

Lucas County Board of Developmental Disabilities**December 20, 2021**

Place of Meeting: Larc Lane Center
Training Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Rick Henzler, President, presided
Dr. Eileen Quinn, Ms. Cheryl Tyler-Folsom, Mr.
Nate Turner, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: Mr. Bill Axe

I. Call to Order/Welcome:

Mr. Rick Henzler, President, called the meeting to order at 5:34 p.m. Following roll call, the Board excused the absence of Mr. Bill Axe. Mr. Henzler welcomed everyone. He then opened the floor for public comments. There were no public comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retiree Demetrea Clark with 30 years and 10 months of service. Ms. Clark was present to accept her award.
- B. Ms. Laura Koprowski, Chief Executive Officer of TARTA, with the Special Recognition Award for December, 2021. Ms. Koprowski was present to accept her award. Board Member Nate Turner presented Ms. Koprowski with SALUTE t-shirts for her and a couple of her staff as a thank you as well.
- C. Brooke Gump as the Staff Person of the Month for December, 2021. Ms. Gump was unable to attend the meeting. Her plaque will be forwarded to her.

Mr. Henzler thanked all awardees for all of the work they do for the individuals that we serve.

At this time, Mr. Ron Volk, Vice-President, recognized one very important Board Member: Mr. Rick Henzler whose term expires December 31, 2021. He was appointed back in 2010 and served 12 years on the Board. Mr. Volk thanked Mr. Henzler for his dedication and significant contributions to individuals with developmental disabilities in Lucas County.

II. Action Items:

A. Consent Agenda:

Mr. Henzler opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Dr. Quinn removed topics II.A.4.b) Preferred Properties Annual Contract and II.A.4.d) Occupational Therapy Contract with Rehab Dynamics. Mr. Volk requested that topic II.A.8. Purchase of Computers be removed from the Consent Agenda.

After hearing no additional topics be removed from the Consent Agenda, Mr. Volk made a motion to approve the Consent Agenda dated December 20, 2021 as amended. Seconded by Ms. Willis. Motion carried unanimously.

1. November 22, 2021 Board Meeting Minutes:

To approve the November, 2021 Board Meeting Minutes as submitted.

2. No Correspondence:

There is no correspondence this month.

3. Limited Employment Contracts

There are no limited employment contracts for renewal this month.

4. Contracts:

a) Room and Board Contracts for 2022:

To approve the following Room and Board Contracts for 2022:

i)	Community Residential Services	\$23,250.00
ii)	Rainbow Homes	\$10,750.00
iii)	Sunshine, Inc.	\$56,250.00
iv)	Wiley Homes	\$33,750.00
v)	Zeigler Habilitation Homes	\$ 7,750.00

b) Preferred Properties, Inc. Annual Contract

Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

c) Psychological Consulting Services Contract

To approve a Service Agreement with Jason Dura, Ph.D. to provide psychological consulting services for the period January 1, 2022 through December 31, 2022, at a cost not to exceed One Hundred Five Thousand Dollars (\$105,000.00).

d) Occupational Therapy Contract

Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

e) Consultation Services: Nineteen Services

To approve the Agreement with Nineteen Services, Inc. for Consultation Services from January 1, 2022 through December 31, 2022 at a cost not to exceed Forty-Eight Thousand Dollars (\$48,000.00).

f) Lucas County Guardianship Services Board MOA

To approve the Agreement with the Lucas County Guardianship Services Board from January 1, 2022 through December 31, 2022 at a cost not to exceed Two Hundred Fifty Thousand Dollars (\$250,000.00).

g) Communications/Public Relations Consultant Contract

To approve a contract with Concentrek for a cost not to exceed Twenty-Seven Thousand, Five Hundred and Twenty Dollars (\$27,520.00) for support from January 1, 2022 through March 31, 2022.

5. Finance Department Purchase Order(s)

To approve the 2022 blanket purchase orders as attached to memo dated December 15, 2021.

6. Annual Plan Resolution

To approve the Annual Plan dated December 15, 2021.

7. Operational Guidelines during COVID-19 Pandemic

To extend the Superintendent's/Designee's authority to take any and all actions necessary during the evolving Coronavirus pandemic in order to

meet the health and safety of the people we serve, our employees, our providers and our community as well as meet the operational needs of the agency through March 28, 2022.

8. Purchase of Computers

Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

9. Liability and Vehicle Insurance Bids

To renew the Board's liability and vehicle insurance with Ohio School Plan in accordance with the attached Coverage Proposal submitted by Hylant for 2022 at a cost not to exceed Forty Thousand, Two Hundred Fifteen Dollars (\$40,215.00).

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Mr. Richard Jackson, Director of Business Operations, highlighted the financials for November 2021.

After discussion, Mr. Turner made a motion to approve the Financial Report for November 2021. Seconded by Mr. Volk. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Mr. Jackson highlighted a couple of large payments made during November. Ms. Willis made a motion to approve the payment schedule for November 2021. Seconded by Dr. Quinn. Motion carried unanimously.

3. Preferred Properties, Inc.

Dr. Quinn had some questions regarding the Therapeutic Respite Home Section VIII of the Master Agreement with Preferred Properties, Inc.

After discussion, Mr. Henzler made a motion to approve a Contract for Housing Services with Preferred Properties, Incorporated, for the term of January 1, 2022 through December 31, 2022, at a cost not to exceed Four Hundred Fifty Thousand Dollars (\$450,000.00) and the Therapeutic Respite House Project at a cost not to exceed Fifty Thousand Dollars (\$50,000.00) for a total annual cost not to exceed Five Hundred Thousand

Dollars (\$500,000.00). Seconded by Dr. Quinn. Motion carried unanimously.

