

Lucas County Board of Developmental Disabilities

II.A.1.a)

February 25, 2019

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 6:30 P.M.

Members Present: Mr. Mark Frye, President, presided
Mr. Rick Henzler, Ms. Anna Khouri and Ms. Linnie Willis

Members Absent: Dr. Jeanne Brockmyer, Mr. Scott Noonan and Mr. Ron Volk

Note: Preceding the Board meeting, the Board members participated in Board Training conducted by Ms. Sarah Diesch, MUI Coordinator, titled "MUI Training."

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 6:30 p.m. Following roll call, the Board excused the absences of Dr. Jeanne Brockmyer, Mr. Scott Noonan and Mr. Ron Volk. Mr. Frye then welcomed everyone and opened the floor for public comments.

Mr. Adam McGuire, Staff Representative for AFSCME, Local 3794, Ohio Council 8, AFL-CIO requested to make his public comments after the awards and normal business are completed.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retiree Patricia Swemba with 17³/₄ years of service. Ms. Swemba was present to accept her recognition award. Ms. Leah Hafemeister was unable to attend; her plaque will be forwarded to her.
- B. Amy Jo Wyatt with the February, 2019 Special Recognition award.
- C. Lisa Martin, Community Connections Trainer in the Community Inclusion Department, as the February, 2019 Staff Person of the Month.

II. Board Action Items:

A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section.

After hearing no topics be removed from the Consent Agenda, Mr. Henzler made a motion to approve the Consent Agenda dated February 25, 2019 as submitted. Seconded by Ms. Willis. Motion carried unanimously.

1. January 28, 2019 Board Meeting Minutes

To approve the January 28, 2019 Board Meeting minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) 2/7/2019 Toledo Blade article, "Social organizations may restore TARTA's Sunday paratransit service"
- b) 2/7/2019 Toledo Blade article, "TARTA awards four contracts for central bus station project"

3. Limited Employment Contracts

There are no limited contracts for renewal this month.

4. Contracts:

- a) Computer Software Licensing Agreement for Gatekeeper – To approve the Gatekeeper annual software license agreement renewal effective March 1, 2019 through February 29, 2020 with Primary Solutions Inc., at a cost not to exceed Sixty-One Thousand, One Hundred and Fifty-Six Dollar (\$61,156.00)

5. Ethics Council Recommendation

To accept the Ethics Council recommendation as noted in its minutes of January 28, 2019.

6. Sale of Personal Property

To authorize the sale of personal property, as set forth in the attached list, that is no longer needed for public use, is obsolete, or is unfit for the use for which the property was acquired.

7. Superintendent Professional Development Plan

To approve the Professional Development Plan for Superintendent Lori A. Mariucci as submitted with memorandum dated February 20, 2019.

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Ms. Kim Shankleton, Director of Business Operations, highlighted the financials for January, 2019. After discussion, Ms. Willis made a motion to approve the Financial Report for January, 2019. Seconded by Mr. Henzler. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Ms. Shankleton highlighted the payment schedules for January, 2019. After discussion, Mr. Henzler made a motion to approve the payment schedules for January, 2019. Seconded by Ms. Willis. Motion carried unanimously.

III. Presentation: There was no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Superintendent Lori Mariucci highlighted the management letter. She also noted two successful events which occurred yesterday, February 24th. The CommUNITY Film Festival at the Maumee Indoor Theatre was a huge success. Also, the Lucas County Unified Basketball Team did very well at the playoffs which were held at the University of Toledo Recreation Center.

B. Statistics/Metrics: January 2019 figures were provided in the newly revised Metrics Report dated February 19, 2019. The changes in the Service and Support Administration section were made to reflect changes in the new Waiting List rule.

Individuals who have a SSA must have a Waiting List assessment completed by September 1, 2019. Everyone else would need to have a Waiting List assessment completed by December 31, 2020.

C. Provider Community:

1. Provider Partnership Collaborative: The Provider Partnership meets every other month. Therefore, meeting minutes will be submitted to the Board every other month.

2. Preferred Properties, Inc.: The January 2019 Executive Director report was provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. MUI Unit Report – A status of January 2019 MUI unit activities was provided. There were 96 MUIs filed in January 2019.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated February 15, 2019 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no contracts requiring Board review this month.
- D. Board Membership Profile: Superintendent Mariucci profiled Board member tenure status in a memorandum dated February 20, 2019.
- E. Annual Report to the Community (first draft): Board members were asked to review the first draft of the 2018 Annual Report. Please submit any recommendations or comments to Mr. Lon Mitchell, Public Information Manager.
- F. Annual Board Meeting: The proposed agenda for the Annual Board meeting on Monday, April 22, 2019 in the Training Center at the Larc Lane Center was presented to the Board. The Social ½ hour will begin at 6:00 p.m. The meeting will begin promptly at 6:30 p.m. and adjourn by 8:00 p.m. We have secured Mr. Jeffrey Davis, Director of the Ohio Department of Developmental Disabilities, as the keynote speaker.

VI. Old Business

There were no issues to come before the Board under Old Business.

At this time, Mr. Adam McGuire, Staff Representative for AFSCME, Local 3794, Ohio Council 8, AFL-CIO addressed the Board on behalf of laid-off Board employee Twanda Harris.

VII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 7:16 p.m. to discuss Pending Litigation and Confidential Client Matters. Seconded by Ms. Willis. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer - absent

Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes
Mr. Scott Noonan - absent
Mr. Ron Volk - absent
Ms. Linnie Willis voted - yes

Mr. Frye amended the motion to go into Executive Session at 7:19 p.m. to discuss a Public Employment Matter, Pending Litigation and Confidential Client Matters. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer - absent
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes
Mr. Scott Noonan - absent
Mr. Ron Volk - absent
Ms. Linnie Willis voted - yes

Motion by Mr. Frye to return to regular session at 7:50 p.m. following discussion of the above. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer - absent
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes
Mr. Scott Noonan - absent
Mr. Ron Volk voted - absent
Ms. Linnie Willis voted - yes

VIII. New Business:

The Lucas County Prosecutor's office advises that the Board of Directors does not have the authority to tell the Superintendent who to hire. Individuals seeking employment with the Board of DD must follow the process as set forth in the agency's hiring policies and procedures.

IX. Board Calendar of Events:


- A. Tuesday, March 19, 2019 - Summer Camp Inclusion Resource Fair @ 5:30 p.m. at Bowsher High School
- B. Monday, March 25, 2019 – Board Meeting @ 5:30 p.m.
- C. Friday, April 19, 2019 – Spring Holiday – Facilities Closed

D. Monday, April 22, 2019 – Annual Meeting @ 6:00 p.m. at Larc Lane Center

X. Adjournment:

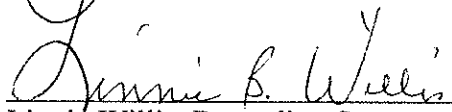
Motion by Mr. Henzler to adjourn at 7:52 p.m. Seconded by Ms. Willis. Motion carried unanimously.

Respectfully submitted,



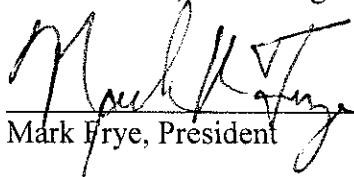
Lori A. Mariucci, Superintendent

Attest:



Linnie Willis, Recording Secretary

Approved by:



Mark Frye, President