

## Lucas County Board of Developmental Disabilities

February 22, 2021

Place of Meeting: Administrative Services Building  
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Member Present: Mr. Rick Henzler, President, presided

Members Present via  
Virtual Zoom Meeting: Dr. Eileen Quinn, Mr. Nate Turner, Ms. Cheryl  
Tyler-Folsom and Mr. Ron Volk

Members Absent: Ms. Linnie Willis

I. Call to Order/Welcome:

Mr. Rick Henzler, President, called the meeting to order at 5:32 p.m. Following roll call, the Board excused the absence of Ms. Linnie Willis. Mr. Henzler welcomed everyone. He then opened the floor for public comments for those individuals with last names starting with the letters A through M and N through Z. There were no public comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Jordan Burriola and Melissa Mayfield with the February 2021 Special Recognition Award. Mr. Burriola and Ms. Mayfield were able to join the Zoom meeting.
- B. Retiree Kim Krieger with 34 years of service. Ms. Krieger was able to join the Zoom meeting.
- C. Betsy Barda, Specialized Support Consultant, as the February 2021 Staff Person of the Month. Ms. Barda was able to join the Zoom meeting.

Special recognition plaques will be forwarded to all awardees.

II. Board Action Items:

A. Consent Agenda:

Mr. Henzler opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Mr. Volk requested topic II.A.7. Zoom Room for the Administration Building be removed. Mr. Henzler removed topic II.A.5. Superintendent's Professional Development Plan from the Consent Agenda.

After hearing no additional topics be removed from the Consent Agenda, Mr. Volk made a motion to approve the Consent Agenda dated February 22, 2021 as amended. Seconded by Mr. Turner. Motion carried unanimously.

1. January 25, 2021 Board Meeting Minutes:  
  
To approve the January 25, 2021 Board Meeting Minutes as submitted.
2. Correspondence:
  - a) DoDD Communications dated 2/8/21 “DSP Investment and Compensation Reporting”
3. Limited Employment Contracts  
  
To approve the following limited contract:  
  
Rebecca Woody, Executive Administrative Assistant, 3/11/21 to 3/10/23
4. Contracts:
  - a) Computer Software Licensing Agreement for Gatekeeper: To approve the Gatekeeper annual software license agreement renewal effective March 1, 2021 through August 31, 2021 with Primary Solutions Inc., at a cost not to exceed Thirty-Two Thousand, Two Hundred Ninety-Five Dollars and Fifty Cents (\$32,295.50)
5. Superintendent Professional Development Plan  
  
Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.
6. Operational Guidelines during COVID-19 Pandemic  
  
To extend the Superintendent’s/Designee’s authority to take any and all actions necessary during the evolving Coronavirus pandemic in order to meet the health and safety of the people we serve, our employees, our providers and our community as well as meet the operational needs of the agency through May 24, 2021.
7. Zoom Room for Administration Building  
  
Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Mr. Richard Jackson, Director of Business Operations, highlighted the financials for January, 2021. COVID-19 expenses for the month were \$3,951.78.

There are currently several audits going on simultaneously: Annual financial audit conducted by Rehmann; Lucas County Comprehensive Annual Financial Report (CAFR) required by State Auditor's office; and the 2019 Cost Report required by the Ohio Department of Developmental Disabilities. After discussion, Ms. Tyler-Folsom made a motion to approve the Financial Report for January, 2021. Seconded by Mr. Volk. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedule stands as submitted. Mr. Volk made a motion to approve the payment schedule for January, 2021. Seconded by Mr. Turner. Motion carried unanimously.

3. Superintendent Professional Development Plan **(Board Motion)**

Mr. Henzler pulled the topic II.A.5. from the Consent Agenda to correct a typo in the date noted on the Plan. Mr. Henzler made a motion to approve the Professional Development Plan for Executive Director/Superintendent Lori A. Mariucci as submitted with memorandum dated February 17, 2021. Seconded by Mr. Turner. Motion carried unanimously.

4. Bids for Zoom Room at Administration Building **(Board Motion)**

Mr. Volk asked if Capital Projects department staff will be doing the labor or do we need to hire a contractor? What is timeline of project? Ms. Myerholtz indicated that labor will not be an issue. She also indicated it should not take longer than a few months to complete. It will be dependent on availability of equipment.

Mr. Volk made a motion to approve the quote for Phillips Pro Systems, LLC at a cost of Thirty-Nine Thousand, Nine Hundred and Ninety Dollars (\$39,990.00). Seconded by Mr. Turner. After discussion, motion carried unanimously.



III. Presentation:

Ms. Michele Myerholtz, Assistant Superintendent, provided an update on COVID-19 vaccination efforts. All County Board departments contributed to this very important endeavor. Thank you to everyone.

