

Lucas County Board of Developmental Disabilities**February 26, 2018**

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided
Mr. Rick Henzler, Ms. Anna Khouri, Mr. Scott
Noonan and Ms. Linnie Willis

Members Absent: Dr. Jeanne Brockmyer and Mr. Ron Volk

Note: Preceding the Board meeting, the Board members participated in Board Training conducted by Ms. Sharon Helle, Senior Director and Ms. Kathy Kujda, Service and Support Coordinator, titled "Trauma Informed Care, Part 2."

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 5:55 p.m. Following roll call, the Board excused the absences of Dr. Jeanne Brockmyer and Mr. Ron Volk.

Mr. Frye welcomed everyone and then opened the floor for public comments. There were none.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Lucas County Children Services with the February 2018 Special Recognition Award.

II. Board Action Items:

- A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Noonan made a motion to approve the Consent Agenda dated February 26, 2018. Seconded by Mr. Henzler. Motion carried unanimously.

1. Board Meeting Minutes

To approve the January 22, 2018 Board Meeting Minutes.

2. Correspondence:

To approve the following correspondence as submitted.

- a) January 29, 2018 Correspondence to Ms. Bridget Gargan, OACB
- b) January 30, 2018 Correspondence to Nancy Miller, Chief Magistrate, Lucas County Probate Court
- c) January 30, 2018 Correspondence to Kendra Smith, Preferred Properties, Inc.
- d) January 30, 2018 Correspondence to Mental Health & Recovery Services Board of Lucas County from Eric and Sidnee Henzler
- e) January 30, 2018 Correspondence to Mental Health & Recovery Services Board of Lucas County
February 6, 2018 Correspondence to Pete Gerken, Lucas County Commissioner

3. Limited Employment Contracts

There are no limited contracts for renewal this month.

4. Contracts:

- a) Computer Software Licensing Agreement for Gatekeeper – To approve the Gatekeeper annual software license agreement renewal effective March 1, 2018 through February 28, 2019 with Primary Solutions, Inc. at a cost not to exceed Sixty-Four Thousand, Seven Hundred Thirty-One Dollars (\$64,731.00).

5. Ethics Council Recommendation

To accept the Ethics Council recommendation as noted in its minutes of January 22, 2018.

B. Topics Requiring Board Discussion:

1. Finance Report

(Board Motion)

Ms. Jaime Olszewski, Assistant Director of Business Operations, highlighted the financials for January 2018. After discussion, Mr. Henzler made a motion to approve the Financial Report for January 2018. Seconded by Ms. Willis. Motion carried unanimously.

At this time Superintendent Yenrick commented on the State audit. Last year, County Boards were notified that not all 88 counties were going to be audited. Rather, the State was going to audit only a handful of counties and review their cost reports. Counties involved include Cuyahoga, Hamilton, Lucas and Williams. The State is using these counties as a trial and will now use these audit standards and processes across the State. All 88 county boards will now have to re-enter their 2016 cost reports into a new system.

2. Resolutions and Vouchers **(Board Motion)**

Ms. Olszewski highlighted the payment schedules for January 2018. After discussion, Mr. Henzler made a motion to approve the payment schedules for January 2018. Seconded by Ms. Willis. Motion carried unanimously.

3. Topics removed from the Consent Agenda

III. Presentation: There was no formal presentation this month.

IV. Program Priorities and Goals Update:

A. Management Letter: The Superintendent highlighted the management letter. Ms. Caren Taylor, Director of Adult Options, indicated that Friday, March 2, 2018 will be the end of Adult Options. Ms. Taylor invited Board members to Holland's "turning out the lights" event on Friday, March 2, 2018.

B. Statistics/Metrics: January 2018 figures were provided in the February 16, 2018 Metrics Report.

C. Provider Community:

1. Provider Partnership Collaborative: January 25, 2018 meeting minutes were provided.

2. Preferred Properties, Inc.: The January 2018 Executive Director report was provided by Ms. Kendra Smith, Executive Director.

D. Supplemental Reports:

1. MUI Unit Report – A status of January 2018 MUI unit activities was provided. There were 126 MUIs filed in January 2018.

2. EEO Annual Report - There is no under-representation for all minorities and women in 2017 as noted in the report dated February 2018.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments this month.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated February 16, 2018 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no service contracts requiring Board review this month.
- D. Board Membership Profile: Superintendent Yenrick profiled Board member tenure status in a memorandum dated February 21, 2018.
- E. Annual Report to the Community (first draft): Board members were asked to review the first draft of the Annual Report. Please submit any recommendations or comments to Mr. Lon Mitchell, Public Information Manager.
- F. Annual Board Meeting: The proposed agenda for the Annual Board meeting on April 23, 2018 in the Training Center at the Larc Lane Center was presented to the Board. The Social ½ hour will begin at 6:00 p.m. The meeting will begin promptly at 6:30 p.m. and adjourn by 8:00 p.m. We have secured Ms. Barbara Sears, Director of the Ohio Department of Medicaid, as the keynote speaker.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

There was no Executive Session this month.

VIII. New Business:

The Ethics Council convened immediately after the Board meeting.

IX. Board Calendar of Events:

- A. Sunday, March 4, 2018 – CommUNITY Film Festival – Ohio Theatre
- B. Monday, March 26, 2018 – Board Meeting
- C. Friday, March 30, 2018 – Spring Holiday-Facilities Closed
- D. Monday, April 23, 2018 – Annual Board Meeting

X. Adjournment:


Motion by Mr. Noonan to adjourn at 6:13 p.m. Seconded by Ms. Anna Khouri. Motion carried unanimously.

Respectfully submitted,



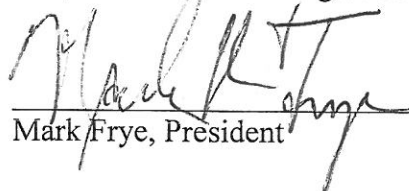
Deb Yenrick, Superintendent

Attest:



Linnie Willis, Recording Secretary

Approved by:



Mark Frye, President