sunday, July 24, 2022: Family Fun Day Festival
12:00 p.m.-4:00 p.m. – Larc Lane Campus
- C. Tuesday, August 2 – Thursday, August 4, 2022: Accreditation Review
- D. Sunday, August 14, 2022: CommUNITY Film Fest
2:00 p.m.-5:00 p.m. - Maumee Indoor Theater
- E. Monday, August 22, 2022: Lucas County Board of DD Board Meeting
5:30 p.m. – Larc Lane Center-Training Center

VIII. Executive Session:

Mr. Turner made a motion to go into Executive Session at 6:13 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, and Collective Bargaining. Seconded by Ms. Tyler-Folsom. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Nate Turner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis - absent

Motion by Mr. Turner to return to regular session at 7:20 p.m. following discussion of the above. Seconded by Ms. Tyler-Folsom. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Nate Turner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis - absent


IX. New Business:

A. The Ethics Council convened immediately after the Board meeting.

X. Adjournment:

Mr. Volk thanked everyone for attending tonight's Board meeting. He reminded everyone that there is no July Board meeting. Motion by Mr. Turner to adjourn at 7:21 p.m. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.


Respectfully submitted,


Michele Myerholtz, Assistant Superintendent

Attest:


Eileen Quinn, Recording Secretary

Approved by:


Ron C. Volk, President