

Lucas County Board of Developmental Disabilities

January 22, 2018

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided
Mr. Rick Henzler, Ms. Anna Khouri, Mr. Scott Noonan, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: Dr. Jeanne Brockmyer

Note: Preceding the Board meeting, the Board members participated in Board Training conducted by Ms. Sharon Helle, Senior Director and Ms. Kathy Kujda, Service and Support Coordinator, titled "Trauma Informed Care."

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 5:31 p.m. Following roll call, the Board excused the absence of Dr. Jeanne Brockmyer.

As required by the Ohio Constitution, Board members took the oath of office, which was administered by Nancy Miller, Chief Magistrate of the Lucas County Probate Court. Chief Magistrate Miller thanked Board members for their service on the Board.

Mr. Frye welcomed everyone and then opened the floor for public comments. There were none.

There were no Special Recognition Awards this month.

II. Board Action Items:

A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated January 22, 2018. Seconded by Mr. Henzler. Motion carried unanimously.

1. Board Meeting Minutes

To approve the December 18, 2017 Board Meeting Minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

a) January 2018 Human Trafficking Coalition Newsletter

3. Limited Employment Contracts

There are no limited contracts for renewal this month.

4. Contracts:

a. Supplemental Staffing – To approve a Service Agreement with Supplemental Staffing for payroll services, for the period January 1, 2018 through December 31, 2018, in an amount not to exceed Forty Thousand Dollars (\$40,000.00).

5. OACB Membership Fees

To approve payment to the Ohio Association of County Boards (OACB) in the amount of \$77,250.00 for calendar year 2018 membership dues.

6. LCBDD Board Member Code of Ethics

To approve the “Code of Ethics for the Lucas County Board of Developmental Disabilities.”

7. Management Compensation Review Proposals

To award a contract for the review of the Management Compensation System to Crowe Horwath at a cost not to exceed Thirty Thousand Dollars (\$30,000.00).

B. Topics Requiring Board Discussion:

1. The Nominating Committee recommended the following slate of officers for calendar year 2018:

President:	Mr. Mark Frye
Vice President:	Mr. Rick Henzler
Recording Secretary:	Mrs. Linnie Willis

Mr. Frye asked if there were any other nominations from the floor. There were none.

Mr. Volk made a motion to approve the slate of officers for 2018 as submitted. Seconded by Mr. Noonan. Motion carried unanimously.

2. Appointment of Ethics Council

Mr. Henzler made a motion to appoint Ms. Anna Khouri, Mr. Ron Volk and Ms. Linnie Willis to the Board's Ethics Council for 2018. Seconded by Mr. Volk. Motion carried unanimously.

3. Finance Reports

Ms. Kim Shankleton, Director of Business Operations, highlighted the financials for December 2017. After discussion, Mr. Noonan made a motion to approve the Financial Report for December 2017. Seconded by Ms. Willis. Motion carried unanimously.

4. Resolutions and Vouchers

Ms. Shankleton highlighted the payment schedules for December 2017. After discussion, Mr. Henzler made a motion to approve the payment schedules for December 2017. Seconded by Mr. Volk. Motion carried unanimously.

III. Presentation:

Ms. Kendra Smith, Executive Director of Preferred Properties, Inc., presented the 2017 Annual Report of the housing corporation to the Board inclusive of accomplishments and 2018 goals and priorities.

IV. Program Priorities and Goals Update:

- A. Management Letter: The Superintendent highlighted the management letter. March 2, 2018 will be the end of Adult Options services. Tomorrow, Tuesday, January 23, 2018 is the community Job Fair sponsored by the Board; Lucas County Planning and Development; Toledo-Lucas County Commission on Disabilities; and Opportunities for Ohioans with Disabilities. The Job Fair will be held at Premier Banquet Hall on Heatherdowns Road. At 10:00 am employers will learn about the possibilities and potential of hiring someone with disabilities. The fair will then be open to the public from 12:00 noon to 4:00 p.m.
- B. Statistics/Metrics: December 2017 figures were provided in the January 12, 2018 Metrics Report.

C. Provider Community:

1. Provider Partnership Collaborative: October 26, 2017 meeting minutes were provided.
2. Preferred Properties, Inc.: The November 2017 and December 2017 Executive Director reports were provided by Ms. Kendra Smith, Executive Director.

D. Supplemental Reports:

1. MUI Unit Report – A status of December 2017 MUI unit activities was provided. There were 82 MUIs filed in December 2017. Mr. Henzler expressed his concern with the increase in the number of Misappropriations and Alleged Neglect MUIs.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments this month.
- B. Policy Review: There were no new policies for review this month.
- C. Legislative Update: A status of legislative activities was provided in a memorandum dated January 10, 2018 prepared by Ms. Mary Anne Burns, Legal Counsel.
- D. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the February 2018 Board meeting.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

There was no Executive Session this month.

VIII. New Business:

The Ethics Council convened immediately after the Board meeting.

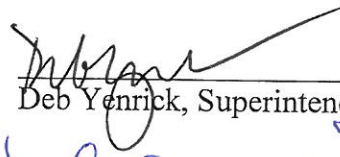
IX. Board Calendar of Events:

- A. Monday, February 26, 2018 - LCBDD Board Meeting
- B. Sunday, March 4, 2018 – CommUNITY Film Festival – Ohio Theatre
- C. Monday, April 23, 2018 – Annual Board Meeting

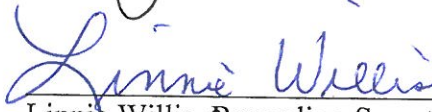
X. Adjournment:

Motion by Mr. Henzler to adjourn at 6:01 p.m. Seconded by Mr. Volk. Motion carried unanimously.

Respectfully submitted,

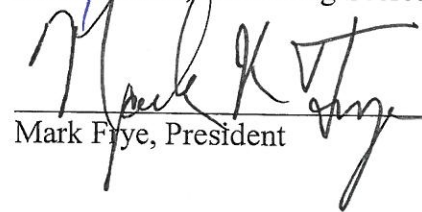


Deb Yenrick, Superintendent



Attest:

Linnie Willis, Recording Secretary



Approved by:

Mark Frye, President