4. Occupational Therapy Contract

Dr. Quinn had some questions regarding the request for increases in hours and pay. Specifically, she is concerned the \$150,000 is not sufficient to meet the needs. Ms. Julie Esparza, Director of Children's Department, is working on a plan for expanding therapy services.

After discussion, Mr. Henzler made a motion to approve a Service Agreement with Rehab Dynamics for OT services for eligible children for the period January 1, 2022 through December 31, 2022 in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000.00). Seconded by Dr. Quinn. Motion carried unanimously.

5. Purchase of Computers

Mr. Volk questioned what is being done with the computers that are no longer under warranty? Mr. Jackson indicated that the Board does not have a current practice for replacing out of warranty devices. The Board would like to revise that and actively develop a plan into the 2022 budget.

Typical warranty is several years.

After discussion, Mr. Henzler made,

MOTION 1: Subject to Motion 2, to authorize the purchase of 170 computers including Options 1, 2 and 3 in accordance with the RFP dated November 8, 2021 from the vendors (GoConcepts and/or SHI) at a cost not to exceed Three Hundred Forty Thousand Dollars (\$340,000.00). Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

MOTION 2: As the Board has no computers immediately available for new staff or to replace computers whose warranties have expired or will be expiring, to authorize the purchase of 30 computers immediately from the vendors (GoConcepts and /or SHI) or another vendor who can provide the computers immediately at a cost not to exceed Forty-Eight Thousand (\$48,000.00). Seconded by Dr. Quinn. Motion carried unanimously.

III. Presentation:

Ms. Jillian Harris, Director of Human Resources, introduced Dr. Tamika Taylor, President of Compass Consulting Services and Dr. Adrienne Hatten. Ms. Harris also introduced Ms. Latosha Gullett, Diversity, Equity and Inclusion (DEI) Manager for the Board as well as members of the DEI Task Force. Ms. Harris also thanked all of the

members of the DEI Task Force for their hard work and efforts in developing the DEI Plan.

Dr. Taylor presented the process of the development of the Diversity, Equity and Inclusion Final Report to the Board. Dr. Hatten presented on the outcomes and goals of the DEI Plan.

Board members thanked Compass Consulting Group and the DEI Task Force for their hard work.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Mariucci highlighted the November 2021 Management Letter.
- B. Statistics/Metrics: November 2021 figures were provided in the Metrics Report dated December 15, 2021.
- C. Provider Community:
 - 1. Preferred Properties, Inc.: The Executive Director report for November 2021 was not available at time of print. A hard copy was distributed at the Board meeting.
- D. Supplemental Reports:
 - 1. MUI Unit Report: A status of November 2021 MUI unit activities was provided. There were 70 MUIs filed in November 2021.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated November 10, 2021 by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no service contracts for Board review this month.
- D. Annual Board Meeting: The Annual Board meeting has been scheduled on Monday, April 25, 2022. The Larc Lane Center-Training Center is reserved; however, this may change dependent upon Lucas County COVID numbers. Mr. Henzler requested that Board members give some thought to a keynote speaker,

special recognitions, and individuals or organizations to be recognized as Community Partners. Please contact Superintendent Mariucci or Assistant Superintendent Michele Myerholtz with nominations.

- E. OACB Annual Convention Summary: The 2021 Annual Convention was held in-person at the Hilton Columbus at Easton on December 1st thru December 3rd, 2021. There were several virtual sessions offered daily as well for those who were not able to attend in-person.

Mr. Henzler indicated that Ohio Department of Developmental Disabilities Director Jeff Davis retired. Superintendent Mariucci indicated that Ms. Kim Hauck was appointed by the Governor as the new Director effective January 1, 2022. Mr. Volk recommended Ms. Hauck as potential keynote speaker for the Annual Meeting on April 25, 2022.

- F. Board Liaison Assignments: Current Board Member Liaison Assignments were provided. There will be a vacancy in 2022. Please let Superintendent Mariucci know if you would like to change assignment(s).
- G. Board Member Vacancy (Status): As previously indicated, we are actively searching for a replacement to fill the upcoming vacancy of Mr. Rick Henzler whose term expires on December 31, 2021. Mr. Henzler is not eligible for reappointment as he is term limited. He is a County Commissioners appointment.

There are hopes of identifying someone who is a parent of a young child in the program. The County Commissioners will be making the appointment soon.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Holiday Break: Friday, December 24, 2021 – Friday, December 31, 2021
- B. Board Facilities re-pen: Monday, January 3, 2022 @ 8:30 a.m.
- C. Martin Luther King Holiday-Facilities Closed: Monday, January 17, 2022
- D. LCBDD Annual Meeting @ 6:00 p.m. – Location: TBD Monday, April 25, 2022

VIII. Executive Session:

There was no Executive Session this month.

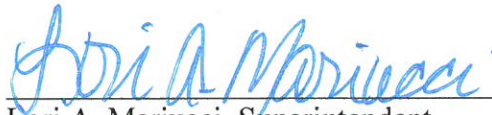
IX. New Business:

There were no issues to come before the Board under New Business.

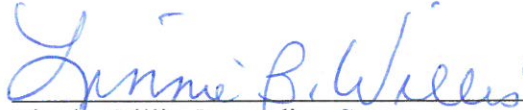
X. Adjournment:

Motion by Mr. Turner to adjourn at 6:47 p.m. Seconded by Mr. Volk. Motion carried unanimously.

Respectfully submitted,



Lori A. Mariucci, Superintendent



Linnie Willis, Recording Secretary

Attest:



Approved by:

Ron Volk, Vice-President