

Lucas County Board of Developmental Disabilities

March 22, 2021

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 6:00 P.M.

Member Present: Mr. Rick Henzler, President, presided

Members Present via
Virtual Zoom Meeting: Dr. Eileen Quinn, Mr. Nate Turner, Ms. Cheryl
Tyler-Folsom, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: N/A

Note: Preceding the Board meeting, the Board members participated in Board Training conducted by Ms. Mary Anne Burns, Legal Counsel, titled "Eligibility Training."

I. Call to Order/Welcome:

Mr. Rick Henzler, President, called the meeting to order at 6:00 p.m. Following roll call, Mr. Henzler welcomed everyone. He then opened the floor for public comments for those individuals with last names starting with the letters A through M and N through Z. There were no public comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. The Brazeau family with the March 2021 Special Recognition Award. Mr. and Mrs. Kirk Brazeau were able to join the Zoom meeting.
- B. Jacqueline Bovee, Service and Support Specialist, as the March 2021 Staff Person of the Month. Ms. Bovee was able to join the Zoom meeting.

Special recognition plaques will be forwarded to Special Recognition awardees.

- C. Sarra Burnham, Community Inclusion Manager, presented the Ohio Self-Determination Association 2020 ESDY Award to Ms. Cynthia Deye and Board Member Mr. Nathan Turner. The ESDY Award recognizes "individuals or entities that rise above others in the ways they have promoted, lived, or supported the principles of self-determination which affected their own lives or the lives of others." The awards will be forwarded to Ms. Deye and Mr. Turner.

II. Board Action Items:

- A. Consent Agenda:

Mr. Henzler opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. No topics were removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated March 22, 2021 as submitted. Seconded by Mr. Volk. Motion carried unanimously.

1. February 22, 2021 Board Meeting Minutes:

To approve the February 22, 2021 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) March 2, 2021 Channel 13abc Article, “More twists and turns when it comes to funding TARTA”

3. Limited Employment Contracts

There are no limited employment contracts for renewal this month.

4. Contracts:

- a) Summer Program Grants – To approve agreements for summer program services, effective April 1, 2021 through September 30, 2021, as follows:

Metroparks Toledo	\$34,063.00
Toledo Zoo	\$32,559.00
YMCA	\$39,878.00

5. Policy Amendment

To approve the policy amendments to Policy 7-1 Early Intervention Services and Supports as summarized in memo dated March 10, 2021.

6. Sale of Personal Property (Public Auction)

To authorize the sale of personal property, as listed in the attached list dated March 16, 2021, which is no longer needed for public use, is obsolete, or is unfit for the use from which the property was acquired.

7. Approval of Position

To approve the Diversity, Equity and Inclusion Manager position.

8. Appointment of Ethics Council

To appoint Dr. Eileen Quinn, Mr. Ron Volk and Ms. Linnie Willis to the 2021 Board Ethics Council.

9. Renhill Contract Amendment

To approve the amendment to the contract with HR ON DEMAND, LLC, a Renhill Company at a new total cost not to exceed Thirty Thousand, Seven Hundred Ninety-Eight Dollars and Sixty-Two Cents (\$30,798.62).

B. Topics Requiring Board Discussion:

1. Finance Report

(Board Motion)

Mr. Richard Jackson, Director of Business Operations, highlighted the financials for February, 2021. COVID-19 expenses for the month were \$1,792 for a YTD of \$5,743.75.

As indicated last month, we are currently participating in several audits: the 2019 Cost Report required by the Ohio Department of Developmental Disabilities; Annual financial audit conducted by Rehmann; and the Lucas County Comprehensive Annual Financial Report (CAFR) required by State Auditor's office.

Timekeeping project conversion to UKG is set to go live on June 2, 2021.

After discussion, Ms. Willis made a motion to approve the Financial Report for February, 2021. Seconded by Mr. Volk. Motion carried unanimously.

2. Resolutions and Vouchers

(Board Motion)

Payment schedule stands as submitted. Ms. Tyler-Folsom made a motion to approve the payment schedule for February, 2021. Seconded by Dr. Quinn. Mr. Turner abstained. Motion carried.

