

**Lucas County Board of Developmental Disabilities**

**November 27, 2023**

Place of Meeting: Larc Lane Center  
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided  
Mr. Bill Axe, Ms. Megan DeSloover, Dr. Eileen  
Quinn, Ms. Cheryl Tyler-Folsom and Ms. Linnie  
Willis

Member Absent: Mr. Conor Smenner

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 5:33 p.m. Following roll call, the Board excused the absence of Mr. Smenner. Mr. Volk then welcomed everyone to the meeting.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Lucas County Commissioner Tina Skeldon Wozniak who is retiring from the Board of County Commissioners on December 31, 2023.
- B. Imagination Station: Jennifer Roe with the November 2023 Special Recognition Award. Ms. Roe was in attendance to accept the award.
- C. Sarah Covey, Service and Support Specialist, as the November 2023 Staff Person of the Month. Ms. Covey was in attendance to accept her award.

Mr. Volk then opened the floor for public comments. Mr. Anwar Christian addressed the Board.

II. Board Action Items:

A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated November 27, 2023 as submitted. Seconded by Ms. DeSloover. Motion carried unanimously.

1. Board Meeting Minutes

To approve the following Board Meeting Minutes as submitted:

- a) October 23, 2023 Board Meeting Minutes; and
- b) October 27, 2023 Special Board Meeting Minutes

2. No Correspondence

There is no correspondence this month.

3. Contracts

- a) Go Concepts Amendments: To approve amendments with Go Concepts' Agreements (Virtual Datacenter Agreement and Co-Managed IT Agreement) for an additional cost not to exceed \$52,763.00 through the end of 2023; and for an additional cost not exceed \$168,403.00 for the 2024 agreements (Virtual Datacenter Agreement and Co-Managed IT Agreement).

4. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of October 23, 2023.

5. Resolution for Nonfederal Share of Medicaid Expenditures

To adopt resolution specifying the amount of funds the Lucas County Board of DD will use in 2024 (\$19,700,000.00) to pay the nonfederal share of services as required by O.R.C. 5126.0511 (see attached).

6. 2024 Board Meeting Calendar

To approve the 2024 Board Meeting Calendar as proposed in the memorandum dated November 20, 2023.

7. 2024 Action Plan

To approve the 2024 Action Plan.

8. Annual Plan Resolution

To approve the Annual Plan per ORC 5126.054.

9. Employee Referral Program

To approve the implementation of the Employee Referral Program as noted in memorandum dated October 23, 2023.

10. 2024 OACB Membership Fees

To approve payment to the Ohio Association of County Boards (OACB) in the amount of Eighty-Four Thousand, Three Hundred and Fifty Dollars (\$84,350.00) for calendar year 2024 Membership dues.

11. Policy Amendments

To approve the Policy Amendments to Policies 2-4.3.1 Social Media, 2-5 Public Records, 2-6 Public Information, 2-7 Volunteers and 3-4 Salary and Benefit Administration for Management Employees, as referenced in the memo dated November 10, 2023.

12. Management Compensation System Changes

To approve amendments to the Management Compensation Plan Dimensions, Point Ranges and Salary Ranges to the Management Salary Schedule.

B. Topics Requiring Board Discussion:

1. Finance Reports **(Board Motion)**

Ms. Angie Ruiz, Fiscal Manager, highlighted the Financial report for October, 2023. After discussion, Mr. Axe made a motion to approve the Financial report for October 2023. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Ms. Ruiz indicated that the payment schedule for October 2023 stands as submitted. Ms. DeSloover made a motion to approve the payment schedule for October 2023. Seconded by Dr. Quinn. Motion carried unanimously.

III. Presentation:

Interim Superintendent Michele Myerholtz introduced Ms. Christina Boudreaux-Jechura one of the four graduates of the Emerging Leaders Program. Ms. Boudreaux-Jechura was in attendance at the Board Meeting and shared her experience as a participant of the Emerging Leaders Program.

IV. Program Priorities and Goals Update:

- A. Management Letter: Interim Superintendent Myerholtz highlighted the Management Letter for October 2023.
- B. Statistics/Metrics: October 2023 figures were provided in the Metrics Report dated November 20, 2023.
- C. Provider Community:
  - 1. Preferred Properties, Inc.: The Executive Director report for October 2023 was provided by Ms. Cheryl Wilson. The report stands as submitted.
- D. Supplemental Reports:
  - 1. Public Hearing Summary – The Interim Superintendent hosted a public hearing on the 2024 Action Plan on Tuesday, November 7, 2023.
  - 2. MUI Unit Reports – A status of October 2023 MUI unit activities was provided. There were 77 MUIs filed in October 2023.
  - 3. 2023 Summer Camp Supports – Ms. Heather McVay, Service and Support Administration Coordinator, shared the number of participants has grown tremendously over the years. In 2019, the Board served 131 children and we are now at 321 children served in 2023.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated November 27, 2023 prepared by Mr. Bradley King, Attorney.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. Board action on the contracts in this section will be presented to the Board for approval at the December 2023 Board meeting.
- D. Nominating Committee (appointment of): Mr. Volk thanked Mr. Axe and Dr. Quinn for volunteering to serve on the Nominating Committee. The Committee is in the process of polling Board members and will have their recommendations for the December Board meeting.
- E. OACB Resolutions/Annual Delegate Assembly: The 2023 Annual Convention will be held in-person at the Hilton Columbus at Easton on Wednesday,

November 29<sup>th</sup> thru Friday, December 1<sup>st</sup>, 2023. Additionally, there will be eight hybrid breakout sessions throughout the event for those who are unable to attend in person.

This year's Delegate Assembly will be held the evening of Wednesday, November 29<sup>th</sup>. There were no delegate resolutions submitted prior to the deadline; however, delegate resolutions can be brought before the Delegate Assembly for consideration with a 2/3 vote of the delegates present.

Interim Superintendent Myerholtz will serve as our delegate.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Wednesday, December 6, 2023 – Snowy Social  
10:00 a.m. – 12:00 p.m. at LLC-Training Center
- B. Monday, December 18, 2023 – LCBDD Board Meeting  
5:30 p.m. – LLC-Training Center

VIII. Executive Session:

Ms. Tyler-Folsom made a motion to go into Executive Session at 6:11 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, Employee Compensation and Collective Bargaining. Seconded by Ms. Willis. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner - absent  
Ms. Cheryl Tyler-Folsom voted - yes  
Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted - yes

Motion by Ms. Willis to return to regular session at 7:08 p.m. following discussion of the above. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes  
Ms. Megan DeSloover voted - yes  
Dr. Eileen Quinn voted - yes  
Mr. Conor Smenner - absent  
Ms. Cheryl Tyler-Folsom voted - yes

Mr. Ron Volk voted - yes  
Ms. Linnie Willis voted - yes

IX. New Business:

A. There was no action taken from Executive Session.


X. Adjournment:

Mr. Volk thanked everyone for attending tonight's Board meeting. Motion by Ms. DeSloover to adjourn at 7:09 p.m. Seconded by Mr. Axe. Motion carried unanimously.

Respectfully submitted,

  
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Michele Myerholtz, Interim Superintendent

Attest:   
\_\_\_\_\_  
Bill Axe, Recording Secretary

Approved by:   
\_\_\_\_\_  
Ron C. Volk, President