

Lucas County Board of Developmental Disabilities

November 23, 2020

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 6:00 P.M.

Member Present: Mr. Rick Henzler, President, presided

Members Present via Virtual Zoom Meeting: Dr. Jeanne Brockmyer, Mr. Mark Frye, Dr. Eileen Quinn, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: n/a

Note: Board Training at 5:00 p.m. was cancelled due to Trainer personal emergency.

I. Call to Order/Welcome:

Mr. Rick Henzler called the meeting to order at 6:00 p.m. Following roll call, Mr. Henzler welcomed everyone and opened the floor for public comments for those individuals with last names starting with the letters A through M and N through Z. There were no public comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Joe Lewis, Guardian from Adult Protective Services, Inc. with the Special Recognition Award for November, 2020. Mr. Lewis was able to join the Zoom meeting.
- B. Lindsay Traczyk, Service and Support Specialist, as the November, 2020 Staff Person of the Month. Ms. Traczyk was able to join the Zoom meeting.

Special recognition plaques will be forwarded to all awardees.

II. Board Action Items:

A. Consent Agenda:

Mr. Henzler opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated November 23, 2020 as submitted. Seconded by Mr. Volk. Motion carried unanimously.

1. Board Meeting Minutes:

To approve the October 26, 2020 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following Correspondence as submitted:

- a) Correspondence dated November 19, 2020 “OACB Policy Brief: Remote Meeting Bill Advances, Legislative Leaders Chosen”

3. Limited Employment Contracts:

There are no limited employment contracts for renewal this month.

4. Contracts:

- a) Nineteen Services Contract Amendment – To approve the attached Amendment to the Agreement with Nineteen Services, Inc. for Medicaid Billing Services extending the Agreement through November 30, 2021 at a cost not to exceed Thirty-Nine Thousand Dollars (\$39,000.00).

5. Resolution for Nonfederal Share of Medicaid Expenditures:

To adopt resolution specifying the amount of funds the Lucas County Board of DD will use in 2021 (\$13,200,000.00) to pay the nonfederal share of services as required by O.R.C. 5126.0511 (see attached).

6. 2021 Board Meeting Calendar:

To approve the 2021 Board Meeting Calendar as proposed in the memorandum dated November 19, 2020.

7. 2021 Action Plan

To approve the 2021 Action Plan.

8. 2021 Budget

To approve General Fund Budgeted Revenue of \$55,150,326 with Expenses of \$49,681,253 and Donations Budgeted Revenue and Expenses of \$150,000. General Fund Budgeted Revenue includes a transfer of \$4,295,326 from the Residential Fund.

9. Operational Guidelines during COVID-19 Pandemic

To extend the Superintendent's/Designee's authority to take any and all actions necessary during the evolving Coronavirus pandemic in order to meet the health and safety of the people we serve, our employees, our providers and our community as well as meet the operational needs of the agency through February 22, 2021.

10. Policy Amendments

To approve the attached amendments to 2-3.1 Purchasing Authorization Policy/Procedure.

11. Liability Insurance

To renew the Board's liability and vehicle insurance with Ohio School Plan in accordance with the attached Coverage Proposal submitted by Hylant for 2021 at a cost not to exceed Forty-Three Thousand, Two Hundred Eighty-Five Dollars (\$43,285.00).

12. Furniture Bids

To award a contract to Williams Interior Designs, Inc. at a cost not to exceed Two Hundred Eighty-Nine Thousand, Five Hundred Fifty Dollars and Thirty-Eight Cents (\$289,550.38) and a Unit 1 price of Two Hundred Thirty-seven Dollars and Twenty-Nine Cents (\$237.29) and Unit 2 price of Two Hundred One Dollars and Seventeen Cents (\$201.17).

13. Change Orders

To approve the attached Change Order submitted by Architect Jason Collert at a cost not to exceed Twelve Thousand, Two Hundred Sixty-Seven Dollars and Sixty-Three Cents (\$12,267.63).

B. Topics Requiring Board Discussion:

1. Finance Report

(Board Motion)

Ms. Netra Hilliard, Assistant Director of Business Operations, highlighted the financials for October, 2020. COVID-19 expenses YTD are at \$140,000. After discussion, Mr. Volk made a motion to approve the Financial Report for October, 2020. Seconded by Dr. Quinn. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Ms. Willis made a motion to approve the payment schedule for October, 2020. Seconded by Mr. Volk. Motion carried unanimously.

