

Lucas County Board of Developmental Disabilities

January 28, 2019

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided
Mr. Rick Henzler, Ms. Anna Khouri, Mr. Scott Noonan, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: Dr. Jeanne Brockmyer

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 5:30 p.m. Following roll call, the Board excused the absence of Dr. Jeanne Brockmyer. Mr. Frye then welcomed everyone and opened the floor for public comments.

Ms. Sheena Barnes addressed the Board speaking on behalf of Twanda Harris.

Mr. Adam McGuire, Staff Representative for AFSCME, Local 3794, Ohio Council 8, AFL-CIO addressed the Board on behalf of laid-off Board employee Twanda Harris.

Mr. Frye thanked both Ms. Barnes and Mr. McGuire for their comments.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retiree Janet Fields with 38¼ years of service. Ms. Fields was present to accept her recognition award.
- B. Sharese Wilburn, Job Coach in Employment Connections, as the Staff of the Month for January, 2019.
- C. The January, 2019 Special Recognition was deferred to February, 2019.

II. Board Action Items:

- A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section.

After hearing no topics be removed from the Consent Agenda, Mr. Henzler made a motion to approve the Consent Agenda dated January 28, 2019 as submitted. Seconded by Mr. Volk. Motion carried unanimously.

1. December 17, 2018 Board Meeting Minutes

To approve the December 17, 2018 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) Governor Mike DeWine Executive Order 2019-03D
- b) January 7, 2019 News Release from The Ability Center

3. Limited Employment Contracts

There are no limited contracts for renewal this month.

4. No Contracts

There are no service contracts requiring Board action this month.

5. Ethics Council Recommendation

To accept the Ethics Council recommendation as noted in its minutes of December 17, 2018.

6. OACB Membership Fees

To approve payment of the Ohio Association of County Boards (OACB) in the amount of \$77,250.00 for calendar year 2019 Membership dues.

7. LCBDD Board Member Code of Ethics

To approve the Code of Ethics for the Lucas County Board of Developmental Disabilities.

8. Policy Amendments

To approve the Policy Amendments as summarized in memo dated January 15, 2019.

B. Topics Requiring Board Discussion:

1. Election of Officers **(Board Motion)**

Mr. Volk made a motion to approve the following slate of officers for 2019:

President - Mr. Mark Frye;

Vice President - Mr. Rick Henzler; and

Recording Secretary - Mrs. Linnie Willis.

Seconded by Mr. Noonan. Motion carried unanimously.

2. Appointment of Ethics Council **(Board Motion)**

Mr. Frye made a motion to appoint Anna Khouri, Ron Volk and Linnie Willis to the Board's Ethics Council for 2019. Seconded by Mr. Noonan. Motion carried unanimously.

3. Finance Report **(Board Motion)**

Ms. Kim Shankleton, Director of Business Operations, highlighted the financials for December 2018. Rehmann auditors are expected to be onsite starting next week. Rehmann will present audit findings at the May 2019 Board meeting. After discussion, Ms. Willis made a motion to approve the Financial Reports for December 2018. Seconded by Mr. Volk. Motion carried unanimously.

4. Resolutions and Vouchers **(Board Motion)**

Ms. Shankleton highlighted the payment schedules for December 2018. After discussion, Mr. Henzler made a motion to approve the payment schedules for December 2018. Seconded by Ms. Willis. Motion carried unanimously.

III. Presentation: There was no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Lori Mariucci highlighted the management letter.

B. Statistics/Metrics: December 2018 figures were provided in the January 18, 2019 Metrics Report. Changes to Metrics report are coming next month.

C. Provider Community:

1. Provider Partnership Collaborative: November 15, 2018 meeting minutes were provided.
2. Preferred Properties, Inc.: The December 2018 Executive Director report was provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. MUI Unit Report – A status of December 2018 MUI unit activities was provided. There were 96 MUIs filed in December 2018.
2. Community Travel Safety 2018 Annual Report - The annual Community Travel Training report was provided. There were a few modifications to the report this year. A couple of cost comparisons were included in the report.
3. EEO 2018 Annual Report - There is no under-representation for all minorities and women in 2018 as noted in the report dated January 2019.

V. Board Governance Matters:

A. Board Member Comments/Questions/Assignments/Presentations:

Mr. Jeff Davis has been appointed to the position of Director of the Ohio Department of Developmental Disabilities by Governor DeWine. With Mr. John Martin gone, Mr. Davis acts as the interim Director until he is officially confirmed.

- B. Legislative Update: A status of legislative activities was provided in a memorandum dated January 16, 2019 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the February 2019 Board meeting.
- D. Annual Board Meeting: The Annual Board meeting has been scheduled on Monday, April 22, 2019 in the Training Center at the Larc Lane Center. Mr. Frye reminded Board members to give some thought to a keynote speaker and individuals or organizations to be recognized as Community Partners.

VI. Old Business

There were no issues to come before the Board under Old Business.

Mr. Frye reminded Board members that there will be Major Unusual Incident Report Training before the February 25, 2019 Board meeting starting at 5:30 p.m.

Mr. Adam McGuire inquired whether the Board will address the audience after Executive Session regarding Twanda Harris.

Mr. Frye indicated that at this point, he does not anticipate any action to be taken after they come out of Executive Session. However, everyone is welcome to stick around.

VII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 6:07 p.m. to discuss **Employment of State/Local Employee**, Pending Litigation and Confidential Client Matters. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer - absent

Mr. Mark Frye voted - yes

Mr. Rick Henzler voted - yes

Ms. Anna Khouri voted - yes

Mr. Scott Noonan voted - yes

Mr. Ron Volk voted - yes

Ms. Linnie Willis voted - yes

Motion by Mr. Frye to return to regular session at 7:24 p.m. following discussion of the above. Seconded by Mr. Volk. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer - absent

Mr. Mark Frye voted - yes

Mr. Rick Henzler voted - yes

Ms. Anna Khouri voted - yes

Mr. Scott Noonan voted - yes

Mr. Ron Volk voted - yes

Ms. Linnie Willis voted - yes

VIII. New Business:

A. There was no action taken after the Executive Session.

B. The Ethics Council convened immediately after the Board meeting.

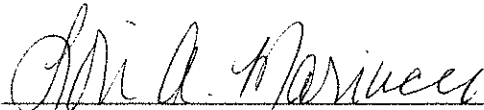
IX. Board Calendar of Events:

- A. Monday, February 18, 2019 – Presidents’ Day Holiday – Facilities Closed
- B. Sunday, February 24, 2019 – CommUNITY Film Festival @ 2:00 p.m. at the Maumee Indoor Theatre
- C. Monday, February 25, 2019 – Board Inservice Training @ 5:30 p.m.
- D. Monday, February 25, 2019 – Board Meeting @ 6:30 p.m.
- E. Monday, April 22, 2019 – Annual Meeting @ 6:00 p.m. at Larc Lane Center

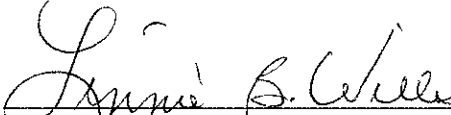
X. Adjournment:

Motion by Ms. Willis to adjourn at 7:25 p.m. Seconded by Mr. Volk. Motion carried unanimously.

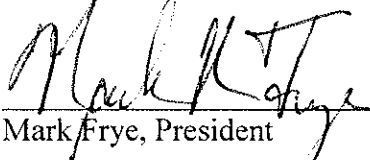
Respectfully submitted,



Lori A. Mariucci, Superintendent

Attest: 

Linnie Willis, Recording Secretary

Approved by: 

Mark Frye, President