

**Lucas County Board of Developmental Disabilities**

**February 24, 2020**

Place of Meeting: Administrative Services Building  
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided  
Mr. Rick Henzler, Mr. Scott Noonan, Dr. Eileen  
Quinn,

Members Absent: Dr. Jeanne Brockmyer, Mr. Ron Volk and Ms.  
Linnie Willis

I. Call to Order/Welcome:

Mr. Henzler then welcomed everyone and opened the floor for public comments. There were no public comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retirees Kim Mitchell with 31 years of service and Laura Schneider with 19 years of service. Ms. Mitchell was present to accept her recognition award. Ms. Schneider was unable to attend. Her plaque will be forwarded to her.
- B. Ms. Julie Ruetz and Ms. Hannah Gulikson from Harbor with the Special Recognition for January, 2020.
- C. Ms. JoRita Fox with a Special Recognition for February, 2020.
- D. Ms. Deb Welch with Special Recognition for February, 2020.
- E. Mr. Jim Caris, Employment Navigator, as the February, 2020 Staff Person of the Month. Mr. Caris was present to accept his recognition award.

Mr. Rick Henzler called the meeting to order at 5:42 p.m. Following roll call, the Board excused the absences of Dr. Jeanne Brockmyer, Mr. Ron Volk and Ms. Linnie Willis.

II. Board Action Items:

- A. Consent Agenda:

Mr. Henzler opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section.

After hearing no topics be removed from the Consent Agenda, Mr. Noonan made a motion to approve the Consent Agenda dated February 24, 2020 as submitted. Seconded by Mr. Frye. Motion carried unanimously.

1. January 27, 2020 Board Meeting Minutes

To approve the January 27, 2020 Board Meeting Minutes as submitted.

2. No Correspondence

There is no correspondence.

3. Limited Employment Contracts

There are no limited employment contracts for renewal this month.

4. Contracts:

a) Computer Software Licensing Agreement for Gatekeeper – To approve the Gatekeeper annual software license agreement renewal effective March 1, 2020 through February 28, 2021 with Primary Solutions Inc., at a cost not to exceed Sixty-Four Thousand, Five Hundred Seventy-Nine Dollars (\$64,579.00).

5. Sale of Personal Property

To authorize the sale of personal property, as listed in the attached list, which is no longer needed for public use, is obsolete, or is unfit for the use for which the property was acquired.

6. Superintendent Professional Development Plan

To approve the Professional Development Plan for Superintendent Lori A. Mariucci as submitted with memorandum dated February 19, 2020.

B. Topics Requiring Board Discussion:

1. Finance Report

**(Board Motion)**

Ms. Kim Shankleton, Director of Business Operations, highlighted the financials for January, 2020. After discussion, Mr. Noonan made a motion to approve the Financial Report for January, 2020. Seconded by Mr. Frye. Motion carried unanimously.

2. Resolutions and Vouchers

(Board Motion)

Ms. Shankleton highlighted the payment schedules for January, 2020. After discussion, Mr. Frye made a motion to approve the payment schedules for January, 2020. Seconded by Mr. Noonan. Motion carried unanimously.

III. Presentation: SALUTE

Mr. Jordan Burriola, member of SALUTE (Self-Advocates LUcas TolEdo) and his mother, Mrs. Melissa Mayfield, member of the Toledo Zoo Disability Inclusion Focus Group, presented on the recent collaboration between the SALUTE group and the Toledo Zoo.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Lori Mariucci highlighted the Management Letter.
- B. Statistics/Metrics: January 2020 figures were provided in the Metrics Report dated February 14, 2020. There are some revisions forthcoming on the Metrics Report.
- C. Provider Community:
  - 1. Provider Partnership Collaborative: The next meeting is Thursday, February 27<sup>th</sup>, 2020.
  - 2. Preferred Properties, Inc.: The Executive Director report for January, 2020 was provided by Ms. Cheryl Wilson.
- D. Supplemental Reports:
  - 1. MUI Unit Report – A status of January 2020 MUI unit activities were provided. There were 81 MUIs filed in January 2020.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: Mr. Noonan thanked Ms. Kim Shankleton, Director of Business Operations, for her assistance with the Auditor's Oracle (Finance/Payroll) transition.

