

Lucas County Board of Developmental Disabilities

October 26, 2020

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Member Present: Mr. Rick Henzler, President, presided

Members Present via Virtual Zoom Meeting: Dr. Jeanne Brockmyer, Mr. Mark Frye, Dr. Eileen Quinn, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: n/a

I. Call to Order/Welcome:

Mr. Rick Henzler called the meeting to order at 5:30 p.m. Following roll call, Mr. Henzler welcomed everyone and opened the floor for public comments for those individuals with last names starting with the letters A through M and N through Z. There were no public comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retirees Mary Beth Olender and Cheryl McCoy. Ms. Olender was able to join the Zoom meeting. Ms. McCoy was unable to join the meeting.
- B. Branwen Diakonis and Mark Frames from Reign Residential Services with the Special Recognition Award for October, 2020. Both individuals were able to join the Zoom meeting.
- C. Paula Buehrer, Jeff Greunke and Jenny Worth, Information Technology Specialists, as the October, 2020 Staff Persons of the Month. Ms. Buehrer and Mr. Greunke were able to join the Zoom meeting. Ms. Worth was unable to join the meeting.

Special recognition plaques will be forwarded to all awardees.

II. Board Action Items:

A. Consent Agenda:

Mr. Henzler opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Mr. Volk requested that topic II.A.9. Guardianship Services Board be removed from the Consent Agenda.

After hearing no additional topics be removed from the Consent Agenda, Dr. Brockmyer made a motion to approve the Consent Agenda dated October 26, 2020 as amended. Seconded by Ms. Willis. Motion carried unanimously.

1. Board Meeting Minutes:
To approve the September 28, 2020 Board Meeting Minutes.
2. Correspondence:
There is no correspondence.
3. Limited Employment Contracts:
There are no limited employment contracts for renewal this month.
4. Contracts:
There are no contracts requiring Board action this month.
5. 2021 Program Calendar
To adopt the twelve (12) month 2021 Lucas County Board of Developmental Disabilities Program Calendar.
6. Ethics Council Recommendation
To accept the Ethics Council recommendation as noted in its minutes of September 28, 2020.
7. Purchase of New Truck
To approve the Dump Truck purchase from Brondes Ford according to the quotes submitted at a cost not to exceed Thirty-Six Thousand, One Hundred Sixty Dollars and Eighty-Four Cents (\$36,160.84).
8. Approval of New Position
To approve the Fiscal Manager Position.
9. Guardianship Services Board
Topic was removed from Consent Agenda and placed in Section II.B topics requiring Board Discussion.

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Mr. Volk made a motion to approve the Financial Report for September, 2020. Seconded by Ms. Willis. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Ms. Hilliard, Assistant Director of Business Operations, highlighted the payment schedule for September, 2020. COVID-19 expenses YTD are at \$133,369.92. After discussion, Mr. Frye made a motion to approve the payment schedule for September, 2020. Seconded by Mr. Volk. Motion carried unanimously.

III. Presentation:

Superintendent Mariucci introduced Probate Court Judge Jack Puffenberger and Mr. Scott Sylak Executive Director of the Mental Health and Recovery Services Board of Lucas County. They joined the Zoom meeting to share the background on the establishment of the Guardianship Services Board (GSB).

The Lucas County Board of Developmental Disabilities collaborated with Lucas County Probate Court, Mental Health Recovery Services Board of Lucas County, Lucas County Job and Family Services and the Area Office on Aging to commission a study to determine if a Guardianship Board would be feasible in Lucas County. The Miami University, Scripps Gerontology Center was awarded the contract and released its report in February 2020.

Judge Puffenberger indicated that there are a lot of individuals who need guardians. We need a better system to appoint guardians. Now we have the legal authority to develop a Guardianship Board which will have three (3) members: Lucas County Probate Court, Lucas County Board of Developmental Disabilities and Mental Health and Recovery Services Board of Lucas County.

Mr. Sylak indicated it is a unique experience for five government agencies to collaborate. The Lucas County Adult Guardianship Assessment prepared by Scripps Gerontology Center indicated that individuals requiring guardianship often have complex social and medical issues and receive services from a variety of public systems e.g., Area Office on Aging, Lucas County Board of DD, MHRSB and Jobs and Family Services. Data from a random sample of Lucas County wards indicated that 58% of wards were involved in multiple systems and another 36% were involved with one system.

Judge Puffenberger shared that five years ago there were 1,700 wards in Lucas County whereas now there are 2,300 wards. The makeup of the GSB Board of Trustees is

currently statutory. The statute also provides that the Board may expand the number of Trustees by unanimous vote.

Mr. Sylak indicated MHRSB Board allocated funds last week for the project. They are ready to move forward with the recruitment of the three Guardianship Services Board Trustee positions. They would like to be operational by April, 2021.

The Guardianship Services Board's annual budget is expected to be approximately \$1,000,000 with Lucas County Board of DD's allocation of \$275,000. The Guardianship Services Board is anticipated to be an annual cost.

