

Lucas County Board of Developmental Disabilities

June 26, 2023

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided
Mr. Bill Axe, Ms. Megan DeSloover, Dr. Eileen Quinn, Mr. Conor Smenner, Ms. Cheryl Tyler-Folsom and Ms. Linnie Willis

Member Absent: N/A

I. Call to Order/Welcome:

Mr. Ron Volk, President, called the meeting to order at 5:30 p.m. Following roll call, Mr. Volk welcomed everyone.

During the presentation of Special Recognition Awards, the Board recognized:

- A. LuElla Spears, retiree with 20 years of service. Ms. Spears was in attendance to receive her recognition.
- B. Support Team members of the Service and Support Administration Department were recognized with the June 2023 Special Recognition Award: Pamala Banner, LaShunda Bolden, Morgen Browning, Brenda Kujawa, Richard Maneval, Jeyda Quinn, Alex Solfalvi, Celeste Taylor and Melissa Weber. Ms. Bolden and Ms. Taylor were unable to attend. Everyone else was in attendance to accept their awards.
- C. Mr. Jeff Newton, University of Toledo Associate Vice President of Public Safety and Chief of Police for UTPD, was recognized with the June 2023 Special Recognition Award.
- D. Michelle Turner, Service and Support Specialist, as the June 2023 Staff Person of the Month. Ms. Turner was in attendance to accept her award.

Mr. Volk then opened the floor for public comments. Mr. Anwar Christian addressed the Board.

II. Board Action Items:

- A. Consent Agenda:

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Willis made a motion to approve the Consent Agenda dated June 26, 2023 as submitted. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

1. May 22, 2023 Board Meeting Minutes

To approve the May 22, 2023 Board Meeting minutes as submitted.

2. Correspondence:

To approve the following correspondence as submitted:

a) May 25, 2023 Correspondence to Dementia Friendly America

3. Limited Employment Contracts

There are no limited employment contracts for renewal this month.

4. Service Contracts:

a) St. Paul's Community Center: To approve an agreement with St. Paul's Community Center for Payeeship Services for the period from July 1, 2023 through June 30, 2024, in an amount not to exceed Forty Thousand, Eight Hundred Sixty-Six Dollars (\$40,866.00).

b) Nordicom/AT&T Contract Amendment: To approve the addition of twenty (20) phone numbers for the Board's phone system at an additional cost not to exceed Thirty-Five dollars (\$35.00) per month through the end of the contract term that ends in June 2024.

5. Ethics Council Recommendations

To accept the Ethics Council recommendation as noted in its minutes of May 22, 2023.

6. Policy Amendments

To approve policy amendments as referenced in memo dated June 15, 2023.

7. Employee Manual

To approve the Employee Manual dated June 26, 2023.

8. Approval of Position

To approve the following position: Waiver and Administration Manager

B. Topics Requiring Board Discussion:

1. Finance Report **(Board Motion)**

Mr. Richard Jackson, Director of Business Operations, highlighted the financial report for May 2023.

Mr. Jackson indicated that tonight is his last official Board meeting as he and his family are relocating to south Texas. He thanked the Board for their support during his tenure at the Board. He also thanked the Leadership Team and all the wonderful Board employees he's worked alongside over the last 2 ½ years at the Board.

The Board thanked Richard for his service to the Board.

Mr. Axe then made a motion to approve the Financial Report for May 2023. Seconded by Ms. DeSloover. Motion carried unanimously.

2. Resolutions and Vouchers **(Board Motion)**

Payment schedule for May 2023 stands as submitted.

Ms. Tyler-Folsom made a motion to approve the payment schedule for May 2023. Seconded by Ms. DeSloover. Motion carried unanimously.

III. Presentation:

There is no formal presentation scheduled this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Interim Superintendent Michele Myerholtz highlighted the Management Letter for May 2023.

B. Statistics/Metrics: May 2023 figures were provided in the Metrics Report dated June 20, 2023.

C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director report for May 2023 was provided by Ms. Cheryl Wilson.

D. Supplemental Reports:

1. Family and Advocate Forum Summary – A summary of the June 13th, 2023 Family and Advocate Forum held in-person at 9:30 a.m. at the Larc Lane Center-Family First Zone was provided. Toledo City Councilman Sam Melden was the guest speaker.
2. MUI Unit Report – A status of May 2023 MUI unit activities was provided. There were 87 MUIs filed in May 2023.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: There were no comments.

- B. Legislative Update: A status of legislative activities was provided in a memorandum dated June 22, 2023 prepared by Mr. Bradley King, Attorney.

Mr. Volk asked about the status of the Lucas County Guardianship Services Board. Interim Superintendent Myerholtz indicated that we are due to receive a quarterly report in July and will provide a status at the August Board meeting.

- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There are no service contracts for Board review this month.

VI. Old Business

There were no issues to come before the Board under Old Business.

VII. Board Calendar of Events:

- A. Tuesday, July 4, 2023: Independence Day Holiday – Facilities Closed
- B. Sunday, August 20, 2023: CommUNITY Film Fest @ 2:00 p.m. – 5:00 p.m. at the Maumee Indoor Theater
- C. Monday, August 28, 2023: LCBDD Board Meeting @ 5:30 p.m.
- D. Sunday, September 17, 2023: Family Fun Day at Larc Lane Campus

VIII. Executive Session:

Mr. Volk made a motion to go into Executive Session at 6:08 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, Collective Bargaining, and Employment of Public Employee. Seconded by Mr. Axe. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

Motion by Ms. Tyler-Folsom to return to regular session at 8:26 p.m. following discussion of the above. Seconded by Dr. Quinn. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Mr. Conor Smenner voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

IX. New Business:

A. There was no action taken from the Executive Session.

X. Adjournment:

Mr. Volk thanked everyone for attending tonight's Board meeting. Motion by Ms. Tyler-Folsom to adjourn at 8:26 p.m. Seconded by Mr. Volk. Motion carried unanimously.

Respectfully submitted,



Michele Myerholtz, Interim Superintendent



Attest:

Bill Axe, Recording Secretary

A handwritten signature in blue ink that reads "Ronald C. Volk". The signature is written in a cursive style and is positioned above a horizontal line.

Approved by:

Ron C. Volk, President