III. Presentation: There was no formal presentation this month.

IV. Program Priorities and Goals Update:

- A. Management Letter: The Management Letter for October, 2020 stands as submitted.
- B. Statistics/Metrics: October, 2020 figures were provided in the Metrics Report dated November 19, 2020.
- C. Provider Community:
 - 1. Preferred Properties, Inc.: The Executive Director report for October, 2020 was provided by Ms. Cheryl Wilson.
- D. Supplemental Reports:
 - 1. Public Hearing Summary – The Superintendent hosted a public hearing on the 2021 Action Plan on Tuesday, November 10, 2020.
 - 2. MUI Unit Report – A status of October 2020 MUI unit activities were provided. There were 52 MUIs filed in October 2020.
 - 3. Summer Camp Supports - This summer went relatively well considering the challenges brought on by the COVID-19 pandemic. There were 122 campers utilizing six community providers.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated November 13, 2020 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the December 2020 Board meeting.

- D. Nominating Committee: Mr. Henzler thanked Mr. Volk for volunteering to serve on the Nominating Committee. With several new Board members joining the Board in the next few months, the Executive Committee agreed to be nominated for their current positions for 2021 calendar year:

Mr. Rick Henzler	President
Mr. Ron Volk	Vice President
Mrs. Linnie Willis	Recording Secretary

No formal action is necessary until the January 2021 Organizational Board meeting at which time the Board members will be asked to vote on the officers.

- E. OACB Resolutions/Annual Delegate Assembly: This year because of the COVID-19 pandemic, the 2020 OACB Annual Convention will be held virtually on nine days over the course of several weeks: November 17-19; December 1-3; and December 8-10. The Delegate Assembly is scheduled for the evening on Wednesday, December 2nd. There were no delegate resolutions submitted prior to the deadline; however, delegate resolutions can be brought before the Delegate Assembly for consideration with a 2/3 vote of the delegates present.
- F. Board Member Vacancies (status): There is a vacancy on the Board as a result of Mr. Scott Noonan's resignation. Additionally, there are several Board members whose terms expire this year. All three are County Commissioners' appointments. Two are ineligible for reappointment due to term limitations. The third has expressed her interest in continuing on the Board. The County Commissioners have been notified of the vacancies as well as the reappointment.

The County Commissioners will be making the appointments and reappointment at their December 1st, 2020 meeting.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Thursday, November 26 and Friday, November 27 – Thanksgiving Holiday-Facilities Closed
- B. Monday, December 21 – Board Meeting @ 5:30 pm – Virtual Meeting

VIII. Executive Session:

Ms. Willis made a motion to go into Executive Session at 6:15 p.m. to discuss Pending Litigation, Client Matters Required to be kept Confidential by Federal or State Law, Employment of a Public Official, Sale of Property and to consider the investigation of a

complaint against a Public Employee. Seconded by Dr. Brockmyer. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Dr. Eileen Quinn voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Motion by Ms. Willis to return to regular session at 6:50 p.m. following discussion of the above. Seconded by Dr. Brockmyer. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Dr. Eileen Quinn voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

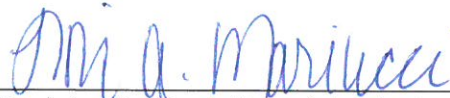
IX. New Business:

Mr. Frye made a motion to approve the employment contract for the Superintendent from January 1, 2021 through January 31, 2024. Seconded by Ms. Willis. Motion carried unanimously.

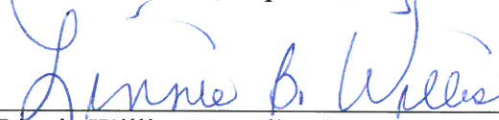
X. Adjournment:

Motion by Dr. Brockmyer to adjourn at 6:51 p.m. Seconded by Dr. Quinn. Motion carried unanimously.

Respectfully submitted,

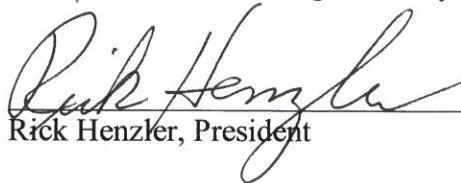


Lori A. Mariucci, Superintendent



Attest:

Linnie Willis, Recording Secretary



Approved by:

Rick Henzler, President