III. Presentation:

There is no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Mariucci highlighted the Management Letter for February 2021.
- B. Statistics/Metrics: February 2021 figures were provided in the Metrics Report dated March 15, 2021.
- C. Provider Community:
 - 1. Preferred Properties, Inc.: The Executive Director report for February 2021 was provided by Ms. Cheryl Wilson.
- D. Supplemental Reports:
 - 1. Family and Advocate Forum Summary – A summary of the March 9th, 2021 Family and Advocate Forum held virtually was provided. This was the first meeting held at 7:00 p.m. It was well attended. Superintendent Mariucci indicated that the time change was in response to feedback we received from parents and families. While we lost a few participants, we also gained some new faces.

Mr. Henzler asked about the status of the Guardianship question asked at the Forum. Superintendent Mariucci indicated that the information is being gathered and will be posted soon.
 - 2. MUI Unit Report – A status of February 2021 MUI unit activities were provided. There were 62 MUIs filed in February 2021.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: Dr. Quinn suggested that we think about alternating the times for the Family and Advocate Forum. Superintendent Mariucci indicated that she will reexamine this.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated March 10, 2021 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the one contract in this section will be presented to the Board for approval at the April Annual meeting.

- D. Annual Board Meeting: The agenda for the virtual Annual Board meeting on Monday April 26, 2021 via Zoom has been finalized. The meeting will begin promptly at 6:10 p.m.

The keynote speaker, feature presentations and special recognitions will follow the official business of the Board such as the review and approval of Board minutes.

- E. Annual Report to the Community (first draft) - Board members were asked to review the first draft of the 2020 Annual Report. Please submit any recommendations or comments to Mr. Lon Mitchell, Public Information Manager.

- F. COVID-19 Exceptions Log

The COVID-19 Exceptions Log identifies exceptions to Board policies during the COVID-19 State of Emergency. Temporary Emergency Paid Sick Leave Procedures were extended through March 31, 2021. On 3/2/21, procedures were extended through May 31, 2021.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Friday, April 2, 2021 – Spring Holiday-Facilities Closed
- B. Sunday, April 25, 2021 - VirtualCommUNITY Film Festival at 2:00 p.m. to 5:00 p.m.
- C. Monday, April 26, 2021 – Virtual Annual Meeting at 6:00 p.m.
- D. Strategic Plan Update: Date/Time TBD

VIII. Executive Session:

Mr. Turner made a motion to go into Executive Session at 6:25 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, and Sale of Property. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Mr. Rick Henzler voted - yes
Dr. Eileen Quinn voted - yes
Mr. Nate Turner voted - yes
Ms. Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Motion by Mr. Turner to return to regular session at 6:36 p.m. following discussion of the above. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Mr. Rick Henzler voted - yes
Dr. Eileen Quinn voted - yes
Mr. Nate Turner voted - yes
Ms. Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

IX. New Business:

A. Mr. Henzler read the following resolution which was seconded by Ms. Willis:

WHEREAS, O.R.C. 307.09 permits the sale of county property when not needed for public use; and

WHEREAS, O.R.C. 307.10 establishes certain procedures to be utilized in such a sale and requires a resolution by the Board authorizing the sale; and

WHEREAS, Parcels 44-10647, 44-10650 and 44-10653, are no longer needed for public use; and

WHEREAS, five bids were received and reviewed by the Board; and

WHEREAS, the Board has determined that the City of Oregon submitted the best bid;

NOW, THEREFORE, BE IT RESOLVED, by the Board:

Section 1. To declare Parcels 44-10647, 44-10650 and 44-10653 no longer needed for public use.

Section 2. To request approval from the Lucas County Commissioners to proceed with the sale of Parcels 44-10647, 44-10650 and 44-10653 to the City of Oregon for Two Hundred Thousand Dollars (\$200,000) in accordance with O.R.C. 307.10 and Request for Proposal dated January 26, 2021;

Section 3. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect immediately upon its adoption.

On the foregoing,

Board Member Henzler voted - yes

Board Member Volk voted - yes

Board Member Willis voted - yes

Board Member Quinn voted - yes

Board Member Turner voted - yes

Board Member Tyler-Folsom voted - yes

B. The Ethics Council convened immediately after the Board meeting.

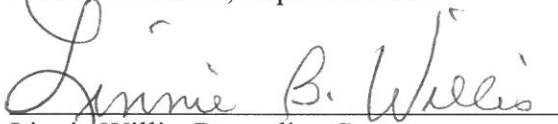
X. Adjournment:

Motion by Mr. Henzler to adjourn at 6:39 p.m. Seconded by Mr. Volk. Motion carried unanimously.

Respectfully submitted,



Lori A. Mariucci, Superintendent



Attest:

Linnie Willis, Recording Secretary



Approved by:

Rick Henzler, President