

Lucas County Board of Developmental Disabilities

December 21, 2020

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 6:00 P.M.

Members Present via
Virtual Zoom Meeting: Mr. Rick Henzler, President, presided
Dr. Jeanne Brockmyer, Mr. Mark Frye, Dr. Eileen
Quinn, Mr. Nate Turner, Mr. Ron Volk and Ms.
Linnie Willis

Members Absent: n/a

Note: Preceding the Board meeting, the Board members participated in Board Training conducted by Mr. Rick Black, Chief Financial Officer of the Ohio Association of County Boards of Developmental Disabilities, titled "Cost Projections."

I. Call to Order/Welcome:

Mr. Rick Henzler called the meeting to order at 6:04 p.m. Following roll call, Mr. Henzler welcomed everyone. He then introduced and welcomed new Board Member Nate Turner. Mr. Turner is currently the president of the self-advocacy group SALUTE (Self-Advocates LUCas TolEdo) and has a history of self-advocacy that dates back to 2005 when he was appointed to the Toledo Mayor's Commission on Disabilities.

Mr. Henzler recognized two very important Board Members: Mr. Mark Frye and Dr. Jeanne Brockmyer. Both were appointed back in 2009 and served 12 years on the Board. Mr. Henzler thanked both Mr. Frye and Dr. Brockmyer for their dedication and significant contributions to individuals with developmental disabilities in Lucas County.

At this time, Mr. Henzler opened the floor for public comments for those individuals with last names starting with the letters A through M and N through Z. There were no public comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. David Mullin, Investigative Agent, and Bridget Verrengia, Early Intervention Developmental Specialist, as the December, 2020 Staff Persons of the Month. Mr. Mullin and Ms. Verrengia were able to join the Zoom meeting.

Special recognition plaques will be forwarded to all awardees.

II. Board Action Items:

A. Consent Agenda:

Mr. Henzler opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated December 21, 2020 as submitted. Seconded by Dr. Brockmyer. Motion carried unanimously.

1. Board Meeting Minutes:

To approve the November 23, 2020 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following Correspondence as submitted:

- a) TARTA COVID-19 Update – Dec. 4, 2020
- b) December 11, 2020 Correspondence to Mayor Wade Kapszukiewicz

3. Limited Employment Contracts:

There are no limited employment contracts for renewal this month.

4. Contracts:

a) Room and Board Contracts for 2021

To approve the following Room and Board Contracts for 2021:

i)	Community Residential Services	\$ 93,000.00
ii)	Rainbow Homes	\$ 43,000.00
iii)	Sunshine, Inc.	\$225,000.00
iv)	Wiley Homes	\$135,000.00
v)	Zeigler Habilitation Homes	\$ 31,000.00

b) Preferred Properties, Inc. Annual Contract

To approve a Contract for Housing Services with Preferred Properties, Inc., for the term of January 1, 2021 through December 31, 2021, at a cost not to exceed Four Hundred Fifty Thousand Dollars (\$450,000.00) and the Therapeutic Respite House Project at a cost not to exceed Fifty Thousand Dollars (\$50,000.00) for a total annual cost not to exceed Five Hundred Thousand Dollars (\$500,00.00).

c) Lucas County Family Council: Pooled Funding Agreement

Topic deferred until receipt of 2021 Pooled Funding Agreement from Family and Children First Council.

d) Psychological Consulting Services Contract

To approve a Service Agreement with Jason Dura, Ph.D. to provide psychological consulting services for the period January 1, 2021 through December 31, 2021, at a cost not to exceed One Hundred Five Thousand Dollars (\$105,000.00).

e) Occupational Therapy Contract

To approve a Service Agreement with Rehab Dynamics for OT services for eligible children for the period January 1, 2021 through December 31, 2021 in an amount not to exceed One Hundred Three Thousand, Five Hundred Dollars (\$103,500.00).

f) Go Concepts Contract Amendment

To approve the following amendments to the GO Concepts contract:

Amendment 1: Add Veeam Option through GO Concepts, effective 1/1/2021 for a monthly cost of Five Hundred Fifty-Two Dollars and Twenty Cents (\$552.20) at an annual cost not to exceed Six Thousand, Six Hundred Twenty-Six Dollars and Forty Cents (\$6,626.40).

