

Lucas County Board of Developmental Disabilities

March 26, 2018

Place of Meeting: Administrative Services Building
1154 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Mark Frye, President, presided
Dr. Jeanne Brockmyer, Mr. Scott Noonan, Mr. Ron Volk and Ms. Linnie Willis

Members Absent: Mr. Rick Henzler and Ms. Anna Khouri

I. Call to Order/Welcome:

Mr. Mark Frye, President, called the meeting to order at 5:30 p.m. Following roll call, the Board excused the absences of Mr. Rick Henzler and Ms. Anna Khouri.

Mr. Frye welcomed everyone and then opened the floor for public comments. There were none.

During the presentation of Special Recognition Awards, the Board recognized 15 retirees from the Holland Adult Services Center:

- A. Earlene Barnett;
- B. Sandy Coutcher;
- C. Joe Anne Fisher;
- D. Jesus Laberdie;
- E. Tammy Lumbrezer;
- F. JoAnn McCrary;
- G. Raymond (Keith) Morris;
- H. Louise Munich;
- I. Bev Murray;
- J. Denyse Reeves;
- K. Thomas Roberts;
- L. Dorothy Shaw;
- M. Miles Smorowski;
- N. Karen St. John; and
- O. Tracy Williams.

Ms. Sandy Coutcher with 37 $\frac{3}{4}$ years of service; Jessie Laberdie with 30 $\frac{1}{2}$ years of service; Tammy Lumbrezer with 28 $\frac{1}{2}$ years of service; JoAnn McCrary with 21 $\frac{1}{2}$ years of service; Tom Roberts with 27 $\frac{3}{4}$ years of service; and Miles Smorowski with 28 $\frac{1}{2}$ years of service were present to accept their awards. Plaques will be forwarded to those retirees who were unable to attend.

All 15 staff honored this evening have more than 420 years of collective experience and service to the Lucas County Board of DD.

II. Board Action Items:

A. Consent Agenda:

Mr. Frye opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated March 26, 2018. Seconded by Mr. Volk. Motion carried unanimously.

1. Board Meeting Minutes

To approve the February 26, 2018 Board Meeting Minutes.

2. Correspondence:

To approve the following correspondence as submitted:

- a) Correspondence from The Ohio House of Representatives; and
- b) Your Levied Services Article

3. Limited Contracts

There are no limited contracts for renewal this month.

4. Contracts

There are no service contracts requiring Board action this month.

5. Ethics Council Recommendation

To accept the Ethics Council recommendation as noted in its minutes of February 26, 2018.

6. Annual Report to the Community

To approve for publication the 2017 Annual Report to the Community.

7. Metroparks Toledo – Summer Program Grant

To approve an Agreement, effective March 1, 2018 through September 30, 2018, with Metroparks Toledo for the award of a grant for their Summer Day Camp to serve approximately fifty (50) students eligible for Board services, in an amount not to exceed Thirty Thousand Dollars (\$30,000.00).

8. Sale of Personal Property

To authorize the sale of personal property, as listed in the attached list dated March 14, 2018, which is no longer needed for public use, is obsolete, or is unfit for the use for which the property was acquired.

9. Policy Amendments

To approve the policy amendments as summarized in memo dated March 15, 2018.

B. Topics Requiring Board Discussion:

1. Finance Report

(Board Motion)

Ms. Kim Shankleton, Director of Business Operations, highlighted the financials for February 2018. After discussion, Mr. Noonan made a motion to approve the Financial Report for February 2018. Seconded by Mr. Volk. Motion carried unanimously.

2. Resolutions and Vouchers

(Board Motion)

Ms. Shankleton highlighted the payment schedules for February 2018. After discussion, Mr. Volk made a motion to approve the payment schedules for February 2018. Seconded by Dr. Brockmyer. Motion carried unanimously.

3. Topics removed from the Consent Agenda

III. Presentation:

Lisa Poiry, Provider Development Coordinator in the Provider Supports Department, provided an overview of the Ohio Healthier Buckeye Grant, the Employee Resource Network and the 2017 grant outcomes.

IV. Program Priorities and Goals Update:

A. Management Letter: The Superintendent highlighted the management letter. Then she introduced Ms. Jillian Harris the new Director of Human Resources.

- B. Statistics/Metrics: February 2018 figures were provided in the March 16, 2018 Metrics Report. Next month, Adult Options and OOD metrics will be removed.
- C. Provider Community:
 - 1. Provider Partnership Collaborative: February, 2018 meeting minutes were not available as the March meeting was cancelled. The next meeting is scheduled on Thursday, April 26, 2018 where the February minutes will be reviewed and approved by the Provider Partnership Collaborative.
 - 2. Preferred Properties, Inc.: The February 2018 Executive Director report was provided by Ms. Kendra Smith, Executive Director.
- D. Supplemental Reports:
 - 1. Family and Advocate Forum Summary – A summary of the March 13th, 2018 Family and Advocate Forum held at the Administration Building was provided.
 - 2. MUI Unit Report – A status of February 2018 MUI unit activities was provided. There were 78 MUIs filed in February 2018.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments this month.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated March 15, 2018 prepared by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the May 2018 Board meeting.
- D. Annual Board Meeting: The agenda for the Annual Board meeting on April 23, 2018 in the Training Center at the Larc Lane Center has been finalized. The Social ½ hour will begin at 6:00 p.m. The meeting will begin promptly at 6:30 p.m. and adjourn by 8:00 p.m.

The keynote speaker, feature presentations and special recognitions will follow the official business of the Board such as the review and approval of Board minutes.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Executive Session:

Mr. Frye made a motion to go into Executive Session at 6:17 p.m. to discuss Pending Litigation and Confidential Client Matters. Seconded by Dr. Brockmyer. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler - absent
Ms. Anna Khouri - absent
Mr. Scott Noonan voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Motion by Mr. Frye to return to regular session at 6:41 p.m. following discussion of the above. Seconded by Dr. Brockmyer. Motion carried unanimously by roll call vote:

Dr. Jeanne Brockmyer voted - yes
Mr. Mark Frye voted - yes
Mr. Rick Henzler - absent
Ms. Anna Khouri - absent
Mr. Scott Noonan voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

VIII. New Business:

The Ethics Council convened immediately after the Board meeting.

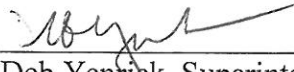
IX. Board Calendar of Events:

- A. Friday, March 30, 2018 – Spring Holiday-Facilities Closed
- B. Monday, April 23, 2018 – Annual Board Meeting

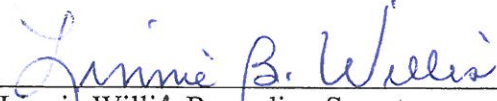
X. Adjournment:

Motion by Mr. Volk to adjourn at 6:42 p.m. Seconded by Mr. Noonan. Motion carried unanimously.

Respectfully submitted,

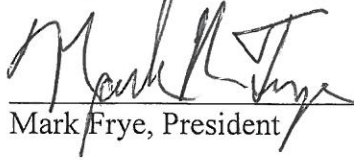


Deb Yenrick, Superintendent



Attest:

Linnie Willis, Recording Secretary



Approved by:

Mark Frye, President