

**Lucas County Board of Developmental Disabilities****November 25, 2019**

Place of Meeting: Administrative Services Building  
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided  
Dr. Jeanne Brockmyer, Mr. Rick Henzler and Mr.  
Ron Volk

Members Absent: Mr. Scott Noonan and Ms. Linnie Willis

**I. Call to Order/Welcome:**

Mr. Mark Frye, President, called the meeting to order at 5:30 p.m. Following roll call, the Board excused the absences of Mr. Scott Noonan and Ms. Linnie Willis. Mr. Frye then welcomed everyone and opened the floor for public comments. There were no public comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Assured Health Services with a Special Recognition Award for November, 2019. Mr. Chris Storrs, Executive Director, and staff were present to accept the recognition award.
- B. Miss-Cue Sports Café with a Special Recognition Award for November, 2019. Mr. Dan Martin, Owner, was present to accept the recognition award.
- C. Vellaree Swarthout, Records and Imaging Document Scanner, as the November, 2019 Staff Person of the Month. Ms. Swarthout was present to accept her recognition award.

**II. Board Action Items:****A. Consent Agenda:**

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. Mr. Volk requested topics II.A.9. – 2020 Budget; II.A.10. – Larc Lane Center Renovation of South Wing; and II.A.11. – Purchase of Yogas be removed from the Consent Agenda.

After hearing no additional topics be removed from the Consent Agenda, Mr. Frye made a motion to approve the Consent Agenda dated November 25, 2019 as amended. Seconded by Dr. Brockmyer. Motion carried unanimously.

1. October 28, 2019 Board Meeting Minutes:  
To approve the October 28, 2019 Board Meeting Minutes as submitted.
2. No Correspondence  
There is no correspondence this month.
3. Limited Contracts  
There are no limited contracts for renewal this month.
4. Contracts:
  - a) Spengler Nathanson Contract Amendment – To approve the amendment to the Contract with Spengler Nathanson for an amount not to exceed Forty-Thousand Dollars (\$40,000).
5. Ethics Council Recommendations  
To accept the Ethics Council recommendation as noted in its minutes of October 28, 2019.
6. Resolution for Nonfederal Share of Medicaid Expenditures  
To adopt resolution specifying the amount of funds the Lucas County Board of DD will use in 2020 (\$20,240,000.00) to pay the nonfederal share of services as required by O.R.C. 5126.0511.
7. 2020 Board Meeting Calendar  
To approve the 2020 Board Meeting Calendar as proposed in the memorandum dated November 20, 2019.
8. 2020 Action Plan  
To approve the 2020 Action Plan.
9. 2020 Budget  
Topic was removed from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

10. Larc Lane Center Renovation of South Wing

Topic was removed from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

11. Purchase of Yogas

Topic was removed from Consent Agenda and placed in Section II.B. Topics Requiring Board Discussion.

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Ms. Kim Shankleton, Director of Business Operations, highlighted the financials for October, 2019. After discussion, Mr. Henzler made a motion to approve the Financial Report for October, 2019. Seconded by Mr. Volk. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Ms. Shankleton highlighted the payment schedules for October, 2019. After discussion, Mr. Volk made a motion to approve the payment schedules for October, 2019. Seconded by Dr. Brockmyer. Motion carried unanimously.

3. 2020 Budget

Mr. Volk wanted clarification on the Strategic Planning Updates cover memo.

After review and discussion, Mr. Frye made a motion to Approve General Fund Budgeted Revenue of \$54,320,358 with Expenses of \$57,828,192; Residential Fund Budgeted Revenue and Expenses of \$20,240,000; and Donation Budgeted Revenue and Expenses of \$150,000.00. Seconded by Mr. Volk. Motion carried unanimously.

4. Larc Lane Center Renovation of South Wing

Mr. Frye made a motion to approve the contract with Midwest Contracting for the renovation of the South Wing at 1155 Larc Lane, at a cost not to exceed Forty-Eight Thousand, Four Hundred and Seventy-Five Dollars (\$48,475.00). Seconded by Mr. Henzler for discussion.

Mr. Volk wanted clarification regarding the renovation of the South Wing. Months back there was a roof problem. Mr. Bruno indicated that the roof

was recently fixed and there are no other issues with the roof. After review and discussion, the motion was carried unanimously.