Mr. Noonan also commended former Lucas County Board employee Lisa Comes and Superintendent Mariucci for their work with the Annual CommUNITY Film Festival. The Festival was again a very successful event.



- B. Legislative Update: A status of legislative activities was provided in a memorandum dated February 13, 2020 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no contracts requiring Board review this month.
- D. Board Membership Profile: Superintendent Mariucci profiled Board member tenure status in a memorandum dated February 20, 2020.
- E. Annual Board Meeting: The proposed agenda for the Annual Board meeting on Monday, April 27, 2020 in the Training Center at the Larc Lane Center was presented to the Board. The Social ½ hour will begin at 6:00 p.m. The meeting will begin promptly at 6:30 p.m. and adjourn by 8:00 p.m.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Friday, February 28, 2020 - Glass City Beer Fest @ 6:00 p.m. at the Stranahan Theater
- B. Wednesday, March 4, 2020:
  - DD Awareness & Advocacy Day at the Statehouse
  - LCBDD Staff Conference Day-Facilities Closed
- C. Sunday, March 22, 2020 - Shooting with the Stars @ 2:00 p.m. at Lourdes University
- D. Monday, March 23, 2020:
  - 5:00 p.m. – Board Inservice Training at the Administrative Building
  - 6:00 p.m. - LCBDD Board Meeting
- E. Tuesday, March 24, 2020 – Inclusion Resource Fair
- F. Friday, April 10, 2020 – Spring Holiday – Facilities Closed
- G. Monday, April 27, 2020 – Annual Meeting @ 6:00 p.m. at Larc Lane Center

Ms. Michele Myerholtz, Assistant Superintendent, indicated that she is working on March Calendar with activities to celebrate DD Awareness Month. She will share with the Board as soon as it is finished.

VIII. Executive Session:

Mr. Henzler made a motion to go into Executive Session at 6:15 p.m. to discuss Pending Litigation, Confidential Client Matters and to consider discipline of a public employee. Seconded by Mr. Frye. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer - absent  
Mr. Mark Frye voted - yes  
Mr. Rick Henzler voted - yes  
Mr. Scott Noonan voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Ron Volk - absent  
Ms. Linnie Willis -absent

Motion by Mr. Henzler to return to regular session at 6:42 p.m. following discussion of the above. Seconded by Mr. Noonan. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer - absent  
Mr. Mark Frye voted - yes  
Mr. Rick Henzler voted - yes  
Mr. Scott Noonan voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Ron Volk - absent  
Ms. Linnie Willis -absent

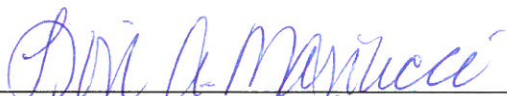
IX. New Business:

A. There was no action taken after the Executive Session.

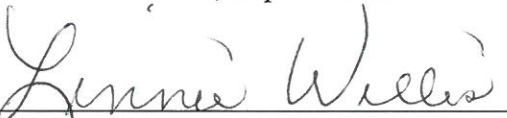
X. Adjournment:

Motion by Mr. Henzler to adjourn at 6:42 p.m. Seconded by Mr. Noonan. Motion carried unanimously.

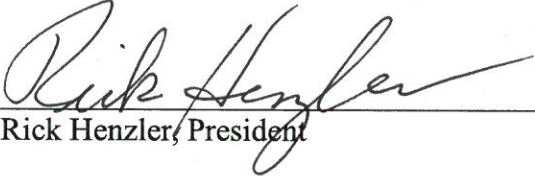
Respectfully submitted,

  
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Lori A. Mariucci, Superintendent

Attest:

  
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Linnie Willis, Recording Secretary

Approved by:

  
Rick Henzler, President