

Lucas County Board of Developmental Disabilities

May 24, 2021

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 6:00 P.M.

Member Present: Mr. Rick Henzler, President, presided

Members Present via Virtual Zoom Meeting: Mr. Bill Axe, Dr. Eileen Quinn, Mr. Nate Turner, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: Ms. Cheryl Tyler-Folsom

Note: Preceding the Board meeting, the Board members participated in Board Training conducted by Ms. Sarah Diesch and Ms. Erica McElmurry, MUI Coordinators, titled "MUI Rule Training."

I. Call to Order/Welcome:

Mr. Rick Henzler, President, called the meeting to order at 6:00 p.m. Following roll call, the Board excused the absence of Ms. Cheryl Tyler-Folsom.

Mr. Henzler welcomed everyone. He then opened the floor for public comments for those individuals with last names starting with the letters A through M and N through Z. There were no public comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Kisha Bell and Tracy Smith from Bell Services with the May 2021 Special Recognition Award. Ms. Bell and Ms. Smith were able to join the Zoom meeting.
- B. Shawntia Easter, Independent Provider, with the May 2021 Special Recognition Award. Ms. Easter was able to join the Zoom meeting.
- C. Tony Stewart from Friends for Life with the May 2021 Special Recognition Award. Mr. Stewart was able to join the Zoom meeting.
- D. Rita Chamberlin, Medicaid Provider Support Manager, as the May 2021 Staff Person of the Month. Ms. Chamberlin was able to join the Zoom meeting.

On behalf of the Board, Mr. Henzler thanked all of the special recognition award winners for all of the work they do for the individuals that we serve. Special recognition plaques will be forwarded to Special Recognition awardees.

II. Board Action Items:

A. Consent Agenda:

Mr. Henzler opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. No topics were removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Mr. Volk made a motion to approve the Consent Agenda dated May 24, 2021 as submitted. Seconded by Ms. Willis. Motion carried unanimously.

1. April 26, 2021 Board Meeting Minutes

To approve the April 26, 2021 Board meeting minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) April 9, 2021 Correspondence to Ms. Amy Volz, Federal Transit Administration
- b) April 22, 2021 Correspondence to Ms. Juana Hostin, ODOT, Office of Transit

3. Limited Employment Contracts

There are no limited contracts for renewal this month.

4. Contracts:

- a) BAZ Group Contract Amendment – To approve the additional funds needed for contract #203234 with the BAZ Group at a cost of Four Thousand, Nine Hundred and Sixty-Seven Dollars and Eighty-Two Cents (\$4,967.82).

5. Operational Guidelines during COVID-19 Pandemic

To extend the Superintendent's/Designee's authority to take any and all actions necessary during the evolving Coronavirus pandemic in order to meet the health and safety of the people we serve, our employees, our providers and our community as well as meet the operational needs of the agency through August 23, 2021.

6. Annual Report to the Community

To approve for publication the 2020 Annual Report to the Community.

7. Telecommunications Bids

To award a 3-year contract to AT&T/Nordicom for a hosted IP Telephony System at a cost not to exceed One Hundred Thirty-Nine Thousand, Seven Hundred Twenty-Three Dollars and Forty Cents (\$139,723.40).

8. Database Bids

To approve a contract with Brittco for a cost not to exceed Sixty-Four Thousand, Two Hundred Dollars (\$64,200.00) for one year, with an option to renew for 2 successive years at a cost of Sixty-Four Thousand, Two Hundred Dollars (\$64,200.00) per year, for a total three-year cost not to exceed One Hundred and Ninety-Two Thousand, Six Hundred Dollars (\$192,600.00).

9. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of March 22, 2021.

A. Topics Requiring Board Discussion:

1. Finance Report

(Board Motion)

Mr. Richard Jackson, Director of Business Operations, highlighted the financials for March and April 2021. COVID-19 expenses YTD are \$5,881.81.

