

## Lucas County Board of Developmental Disabilities

May 20, 2019

Place of Meeting: Administrative Services Building  
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Rick Henzler, Vice-President, presided  
Dr. Jeanne Brockmyer, Ms. Anna Khouri, Mr. Scott Noonan and Mr. Ron Volk

Members Absent: Mr. Mark Frye and Ms. Linnie Willis

I. Call to Order/Welcome:

Mr. Rick Henzler, Vice-President, called the meeting to order at 5:30 p.m. Following roll call, the Board excused the absences of Mr. Mark Frye and Ms. Linnie Willis. Mr. Henzler then welcomed everyone and opened the floor for public comments. There were no public comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retiree Beth Schardt with 16½ years of service. Ms. Schardt was present to accept her recognition award.
- B. Natasha Schepflin from CORE Success, LLC with the May, 2019 Special Recognition Award.
- C. Mary Beth Olendar, Recreation Specialist, as the May, 2019 Staff Person of the Month. Ms. Olendar was present to accept her recognition award.

II. Board Action Items:

## A. Consent Agenda:

Mr. Henzler opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section.

After hearing no topics be removed from the Consent Agenda, Mr. Noonan made a motion to approve the Consent Agenda dated May 20, 2019 as submitted. Seconded by Dr. Brockmyer. Motion carried unanimously.

1. Board Meeting Minutes:

To approve the April 22, 2019 Board Meeting minutes as submitted.

2. Correspondence:

There was no correspondence submitted.

3. Limited Contracts

There were no limited contracts for renewal this month.

4. Contracts:

There were no contracts requiring Board action this month.

5. Policy Amendments:

To approve the policy amendments as summarized in memo dated May 10, 2019.

6. Ethics Council Recommendations:

To accept the Ethics Council recommendations as noted in its minutes of March 25, 2019.

B. Topics Requiring Board Discussion:

1. Finance Report

**(Board Motion)**

Ms. Kim Shankleton, Director of Business Operations, highlighted the financials for March, 2019. After discussion, Mr. Noonan made a motion to approve the Financial Report for March, 2019. Seconded by Mr. Ron Volk. Motion carried unanimously.

Ms. Shankleton then highlighted the financials for April, 2019. Mr. Noonan made a motion to approve the Financial Report for April, 2019. Seconded by Mr. Ron Volk. Motion carried unanimously.

2. Resolutions and Vouchers

**(Board Motion)**

Ms. Shankleton highlighted the payment schedules for March, 2019 and April, 2019.

After discussion, Mr. Volk made a motion to approve the payment schedules for March, 2019 and April, 2019. Seconded by Dr. Brockmyer. Motion carried unanimously.

III. Presentation:

Mr. Colin McHugh, Senior Auditor from Rehmann Robson CPA firm, highlighted the 2018 independent auditor's report and financial statements. Again, this year, there were no audit adjustments.

After discussion, Mr. Henzler made a motion to approve the 2018 audit of the Lucas County Board of Developmental Disabilities as completed and presented by Rehmann Robson CPA firm. Seconded by Mr. Volk. Motion carried unanimously.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Lori Mariucci highlighted the management letter.

B. Statistics/Metrics: March and April 2019 figures were provided in the Metrics Report dated May 14, 2019.

C. Provider Community:

1. Provider Partnership Collaborative: The February 28, 2019 Provider Partnership meeting minutes were provided.

2. Preferred Properties, Inc.: The March and April 2019 Executive Director reports were provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. MUI Unit Report – A status of March 2019 and April 2019 MUI unit activities were provided. There were 92 MUIs filed in March 2019 and 83 MUIs filed in April 2019.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.

B. Legislative Update: A status of legislative activities was provided in a memorandum dated May 10, 2019 prepared by Ms. Mary Anne Burns, Legal Counsel.

- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the June 2019 Board meeting.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

Mr. Henzler made a motion to go into Executive Session at 6:05 p.m. to discuss Confidential Client Matters, Sale of Property, Collective Bargaining and Superintendent's Evaluation. Seconded by Dr. Brockmyer. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes  
Mr. Mark Frye - absent  
Mr. Rick Henzler voted - yes  
Ms. Anna Khouri voted - yes  
Mr. Scott Noonan voted - yes  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis - absent

Motion by Mr. Henzler to return to regular session at 6:45 p.m. following discussion of the above. Seconded by Dr. Brockmyer. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes  
Mr. Mark Frye - absent  
Mr. Rick Henzler voted - yes  
Ms. Anna Khouri voted - yes  
Mr. Scott Noonan – absent (left early)  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis - absent

VIII. New Business:

- A. Mr. Henzler made a motion to reject the bids submitted by Zerbey Properties; 1645 Holland Perrysburg, LLC; MIRTES, LTD; 1650 Indian Wood, LTD; and Maveric Properties for the purchase of 1645 Holland Road. Seconded by Mr. Volk. Motion carried unanimously.
- B. The Ethics Council convened immediately after the Board meeting.

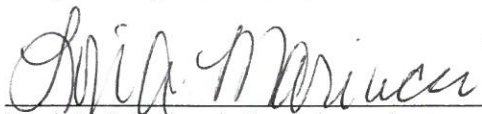
IX. Board Calendar of Events:

- A. Monday, May 27, 2019 – Memorial Day Holiday – Facilities Closed
- B. Thursday, June 6, 2019 – Pre-Gala Event Kickoff @ 4:30 p.m. at Larc Lane Center
- C. Tuesday, June 11, 2019 – Family and Advocate Forum
- D. Monday, June 24, 2019 – LCBDD Board Meeting

X. Adjournment:

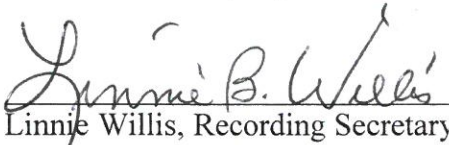
Motion by Mr. Henzler to adjourn at 6:46 p.m. Seconded by Mr. Volk. Motion carried unanimously.

Respectfully submitted,



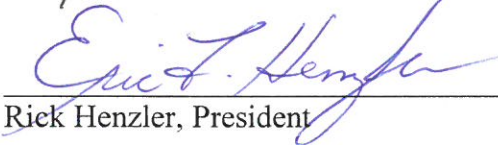
Lori A. Mariucci, Superintendent

Attest:



Linnie Willis, Recording Secretary

Approved by:



Rick Henzler, President