5. Purchase of Yogas

Mr. Frye made a motion to approve the purchase of 30 Lenovo ThinkPad Yogas and 3 Year Accidental Damage Protection on each at a cost of Forty-Two Thousand, Four Hundred and Thirty-Five Dollars (\$42,435.00). Seconded by Dr. Brockmyer for discussion.

Mr. Volk wanted clarification on a couple of issues regarding the purchase of the Yogas. After review and discussion, the motion was carried unanimously.

III. Presentation:

There was no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Lori Mariucci highlighted the Management Letter.

B. Statistics/Metrics: October 2019 figures were provided in the Metrics Report dated November 21, 2019.

Mr. Frye thanked the Service and Support Administration Department staff for their hard work completing waiting list assessments to adhere to the Waiting List rule.

C. Provider Community:

1. Provider Partnership Collaborative: The next meeting is Thursday, December 19<sup>th</sup>, 2019.

2. Preferred Properties, Inc.: The Executive Director report for October 2019 was provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. Public Hearing Summary – The Superintendent hosted a public hearing on the 2020 Action Plan on Tuesday, November 12, 2019.

2. MUI Unit Report – A status of October 2019 MUI unit activities were provided. There were 91 MUIs filed in October 2019. There have been 1,026 MUIs filed to date.

3. 2019 Summer Camp Supports - This summer went well. There were 131 campers utilizing seven community providers.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated November 18, 2019 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the December 2019 Board meeting.
- D. Nominating Committee: Mr. Frye thanked Mr. Volk for serving on the Nominating Committee with him. The committee announced that it is recommending the following slate of officers for the 2020 calendar year:

Mr. Rick Henzler	President
Mr. Ron Volk	Vice President
Mrs. Linnie Willis	Recording Secretary

No formal action is necessary until the January 2020 Organizational Board meeting at which time the Board members will be asked to vote on the officers.

- E. OACBDD Resolutions/Annual Delegate Assembly: The 2019 OACB Annual Convention is scheduled for Wednesday, December 4<sup>th</sup> through Friday, December 6<sup>th</sup> at the Hilton-Easton Town Center in Columbus. The Delegate Assembly is scheduled for the evening on Wednesday, December 4<sup>th</sup>. There were no delegate resolutions submitted prior to the deadline; however, delegate resolutions can be brought before the Delegate Assembly for consideration with a 2/3 vote of the delegates present.
- F. Board Member Vacancy: There is a vacancy on the Board as a result of Mrs. Anna Khouri's resignation. Mrs. Khouri is a Probate Court appointment and was serving her first full term which concludes December 31, 2022. Judge Jack Puffenberger's office was notified and he will be making the appointment soon.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

Mr. Frye highlighted the Board's Calendar of Events:

- A. Thanksgiving Holiday-Facilities Closed: Thurs, Nov 28<sup>th</sup> & Fri, Nov 29<sup>th</sup>
- B. LCBDD Board Meeting: Monday, December 16, 2019  
5:30 p.m. – Administrative Building

VIII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 5:55 p.m. to discuss Pending Litigation and Confidential Client Matters. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes  
Mr. Mark Frye voted - yes  
Mr. Rick Henzler voted - yes  
Mr. Scott Noonan - absent  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis - absent

Motion by Mr. Frye to return to regular session at 6:12 p.m. following discussion of the above. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes  
Mr. Mark Frye voted - yes  
Mr. Rick Henzler voted - yes  
Mr. Scott Noonan - absent  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis - absent

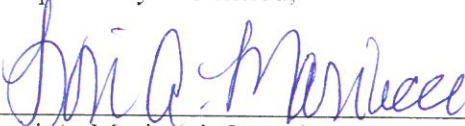
IX. New Business:

- A. There was no action taken after the Executive Session.
- B. The Ethics Council convened immediately after the Board meeting.

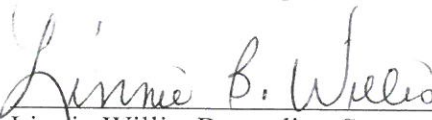
X. Adjournment:

Motion by Mr. Henzler to adjourn at 6:13 p.m. Seconded by Mr. Volk. Motion carried unanimously.

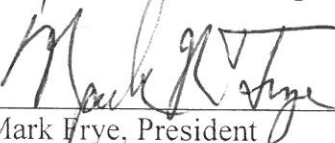
Respectfully submitted,

  
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Lori A. Mariucci, Superintendent

Attest:

  
\_\_\_\_\_  
Linnie Willis, Recording Secretary

Approved by:

  
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Mark Frye, President