

**Lucas County Board of Developmental Disabilities**

**August 24, 2020**

Place of Meeting: Administrative Services Building  
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Member Present: Mr. Rick Henzler, President, presided

Members Present via  
Virtual Zoom Meeting: Dr. Jeanne Brockmyer, Mr. Mark Frye, Dr. Eileen  
Quinn, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: n/a

I. Call to Order/Welcome:

Mr. Rick Henzler called the meeting to order at 5:30 p.m. Following roll call, Mr. Henzler welcomed everyone and opened the floor for public comments for those individuals with last names starting with the letters A through M and N through Z. There were no public comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. April Henry, Independent Provider and David Radtkin, Thompson Total Home Care with the Special Recognition Award for August, 2020. Both were able to join the Zoom meeting.
- B. Kim Krieger and John Priest, Specialized Support Consultants, as the August, 2020 Staff Persons of the Month. Both were able to join the Zoom meeting.

Special recognition plaques will be forwarded to all awardees.

II. Board Action Items:

A. Consent Agenda:

Mr. Henzler opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated August 24, 2020 as submitted. Seconded by Mr. Volk. Motion carried unanimously.

1. Board Meeting Minutes:

To approve the July 27, 2020 Special Board Meeting Minutes.

2. Correspondence:

There was no correspondence.

3. Limited Employment Contracts:

There are no limited employment contracts for renewal this month.

4. Contracts:

a) Luther Home of Mercy – C.B.: To approve a one-year Supported Living Agreement for C.B. with Luther Home of Mercy, effective September 11, 2020 through September 10, 2021, in an amount not exceed Twenty-Five Thousand, Three Hundred Eleven Dollars and Fifteen Cents (\$25,311.15).

b) Consultant Agreement: To approve the attached contract amendment with Nineteen Services, Inc. extending the contract through March 31, 2021 at an additional cost not exceeding Thirty Thousand Dollars (\$30,000.00).

5. Operational Guidelines during COVID-19 Pandemic: To extend the Superintendent's/Designee's authority to take any and all actions necessary during the evolving Coronavirus pandemic in order to meet the health and safety of the people we serve, our employees, our providers and our community as well as meet the operational needs of the agency through November 23, 2020.

B. Topics Requiring Board Discussion:

1. Finance Report

**(Board Motion)**

Ms. Netra Hilliard, Assistant Director of Business Operations, highlighted the financials for June and July, 2020. Year-to-date COVID expenses are \$93,653.27. Ms. Willis asked if any of these expenses are reimbursable? Ms. Hilliard indicated she is currently gathering information to submit to the County Auditor's Office as they are compiling reimbursable COVID expenses for all of Lucas County.

Proceeds from the Public Auction this year were \$39,000.00.

Mr. Volk made a motion to approve the Financial Reports for June and July, 2020. Seconded by Ms. Willis. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Ms. Hilliard highlighted the payment schedules for June and July, 2020. After discussion, Ms. Willis made a motion to approve the payment schedules for June and July, 2020. Seconded by Mr. Volk. Motion carried unanimously.

III. Presentation:

There was no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Lori Mariucci highlighted the Management Letter for June and July, 2020. Mr. Volk indicated it is nice to see the pictures of the construction project progress.
- B. Statistics/Metrics: June and July, 2020 figures were provided in the Metrics Report dated August 18, 2020.

At this time, Mr. Henzler announced that TARTA and TMACOG are hosting a public meeting virtually on Thursday, August 27<sup>th</sup> at 6:00 p.m. to seek further input on the coordinated human service transportation plan. More information will be posted on the Lucas County Board of DD website [www.lucasdd.org](http://www.lucasdd.org)

C. Provider Community:

- 1. Preferred Properties, Inc.: The Executive Director reports for June and July, 2020 were provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

- 1. MUI Unit Report – A status of June and July 2020 MUI unit activities were provided. There were 61 MUIs filed in June 2020 and 58 MUIs filed in July 2020.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: Ms. Willis asked about the status of the Board Member vacancy. Ms. Mariucci indicated that we have been in contact with the County Commissioners. Mr. Henzler reminded the Board members to forward potential candidates to the Superintendent.

- B. Legislative Update: A status of legislative activities was provided in a memorandum dated August 12, 2020 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contract in this section will be presented to the Board for approval at the September 2020 Board meeting.
- D. Board Member Vacancy: Mr. Scott Noonan submitted his resignation on August 4<sup>th</sup> effective immediately. Mr. Noonan was a County Commissioners' appointment and he was serving his first full term which concludes December 31, 2021.
- E. Board Membership Profile: The Board Membership profile dated August 18, 2020 was provided. Unfortunately, there are two Board members whose terms expire this year. As mentioned earlier, the County Commissioners have been notified of Mr. Noonan's vacancy as well as the two upcoming Board Member vacancies. We will need to solicit nominations through the publication of a legal notice.
- F. Board Planning Retreat: Rebecca Woody will get some dates out to Board members to schedule a planning retreat in October to discuss the 2021 Strategic Plan.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Monday, September 7, 2020 – Labor Day Holiday – Facilities Closed
- B. Tuesday, September 8, 2020 – Family and Advocate Forum @ 9:30 am via Zoom
- C. Friday, September 11, 2020 – Patriot Day
- D. Monday, September 28, 2020 – Board Meeting @ 5:30 pm via Zoom

VIII. Executive Session:

Mr. Henzler made a motion to go into Executive Session at 5:56 p.m. to discuss Pending Litigation, Confidential Client Matters, Collective Bargaining and Superintendent's Evaluation. Seconded by Mr. Frye. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes

Mr. Mark Frye voted - yes  
Mr. Rick Henzler voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted - yes

Motion by Ms. Willis to return to regular session at 6:54 p.m. following discussion of the above. Seconded by Dr. Brockmyer. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes  
Mr. Mark Frye voted - yes  
Mr. Rick Henzler voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted - yes

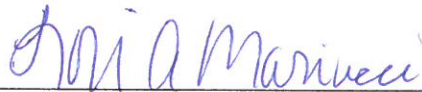
IX. New Business:

There was no action taken from Executive Session.

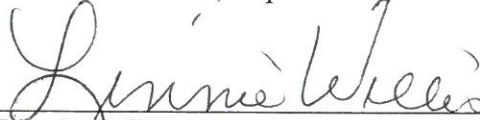
X. Adjournment:

Motion by Dr. Brockmyer to adjourn at 6:55 p.m. Seconded by Ms. Willis. Motion carried unanimously.

Respectfully submitted,

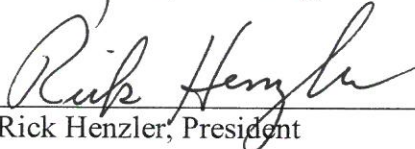


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Lori A. Mariucci, Superintendent



Attest:

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Linnie Willis, Recording Secretary



Approved by:

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Rick Henzler, President