Amendment 2: Purchase SonicWall through GO Concepts, effective 1/1/2021 at an annual cost not to exceed Five Thousand, One Hundred Two Dollars and Fifty-Seven Cents (\$5,102.57).

g) Service Agreement with University Toledo-EduCare for Child Care –To approve a Service Agreement with the University of Toledo for operation of Year-Round Childcare Facility at the EduCare Center for the period from January 1, 2021 through December 31, 2021 at a cost not to exceed One Hundred Fifty-Nine Thousand, Five Hundred Seventy-Two Dollars and Thirty-Nine Cents (\$159,572.39).

5. Finance Department Purchase Order(s)

Topic moved from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

6. Annual Plan Resolution

To approve the Annual Plan dated December 9, 2020.

7. Guardianship Services Board Appointment

To approve the appointment of Katie Hunt-Thomas to the Lucas County Guardianship Services Board for a four-year term effective January 1, 2021 through December 31, 2024.

B. Topics Requiring Board Discussion:

At this time, Superintendent Mariucci introduced and welcomed Mr. Richard Jackson, Director of Business Operations.

1. Finance Department Purchase Order(s) **(Board Motion)**

Mr. Henzler made a motion to approve the 2021 blanket purchase orders as attached to memorandum dated December 21, 2020. Seconded by Dr. Brockmyer for discussion. Ms. Netra Hilliard, Assistant Director of Business Operations, highlighted the Finance Department Purchase Orders for 2021. She noted those expenses related to former Reynolds Road site will be eliminated this year.

Additionally, we will no longer be utilizing the Kronos/TC-1 payroll time management services. You will see the addition of UKG (Ultimate Kronos Group) and TC-1 is still a part of UKG. However, UKG is the big umbrella for TC-1 which operated under Kronos. Kronos is operating under UKG. There are still expenses in Kronos/TC-1 until complete implementation to the new UKG system.

After discussion, the motion carried unanimously.

2. Finance Report **(Board Motion)**

Ms. Hilliard highlighted the financials for November, 2020. COVID-19 expenses YTD are at \$147,605.88. We received a COVID Cares Act reimbursement in the amount of \$63,437.15. This did not include reimbursement for shared expenses related to Non-Congregate Setting agreement. After discussion, Dr. Brockmyer made a motion to approve the Financial Report for November, 2020. Seconded by Mr. Volk. Motion carried unanimously.

3. Resolutions and Vouchers **(Board Motion)**

Payment schedule stands as submitted. Ms. Willis made a motion to approve the payment schedule for November, 2020. Seconded by Mr. Volk. Motion carried unanimously.

III. Presentation: There was no formal presentation this month.

IV. Program Priorities and Goals Update:

A. Management Letter: The Management Letter for November, 2020 stands as submitted.

B. Statistics/Metrics: November, 2020 figures were provided in the Metrics Report dated December 16, 2020.

C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director report for November, 2020 was provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. MUI Unit Report – A status of November 2020 MUI unit activities were provided. There were 51 MUIs filed in November 2020.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations: Mrs. Willis thanked Mr. Frye and Dr. Brockmyer for their service and commented it has been a pleasure working with both of them. Other Board members echoed the sentiments.

B. Legislative Update: A status of legislative activities was provided in a memorandum dated December 9, 2020 prepared by Ms. Mary Anne Burns, Legal Counsel.

C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no service contracts for Board review this month.

D. Annual Board Meeting: The Annual Board meeting has been scheduled on Monday, April 26, 2021. Because of the uncertainty of COVID, the potential to go virtual with this event is highly likely. Mr. Henzler requested that Board members give some thought to a keynote speaker, special recognitions, and individuals or organizations to be recognized as Community Partners.

