

Lucas County Board of Developmental Disabilities

November 26, 2018

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided
Dr. Jeanne Brockmyer, Mr. Rick Henzler, Ms. Anna Khouri, Mr. Scott Noonan, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: N/A

A Retirement Party/Open House was held before the Board Meeting in honor of outgoing Superintendent Deb Yenrick. President Mark Frye read a proclamation from the Mayor of the City of Toledo, Wade Kapszukiewicz, addressed to Superintendent Yenrick for her dedicated years of service in the field of developmental disabilities.

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 5:30 p.m. Following roll call, Mr. Frye welcomed everyone and then opened the floor for public comments. There were none.

There were no Special Recognition Awards this month.

II. Board Action Items:

A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Dr. Brockmyer made a motion to approve the Consent Agenda dated November 26, 2018. Seconded by Mr. Henzler. Motion carried unanimously.

1. October 22, 2018 Board Meeting Minutes

To approve the October 22, 2018 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) October 29, 2018 Correspondence from Mr. Brian Boon, CARF International

3. Limited Contracts

There are no limited contracts for renewal this month.

4. Contracts:

- a) Online Training - To award a three year contract for an Online Training Learning System from 1/1/2019 to 12/31/2021 to Litmos by Callidus Cloud at a cost not to exceed Sixteen Thousand, Six Hundred Dollars (\$16,600.00) a year for three subsequent years.

5. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of October 22, 2018.

6. Resolution for Nonfederal Share of Medicaid Expenditures

To adopt resolution specifying the amount of funds the Lucas County Board of DD will use in 2019 (\$20,240,000.00) to pay the nonfederal share of services as required by O.R.C. 5126.0511.

7. 2019 Board Meeting Calendar

To approve the 2019 Board Meeting Calendar as proposed in the memorandum dated November 12, 2018.

8. Policy Amendments

To approve the policy amendments as summarized in memo dated November 15, 2018.

9. 2019 Action Plan

To approve the 2019 Action Plan.

10. 2019 Budget

To approve the General Fund Budgeted Revenue of \$54,947,994 with Expenses of \$55,660,760; Residential Fund Budgeted Revenue and Expenses of \$20,240,000; and Donation Budgeted Revenue and Expenses of \$150,000.

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Ms. Kim Shankleton, Director of Business Operations, highlighted the financials for October 2018. After discussion, Mr. Noonan made a motion to approve the Financial Reports for October 2018. Seconded by Ms. Willis. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Ms. Shankleton highlighted the payment schedules for October 2018. After discussion, Mr. Henzler made a motion to approve the payment schedules for October 2018. Seconded by Mr. Volk. Motion carried unanimously.

3. Topics removed from the Consent Agenda

There were no topics removed from the Consent Agenda.

III. Presentation: There was no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Assistant Superintendent Lori Mariucci highlighted the management letter.

B. Statistics/Metrics: October 2018 figures were provided in the November 16, 2018 Metrics Report.

C. Provider Community:

1. Provider Partnership Collaborative: September 27, 2018 meeting minutes were provided.

2. Preferred Properties, Inc.: The October 2018 Executive Director report was provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. MUI Unit Report – A status of October 2018 MUI unit activities was provided. There were 95 MUIs filed in October 2018.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments this month.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated November 15, 2018 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the December 2018 Board meeting.
- D. Nominating Committee: Mr. Frye thanked Mrs. Khouri and Mr. Volk for serving on the Nominating Committee. The committee announced that it is recommending the following slate of officers for the 2019 calendar year:

Mr. Mark Frye	President
Mr. Rick Henzler	Vice President
Mrs. Linnie Willis	Recording Secretary

No formal action is necessary until the January 2019 Organizational Board meeting at which time the Board members will be asked to vote on the officers.

- E. OACBDD Resolutions/Annual Delegate Assembly: The 2018 OACB Annual Convention is scheduled for Wednesday, November 28th through Friday, November 30th at the Hilton-Easton Town Center in Columbus. The Delegate Assembly is scheduled for the evening on Wednesday, November 28th where one resolution (#2018-01 - Member Dues Assessment) will be discussed and considered for adoption.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 5:52 p.m. to discuss Pending Litigation, Confidential Client Matters and Employee Compensation. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler voted - yes
Ms. Anna Khouri voted - yes

Mr. Scott Noonan voted - yes

Mr. Ron Volk voted - yes

Ms. Linnie Willis voted - yes

Motion by Mr. Frye to return to regular session at 6:28 p.m. following discussion of the above. Seconded by Mr. Henzler. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes

Mr. Mark Frye voted - yes

Mr. Rick Henzler voted - yes

Ms. Anna Khouri voted - yes

Mr. Scott Noonan voted - yes

Mr. Ron Volk voted - yes

Ms. Linnie Willis voted - yes

VIII. New Business:

A. The Ethics Council convened immediately after the Board meeting.

IX. Board Calendar of Events:


A. Monday, December 17, 2018 – Board Member Inservice @ 5:30 p.m.

B. Monday, December 17, 2018 – Board Meeting @ 6:00 p.m.

X. Adjournment:

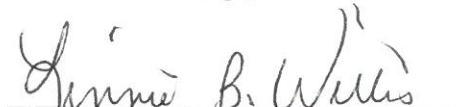
Motion by Mr. Henzler to adjourn at 6:29 p.m. Seconded by Mr. Volk. Motion carried unanimously.

Respectfully submitted,




Deb Yenrick, Superintendent

Attest:



Linnie Willis, Recording Secretary

Approved by:



Mark Frye, President