After discussion, Mr. Volk made a motion to approve the Financial Reports for March and April 2021. Seconded by Ms. Willis. Motion carried unanimously.

2. Resolutions and Vouchers

(Board Motion)

Payment schedules for March and April 2021 stand as submitted. Ms. Willis made a motion to approve the payment schedules for March and April 2021. Seconded by Dr. Quinn. Motion carried unanimously.

III. Presentation:

Mr. Colin McHugh, Senior Manager with Rehmann CPA firm, highlighted the 2020 independent auditor's report and financial statements. Again, this year, there were no audit adjustments.

Ms. Willis asked for an update on Business Operations Department staffing. Mr. Jackson indicated the Buyer position was recently filled. They are actively interviewing for the two open positions in the Business Operations department.

After discussion, Mr. Turner made a motion to approve the 2020 audit of the Lucas County Board of Developmental Disabilities as completed and presented by Rehmann CPA firm. Seconded by Mr. Volk. Motion carried unanimously.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Mariucci highlighted the Management Letter for March and April 2021.

B. Statistics/Metrics: March and April 2021 figures were provided in the Metrics Report dated May 18, 2021.

C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director reports for March and April 2021 were provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. MUI Unit Report – A status of March and April 2021 MUI unit activities were provided. There were 81 MUIs filed in March and 89 MUIs filed in April 2021.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations: Mr. Turner reminded everyone to stay safe and encouraged people to get vaccinated.

B. Legislative Update: A status of legislative activities was provided in a memorandum dated May 13, 2021 prepared by Ms. Mary Anne Burns, Legal Counsel.

C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the one contract in this section will be presented to the Board for approval at the June Board meeting.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Monday, May 31, 2021: Memorial Holiday – Facilities Closed
- B. Tuesday, June 8, 2021: Family & Advocate Forum @ 7:00 p.m. via Zoom
- C. Monday, June 28, 2021: Board Inservice-Strategic Plan Update @ 4:30 p.m. via Zoom
- D. Monday, June 28, 2021: LCBDD Board Meeting @ 6:00 p.m. via Zoom
- E. Monday, August 23, 2021: LCBDD Board Meeting @ 5:30 p.m., Location - TBD

VIII. Executive Session:

Mr. Henzler made a motion to go into Executive Session at 6:38 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, and Superintendent's Evaluation. Seconded by Ms. Willis. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Mr. Rick Henzler voted - yes
Dr. Eileen Quinn voted - yes
Mr. Nate Turner voted - yes
Ms. Tyler-Folsom - absent
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Motion by Ms. Willis to return to regular session at 7:18 p.m. following discussion of the above. Seconded by Mr. Turner. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Mr. Rick Henzler voted - yes
Dr. Eileen Quinn voted - yes
Mr. Nate Turner voted - yes
Ms. Tyler-Folsom - absent
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

IX. New Business:

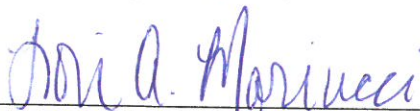
A. Mr. Volk made a motion to appoint Kimberly Kondalski as hearing officer to oversee the Due Process Appeal Hearing of S.G. Seconded by Mr. Turner. Motion carried unanimously.

B. The Ethics Council convened immediately after the Board meeting.

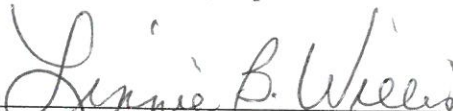
X. Adjournment:

Motion by Mr. Volk to adjourn at 7:20 p.m. Seconded by Mr. Turner. Motion carried unanimously.

Respectfully submitted,

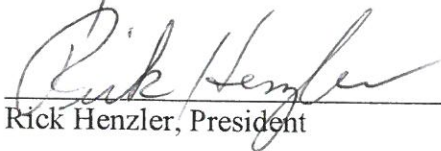


Lori A. Mariucci, Superintendent



Attest:

Linnie Willis, Recording Secretary



Approved by:

Rick Henzler, President