

## Lucas County Board of Developmental Disabilities

February 24, 2025

Place of Meeting: Larc Lane Center  
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Ms. Cheryl Tyler-Folsom, Vice President, presided  
Mr. Bill Axe, Ms. Karen Kerr, Dr. Eileen Quinn and  
Mr. Conor Smenner

Members Absent: Ms. Megan DeSloover and Mr. Ron Volk

### I. Call to Order/Welcome:

Ms. Cheryl Tyler-Folsom, Vice President, called the meeting to order at 5:33 p.m. Following roll call, the Board excused the absences of Ms. Megan DeSloover and Mr. Ron Volk. Ms. Tyler-Folsom then welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Retirees: Ms. Sherrie Burkhardt (21 years), Ms. Cynthia Deye (34 years) and Ms. Vellaree Swarhout (37 years). All were in attendance to receive their awards.
- B. Mr. Brad Case with the Special Recognition award for February 2025. Mr. Case was in attendance to receive his award.
- C. Mr. Renaldo Carter, Community Connections Trainer in the Community Inclusion Department, as the Staff Person of the Month for February 2025.

Ms. Tyler-Folsom thanked everyone for their hard work and then opened the floor for public comments. Mr. Anwar Christian addressed the Board.

### II. Action Items:

#### A. Consent Agenda:

Ms. Tyler-Folsom opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. After hearing no topics be removed from the Consent Agenda, Mr. Bill Axe made a motion to approve the Consent Agenda dated February 24, 2025 as submitted. Seconded by Dr. Quinn. Motion carried unanimously.

1. January 27, 2025 Board Meeting Minutes:

To approve the January 27, 2025 Board Meeting minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

- a) January 2, 2025 Correspondence from Tana Benford, Toledo Zoo & Aquarium
- b) January 20, 2025 Correspondence from Lori Hauser, Imagination Station
- c) February 11, 2025 Correspondence from Lisa Followay, Adaptive Sports Ohio

3. Service Contracts:

- a) Summer Program Grants: To approve agreements for summer program services, effective March 1, 2025 through September 20, 2025, as follows:

Metroparks Toledo	\$35,840.00
Imagination Station	\$26,440.00
Toledo Zoo	\$47,283.00
YMCA	\$56,025.00

- b) UKG Contract Amendment Correction: To approve the additional cost to the Agreement with UKG for the period from January 1, 2025 through December 31, 2025 of \$4,400 at a cost not to exceed Sixty-Eight Thousand, Five Hundred Ninety-One Dollars and Sixty Cents (\$68,591.60)
- c) Voucher – A.H.: To approve an Individual Budget Service Agreement for A.H., effective February 20, 2025 through February 19, 2026, in an amount not to exceed Forty-Two Thousand, Two Hundred Fifty-Seven Dollars and Fifty-Four Cents (\$42,257.54).

4. Ethics Council Recommendations: To accept the Ethics Council recommendation as noted in its minutes of January 27, 2025.

5. Purchase of Truck: To award a contract to Baumann Ford Oregon, LLC for the purchase of a new Truck at a total cost not to exceed Fifty-Two Thousand, Five Hundred Twenty-Three Dollars and 80 cents (\$52,523.80).

6. Adult Changing Table Renovation: To approve the award of a contract to Comte Construction Company for the Adult Changing Room Renovation

at Larc Lane Center, including Alternate No. 2, at a cost not to exceed One Hundred Thirty-Six Thousand, Six Hundred Dollars (\$136,600.00.)

7. Clearwater COG Contingency Fund: To approve a transfer of an amount not to exceed \$10,000.00 from the LCBDD General Fund to the Clearwater Council of Government (COG) for the establishment of a Contingency Fund.
8. Addition of C-Suite Titles: To approve the addition of C-Suite titles to the Superintendent, Assistant Superintendent and Director of Finance.

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Superintendent Myerholtz highlighted the financials for January 2025.

After discussion, Mr. Smenner made a motion to approve the Financial Report for January 2025. Seconded by Mr. Axe. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Superintendent Myerholtz highlighted the Payment Schedule for January 2025. Mr. Axe made a motion to approve the payment schedule for January 2025. Seconded by Dr. Quinn. Motion carried. Mr. Smenner abstained.