- E. OACB Annual Convention Summary: This year because of the COVID-19 pandemic, the 2020 OACB Annual Convention was held virtually on nine days over the course of several weeks: November 17-19; December 1-3; and December 8-10. The first virtual convention was successful. Using the Zoom platform allowed many staff to participate in a number of sessions.
- F. Board Liaison Assignments: Current Board Member Liaison Assignments were provided. There will be a couple of vacancies in 2021. Please let Mr. Henzler know if you would like to change assignment(s).
- G. Board Member Vacancy (status): On December 1, 2020, the Lucas County Commissioners:
 - 1. Appointed Mr. Nathan Turner effective immediately to fill the vacancy created by the resignation of Mr. Scott Noonan. Mr. Turner's term expires next year on December 31, 2021.
 - 2. Reappointed Ms. Linnie Willis to a third term which begins January 1, 2021 and expires December 31, 2024.
 - 3. Appointed Ms. Cheryl Tyler-Folsom to fill one of the upcoming vacancies created by term-limited Board member whose third-term expires December 31, 2020. Ms. Tyler-Folsom's term begins January 1, 2021 and expires December 31, 2024.

We have one remaining vacancy to fill. The deadline to submit resumes to the County Commissioners is Wednesday, December 30th.

- H. COVID-19 Exceptions Log: The COVID-19 Exceptions Log identifies exceptions to Board policies during the COVID-19 State of Emergency. Beginning December 7, 2020, First Aid/CPR classes are to be completed online until further notice, no in-person classes. All staff will need to meet the documentation and certification dates that were previously in place.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Thursday, December 24, 2020 through Friday, January 1, 2021 – Holiday Break
- B. Monday, January 4, 2021 – Board Facilities re-open
- C. Monday, January 18, 2021 – Martin Luther King Holiday – Facilities Closed
- D. Monday, April 26, 2021 – Annual Meeting @ 6:00 pm - Virtual

At this time, Dr. Brockmyer thanked staff in the Children's Department for all of the important work that they do and for their assistance over the years. She encouraged Dr. Quinn to work as this department's liaison.

VIII. Executive Session:

Mr. Turner made a motion to go into Executive Session at 6:33 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, and Sale of Property. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye - absent
Mr. Rick Henzler voted - yes
Dr. Eileen Quinn voted – yes
Mr. Nate Turner voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Motion by Ms. Willis to return to regular session at 6:47 p.m. following discussion of the above. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye - absent
Mr. Rick Henzler voted - yes
Dr. Eileen Quinn voted – yes
Mr. Nate Turner voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

IX. New Business:

Mr. Henzler read the following resolution:

WHEREAS, O.R.C. 307.09 permits the sale of county property when not needed for public use; and

WHEREAS, O.R.C. 307.10 establishes certain procedures to be utilized in such a sale and requires a resolution authorizing the sale; and

WHEREAS, 11.555 acres of land located on the northwest corner of Seaman Road and N. Wynn Road, Oregon, Ohio on Parcels 44-10647, 44-10650 and 44-10653 is no longer needed for public use;

NOW, THEREFORE, BE IT RESOLVED, by the Board:

Section 1. To declare the 11.555 acres of land located on the northwest corner of Seaman Road and N. Wynn Road, Oregon, Ohio on Parcels 44-10647, 44-10650 and 44-10653 is no longer needed for public use;

Section 2. To request approval from the Lucas County Commissioners to proceed with the sale of said land in accordance with O.R.C. 307.10;

Section 3. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect immediately upon its adoption.

On the forgoing,

Dr. Jeanne Brockmyer voted - yes

Mr. Mark Frye - absent

Mr. Rick Henzler voted - yes

Dr. Eileen Quinn voted – yes

Mr. Nate Turner voted - yes

Mr. Ron Volk voted - yes

Ms. Linnie Willis voted - yes

X. Adjournment:

Mr. Henzler thanked everyone for their hard work this year and wished everyone Happy Holidays.

Motion by Mr. Volk to adjourn at 6:49 p.m. Seconded by Dr. Brockmyer. Motion carried unanimously.

Respectfully submitted,

Lori A. Mariucci, Superintendent

Attest:

Linnie Willis, Recording Secretary

Approved by:



Rick Henzler, President