Paramount to this successful endeavor are the partnerships with ProMedica and the Toledo-Lucas County Health Department. They have partnered with us to vaccinate the individuals we serve. We have vaccinated approximately 600 individuals through the ProMedica vaccine clinics.

County Board staff have helped with the vaccine clinics by providing check-in assistance, assisted with completion of paperwork, assisted with manning 15-minute observation, and providing behavioral support for our individuals. Our staff have been complimented by staff from ProMedica and Toledo-Lucas County Health Department for their assistance.

51% of our 1b folks have been vaccinated. About 30% of our full list have indicated that they are not interested in getting the vaccine. However, in the last few weeks this percentage has gone down due educating individuals on the vaccines. Some have now received the vaccine or expressed they would like to get vaccinated.

Board members thanked staff for doing such a great job.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Mariucci highlighted the Management Letter for January 2021. She thanked Ms. Pat Stephens for leading Black History month activities.
- B. Statistics/Metrics: January 2021 figures were provided in the Metrics Report dated February 17, 2021.
- C. Provider Community:
  - 1. Preferred Properties, Inc.: The Executive Director report for January 2021 was provided by Ms. Cheryl Wilson.
- D. Supplemental Reports:
  - 1. MUI Unit Report – A status of January 2021 MUI unit activities were provided. There were 62 MUIs filed in January 2021.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: Mr. Turner encouraged everyone to continue with the COVID-19 safety protocols. Mr. Henzler commented on the issue of raising the minimum wage to \$15.00 per hour. His concern is providers are struggling to keep people working. Should the minimum wage increase, we need to lobby for an increase in Medicaid. He wants to reach out to politicians as we may have some time to lobby. Mr. Volk indicated that we should research what the Ohio Association of CB is doing as we need a more unified effort.

Mr. Turner indicated that we should do what we can as a County Board to advocate for increases in Medicaid funding to pay DSP staff competitive wages.

Board members agreed it is an issue that needs to be addressed. Mr. Henzler and Superintendent Mariucci will work on the matter and keep the Board updated.

- B. Legislative Update: A status of legislative activities was provided in a memorandum dated February 10, 2021 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no service contracts for Board review this month.
- D. Board Member Vacancy (status): We have one remaining vacancy to fill. We are hoping to fill the vacancy with someone who has a young child in the program. The Lucas County Commissioners will be making the appointment soon.
- E. Board Membership Profile: Superintendent Mariucci profiled Board member tenure status in a memorandum dated February 16, 2021.
- F. Annual Board Meeting: The proposed agenda for the virtual Annual Board meeting on Monday, April 26, 2021 was presented to the Board. The social 10 minutes will begin at 6:00 p.m. The meeting will begin promptly at 6:10 p.m. and adjourn by 7:30 p.m.

The keynote speaker, Barb Sapharus, is one of the champions of “Charting the Life Course” in the state of Ohio.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Tuesday, March 2, 2021 – DD Awareness Day and Advocacy Day

- B. Monday, March 22, 2021 – Board Inservice Training at 5:00 p.m.
- C. Monday, March 22, 2021 - LCBDD Board Meeting at 6:00 p.m.
- D. Sunday, April 25, 2021 - CommUNITY Film Festival
- E. Monday, April 26, 2021 – Virtual Annual Meeting at 6:00 p.m.
- F. Strategic Plan Update: Date/Time TBD

VIII. Executive Session:

Mr. Turner made a motion to go into Executive Session at 6:17 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, and Sale of Property. Seconded by Ms. Tyler-Folsom. Motion carried unanimously by roll call vote:

Mr. Rick Henzler voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Nate Turner voted - yes  
Ms. Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis - absent

Motion by Mr. Volk to return to regular session at 6:31 p.m. following discussion of the above. Seconded by Mr. Turner. Motion carried unanimously by roll call vote:

Mr. Rick Henzler voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Nate Turner voted - yes  
Ms. Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis - absent

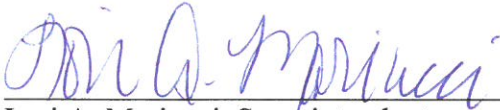
IX. New Business:

There was no action taken after the Executive Session.

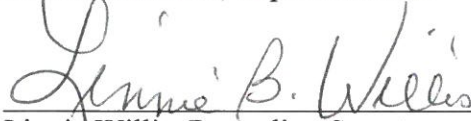
X. Adjournment:

Motion by Mr. Turner to adjourn at 6:32 p.m. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

Respectfully submitted,

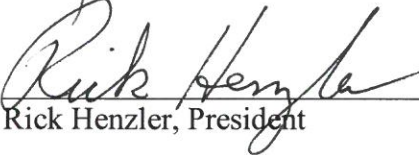


Lori A. Mariucci, Superintendent



Linnie Willis, Recording Secretary

Attest:



Rick Henzler, President

Approved by: