

Lucas County Board of Developmental Disabilities

March 27, 2023

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 6:00 P.M.

Members Present: Mr. Ron Volk, President, presided
Mr. Bill Axe, Ms. Megan DeSloover, Dr. Eileen Quinn, Mr. Conor Smenner, Ms. Cheryl Tyler-Folsom and Ms. Linnie Willis

Members Absent: N/A

Note: Preceding the Board meeting, the Board members participated in Board Training conducted by Ms. Sarah Diesch and Ms. Erica McElmurry, MUI Coordinators, titled "MUI Rule Training."

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 6:03 p.m. Following roll call, Mr. Volk welcomed everyone.

During the presentation of Special Recognition Awards, the Board recognized:

- A. Sue and Jerry Smith with the Special Recognition Award for March, 2023. Mr. and Mrs. Smith along with their family were in attendance to accept their award.
- B. David McLaughlin, Employment Navigator in the Community Inclusion Department, as the Staff Person of the Month for March, 2023. Mr. McLaughlin was in attendance to accept his award.

Mr. Volk then opened the floor for public comments. There were no public comments.

II. Action Items:

A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics removed from the March 27, 2023 Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated March 27, 2023 as submitted. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

1. Board Meeting Minutes:

To approve the following Board Meeting Minutes:

- a) February 13, 2023 Special Board Meeting Minutes as submitted;
and
- b) February 27, 2023 Board Meeting Minutes as submitted.

2. No Correspondence:

There is no correspondence this month.

3. Limited Employment Contracts

There are no limited employment contracts for renewal this month.

4. Contracts:

- a) Summer Program Grants – To approve agreements for summer program services, effective April 1, 2023 through September 30, 2023, as follows:

Metroparks Toledo for \$37,091.00;
Toledo Zoo for \$45,520.00;
YMCA for \$50,196.00; and
Rehab Dynamics for \$25,100.00.

- b) Voucher – R.W. – To approve a Voucher for R.W., effective May 1, 2023 through April 30, 2024, in an amount not to exceed Forty-Six Thousand, Four Hundred Dollars (\$46,400.00).

5. Policy Amendments

To approve policy amendments as referenced in memo dated March 15, 2023: 1-2 Board Membership; 1-2.1 Persons Disqualified to be Board Members; 1-2.3 Board Member Power and Duties; and 1-5 Non-Discrimination.

6. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of February 27, 2023.

B. Topics Requiring Board Discussion:

1. Finance Report

(Board Motion)

Mr. Richard Jackson, Director of Business Operations, highlighted the financials for February 2023.

After discussion, Mr. Axe made a motion to approve the Financial Report for February 2023. Seconded by Dr. Quinn. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedule for February 2023 stands as submitted. Ms. Willis made a motion to approve the payment schedule for February 2023. Seconded by Ms. Cheryl Tyler-Folsom. Motion carried unanimously.

III. Presentation:

Heather Pohlman, Service and Support Specialist; Nicole Brown, SSA Coordinator; and Sarra Burnham, Community Life Engagement Project Manager for DoDD, presented “Living Life with Technology!” which highlighted the activities of the State’s Technology First Initiative as well as the status of the Lucas County Board of DD Tech Hub.

Ms. Burnham indicated that at the State level they have been focusing on the Technology First Initiative which was established by Governor Kasich’s Executive Order in 2018. She has been partnering with Lucas County just making sure that individuals with disabilities have full-informed choice when it comes to technology. She shared the Ohio Technology First website page which contains timeline, goals and a host of other topics.

Ms. Pohlman and Ms. Brown indicated that the Tech Hub is a newly developed space on the LCBDD campus which offers SSA’s, providers, and individuals and families served an opportunity to explore a variety of technology options in the hopes of expanding awareness and increasing the use of technology solutions. Technology such as Medminders, Emergency Response Systems, voice-activated devices and other devices used to provide remote supports are available to see, touch and try within the hub. The ultimate goal of the hub is to educate and enhance the personal freedom of the individuals we serve. Other County Boards have visited our Tech Hub.

Ms. Burnham indicated that there is a statewide technology community where everyone is working on something. In some parts of the state they are doing “respite” in SMART apartments where family members and the individuals can stay and try it. This may help parents feel more comfortable.

There are some collaborations with housing communities in Cleveland area. Hancock County has a SMART apartment and they have an OT student going through grant funds creating a series of YouTube videos that anyone can view to see how to use the technology. By putting our heads together and seeing what other people/counties are doing is very exciting.

IV. Program Priorities and Goals Update:

- A. Management Letter: Interim Superintendent Myerholtz highlighted the February 2023 Management Letter.
- B. Statistics/Metrics: February 2023 figures were provided in the Metrics Report dated March 17, 2023.
- C. Provider Community:
 - 1. Preferred Properties, Inc.: The Executive Director report for February 2023 was provided by Ms. Cheryl Wilson.
- D. Supplemental Reports:
 - 1. Family and Advocate Forum Summary: A summary of the March 14th, 2023 Family and Advocate Forum held in-person at 9:30 a.m. was provided. Any suggestions on how to increase attendance at the Forums are welcome.
 - 2. MUI Unit Report: A status of February 2023 MUI unit activities was provided. There were 71 MUIs filed in February 2023.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.
- B. Legislative Update: A status of legislative activities was provided in a memorandum dated March 15, 2023 by Mr. Bradley King, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no service contracts for Board review this month.
- D. Annual Board Meeting: The agenda for the in-person Annual Board meeting on Monday, April 24, 2023 at 6:00 p.m. has been finalized. The meeting will begin promptly at 6:30 p.m.

The keynote speaker, feature presentations and special recognitions will follow the official business of the Board such as the review and approval of Board minutes.

- E. Annual Report to the Community (first draft): Board members were asked to review the first draft of the 2022 Annual Report. This year, rather than advertising in various newspapers, we plan to print copies which will be

distributed at public places throughout Lucas County. Please submit any recommendations or comments to Mr. Nabil Shaheen, Public Information Manager.

F. Board Liaisons: The 2023 Board Liaisons have been assigned.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

A. Spring Holiday-Facilities Closed: Friday, April 7, 2023

B. LCBDD Annual Meeting: Monday, April 24, 2023
6:00 p.m. – Location: Larc Lane Center-Training Center

VIII. Executive Session:

Ms. Tyler-Folsom made a motion to go into Executive Session at 6:54 p.m. to discuss Pending Litigation with the Attorney; Client Matters Required to be kept Confidential by Federal or State Law; Employee Compensation and Employment of a Public Employee. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Mr. Volk made a motion to return to regular session at 8:19 p.m. following discussion of the above. Seconded by Ms. Willis. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted – yes

IX. New Business:

- A. Mr. Volk made a motion to approve the proposed Management Salary Schedule (Exhibit 1) to be effective April 1, 2023. Seconded by Ms. Willis. Motion carried unanimously.
- B. Mr. Volk made a motion to approve recommended salary increases according to attached list (Exhibit 2) to be effective April 10, 2023 (1st Monday of a pay period). Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

X. Adjournment:

Motion by Ms. Tyler-Folsom to adjourn at 8:21 p.m. Seconded by Ms. DeSloover. Motion carried unanimously.

Respectfully submitted,



Michele Myerholtz, Interim Superintendent



Attest:

Bill Axe, Recording Secretary



Approved by:

Ron C. Volk, President