III. Presentation: There was no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

- A. Management Letter: Superintendent Myerholtz highlighted the January 2025 Management Letter.
- B. Statistics/Metrics: January 2025 figures were provided in the Metrics Report dated February 18, 2025.
- C. Provider Community:
  1. Preferred Properties, Inc.: The Executive Director report for January 2025 was provided by Ms. Cheryl Wilson.
- D. Supplemental Reports:

1. MUI Unit Report: A status of January 2025 MUI unit activities was provided. There were 79 MUIs filed in January 2025.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: Dr. Quinn thanked Superintendent Myerholtz for her statement in a recent Friday Update after the tragic helicopter/plane crash in Washington D.C. Her statement was in response to some unfortunate public remarks questioning the abilities of people with disabilities, mental health and physical challenges. Dr. Quinn commented that it is very important for the Board to advocate for the individuals we serve. As Superintendent Myerholtz indicates in her statement, “These individuals, like everyone else, bring talent, skill, and dedication to their work. They are valuable members of our workforce and society.”
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated February 13, 2025 prepared by Ms. Mary Anne Burns, Legal Counsel.  

The Ohio Association of County Boards is monitoring the federal legislation and budget.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no service contracts for Board review this month.
- D. Board Membership Profile: Superintendent Myerholtz profiled Board member tenure status in a memorandum dated February 20, 2025.
- E. Annual Board Meeting: The proposed agenda for the Annual Board meeting on Monday, April 28, 2025 at 6:00 p.m. was presented to the Board. Ms. Tyler-Folsom reminded Board members to give some thought to individuals or organizations to be recognized as Community Partners and forward information to Superintendent Myerholtz or Mr. Nabil Shaheen.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Monday, March 3, 2025:
  - 1) Maumee City Council Proclamation @ 6:15 p.m.  
400 Conant St., Maumee

Motion by Mr. Smenner to return to regular session at 7:26 p.m. following discussion of the above. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover - absent  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk - absent


IX. New Business:

There was no action taken from Executive Session.

X. Adjournment:

Mr. Axe made a motion to adjourn at 7:27 p.m. Seconded by Mr. Smenner. Motion carried unanimously.

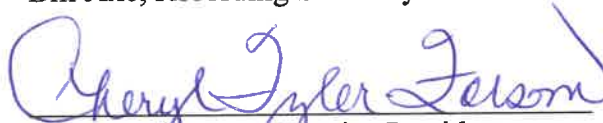
Respectfully submitted,

  
\_\_\_\_\_  
Michele Myerholtz, Superintendent

Attest:

  
\_\_\_\_\_  
Bill Axe, Recording Secretary

Approved by:

  
\_\_\_\_\_  
Cheryl Tyler-Folsom, Vice President

- 2) Village of Ottawa Hills Proclamation @ 7:00 p.m.  
2125 Richards Rd., Ottawa Hills
- B. DD Awareness & Advocacy Day: Tuesday, March 4, 2025  
9:00 a.m. – 11:00 a.m. - Ohio Statehouse Atrium
- C. Josina Lott Awards/All Staff Meeting: Thursday, March 6, 2025  
8:30 a.m. – 12:30 p.m. – Parkway Place, Maumee
- D. Monday, March 10, 2025:
  - 1) Oregon City Council Proclamation @ 7:00 p.m.  
5330 Seaman Rd, Oregon
  - 2) Waterville City Council Proclamation @ 7:30 p.m.  
25 North Second St., Waterville
- E. Inclusion Resource Fair: Wednesday, March 19, 2025  
5:30 p.m. – 7:30 p.m. – St. Clement Hall
- A. Monday, March 24, 2025:
  - 1) Board Inservice: Annual MUI Training @ 4:45 p.m.  
LLC-Conference Room
  - 2) LCBDD Board Meeting @ 6:00 p.m.  
LLC-Training Center

For current list of all Board activities: <https://lucasdd.org/upcoming-events>

VIII. Executive Session:

Mr. Bill Axe made a motion to go into Executive Session at 6:09 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law and Employment of Public Employee. Seconded by Mr. Smenner. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover - absent  
Ms. Karen Kerr voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner voted - yes  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk - absent