After discussion, Mr. Henzler made a motion to authorize the payment of \$275,000 for the purpose of establishing a Lucas County Guardianship Services Board. Seconded by Ms. Willis. Motion carried unanimously.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Lori Mariucci highlighted the Management Letter for September, 2020. The Josina Lott Awards presentation was held via Zoom. Over 150 people attended the virtual event.
- B. Statistics/Metrics: September, 2020 figures were provided in the Metrics Report dated October 22, 2020.
- C. Provider Community:
 - 1. Preferred Properties, Inc.: The Executive Director report for September, 2020 was provided by Ms. Cheryl Wilson.
- D. Supplemental Reports:
 - 1. MUI Unit Report – A status of September 2020 MUI unit activities were provided. There were 64 MUIs filed in September 2020.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated October 14, 2020 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no contracts for review this month.

- D. Nominating Committee (appointment of): Mr. Volk volunteered to serve on the Nominating Committee.
- E. OACB Resolutions/Annual Delegate Assembly: This year because of the COVID-19 pandemic, the 2020 OACB Annual Convention will be held virtually on nine days over the course of several weeks: November 17-19; December 1-3; and December 8-10. The Delegate Assembly is scheduled for the evening on Wednesday, December 2nd. There were no delegate resolutions submitted prior to the deadline; however, delegate resolutions can be brought before the Delegate Assembly for consideration with a 2/3 vote of the delegates present.

Mr. Henzler made a motion to nominate Ms. Lori Mariucci to serve as the Lucas County Board of Developmental Disabilities delegate at the Delegate Assembly scheduled on Wednesday, December 2nd, 2020. Seconded by Dr. Brockmyer. Motion carried unanimously.

- F. 2021 Action Plan (Draft): The draft 2021 Action Plan was presented to the Board for review/comment. A public hearing on this plan is scheduled on Tuesday, November 10th, 2020 at 9:30 a.m. via Zoom platform where public input will be solicited.
- G. Board Member Vacancies (status): There is a vacancy on the Board as a result of Mr. Scott Noonan's resignation. Additionally, there are several Board members whose terms expire this year. All three are County Commissioners' appointments. Two are ineligible for reappointment due to term limitations. The third has expressed her interest in continuing on the Board. The County Commissioners have been notified of the vacancies as well as the reappointment.

We solicited nominations through the publication of a legal notice through several news publications. The deadline to submit applications/resumes to the County Commissioners was Wednesday, September 30th, 2020. Superintendent Mariucci will have an update for the Board next week.

- H. COVID-19 Exceptions Log: The COVID-19 Exceptions Log identifies exceptions to Board policies during the COVID-19 State of Emergency. There have been no changes since its introduction to the Board at the May 18, 2020 Board meeting. We are currently looking at A-C Acuity and will have an update next month.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Tuesday, November 3, 2020 – Election Day

- B. Tuesday, November 10, 2020 – Family and Advocate Forum/Public Hearing – Virtual Meeting
- C. Monday, November 23, 2020 – Board Member Inservice @ 5:00 p.m. – Virtual Meeting
- D. Monday, November 23, 2020 – Board Meeting @ 6:00 p.m. via Zoom – Virtual Meeting
- E. Thursday, November 26 and Friday, November 27 – Thanksgiving Holiday- Facilities Closed
- F. Monday, December 21 – Board Meeting @ 5:30 pm – Virtual Meeting

VIII. Executive Session:

Mr. Volk made a motion to go into Executive Session at 6:23 p.m. to discuss Pending Litigation, Client Matters Required to be kept Confidential by Federal or State Law, Employment of a Public Official, Employee Compensation, and Sale of Property. Seconded by Ms. Willis. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Dr. Eileen Quinn voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Motion by Ms. Willis to return to regular session at 7:17 p.m. following discussion of the above. Seconded by Dr. Brockmyer. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Dr. Eileen Quinn voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

IX. New Business:


- A. Dr. Brockmyer made a motion to approve a 3% general wage increase for management employees effective October 26, 2020. Seconded by Ms. Willis. Motion carried unanimously.

B. Mr. Volk made a motion to approve adjusting the bereavement leave for management employees to three (3) paid days with the option to utilize an additional two (2) days of accrued sick time effective January 1, 2021. Seconded by Dr. Quinn. Motion carried unanimously.

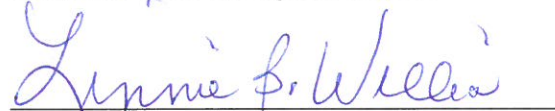
X. Adjournment:

Motion by Ms. Willis to adjourn at 7:19 p.m. Seconded by Dr. Brockmyer. Motion carried unanimously.

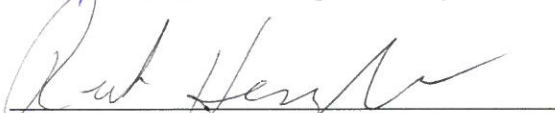
Respectfully submitted,


Lori A. Mariucci, Superintendent

Attest:


Linnie Willis, Recording Secretary

Approved by:


Rick Henzler, President