

Lucas County Board of Developmental Disabilities**January 23, 2023**

Place of Meeting: Larc Lane Center
1155 Larc Lane, Toledo, Ohio

Time: 5:30 P.M.

Members Present: Mr. Ron Volk, President, presided
Mr. Bill Axe, Ms. Megan DeSloover, Dr. Eileen
Quinn, Ms. Cheryl Tyler-Folsom and Ms. Linnie
Willis

Members Absent: N/A

I. Call to Order/Welcome:

Ms. Mary Anne Burns, Legal Counsel, administered the Oath of Office to Board Members. She thanked Board Members for their commitment and service. Mr. Ron Volk, President, thanked Ms. Burns for administering the Oath of Office.

Mr. Volk, called the meeting to order at 5:37 p.m. Following roll call, Mr. Volk welcomed everyone.

Mr. Volk indicated that the January Special Recognition has been deferred to next month as the individual was unable to attend tonight's meeting.

Mr. Volk then opened the floor for public comments. There were no public comments.

II. Action Items:**A. Consent Agenda:**

Mr. Volk opened the floor to Board members and asked if there were any topics to be removed from the Consent Agenda and placed on the Topics for Board Discussion section. There were no topics to be removed from the Consent Agenda.

After hearing no topics be removed from the Consent Agenda, Ms. Tyler-Folsom made a motion to approve the Consent Agenda dated January 23, 2023 as submitted. Seconded by Mr. Axe. Motion carried unanimously.

1. December 19, 2022 Board Meeting Minutes:

To approve the December 19, 2022 Board Meeting Minutes as submitted.

2. Correspondence:

- a) December 19, 2022 Correspondence to Ms. Kim Hauck, Director, DoDD

3. Limited Employment Contracts

There are no limited employment contracts for renewal this month.

4. Service Contracts:

- a) Preferred Properties Contract Amendment – To approve amended Contract with Preferred Properties, Incorporated, for the term of January 1, 2023 through December 31, 2023, at a cost not to exceed Five Hundred Two Thousand, Seven Hundred Dollars (\$502,700.00).

5. Ethics Council Recommendations:

To accept the Ethics Council recommendation as noted in its minutes of December 19, 2022.

6. LCBDD Board Member Code of Ethics

To approve the “Code of Ethics for the Lucas County Board of Developmental Disabilities.”

7. Toledo-Lucas County Commission on Disabilities Request:

To approve the request of TLCCOD to support the attached proposed rule change to the Ohio Building Code.

B. Topics Requiring Board Discussion:

1. Election of Officers **(Board Motion)**

At this time, Ms. Willis made a motion to approve the slate of officers as recommended by the Nominating Committee for 2023 as follows:

President: Mr. Ron Volk
Vice-President: Mrs. Cheryl Tyler-Folsom
Recording Secretary: Mr. Bill Axe

Seconded by Dr. Quinn. Motion carried unanimously.

2. Appointment of Ethics Council **(Board Motion)**

After discussion, Mr Volk made a motion to appoint to the Board's Ethics Council for 2023: Mr. Bill Axe, Dr. Eileen Quinn and Ms. Cheryl Tyler-Folsom. Seconded by Mr. Turner. Motion carried unanimously.

3. Finance Report **(Board Motion)**

Mr. Richard Jackson, Director of Business Operations, highlighted the financials for December 2022.

After discussion, Ms. Willis made a motion to approve the Financial Report for December 2022. Seconded by Ms. Tyler-Folsom. Motion carried unanimously.

4. Resolutions and Vouchers **(Board Motion)**

Payment schedule for December 2022 stands as submitted. Ms. Tyler-Folsom made a motion to approve the payment schedule for December 2022. Seconded by Ms. DeSloover. Motion carried unanimously.

III. Presentation:

There is no formal presentation this month.

IV. Program Priorities and Goals Update:

A. Management Letter: Interim Superintendent Myerholtz highlighted the December 2022 Management Letter.

B. Statistics/Metrics: December 2022 figures were provided in the Metrics Report dated January 17, 2023.

C. Provider Community:

1. Preferred Properties, Inc.: The Executive Director report for December 2022 was provided by Ms. Cheryl Wilson.

Ms. Willis would like to have further discussion on the former "no fill" units which are now being counted as vacancies. We need to be more aggressive at getting those units filled. She also noted that we are falling significantly behind fair-market rent. Rent charged by Preferred Properties is quite a bit less than fair-market. It has been a number of years since there was an increase in those payments. We need to look at whether or not we need to make some adjustments in that contract.

D. Supplemental Reports:

1. MUI Unit Report: A status of December 2022 MUI unit activities was provided. There were 67 MUIs filed in December 2022.
2. Community Travel Safety (Annual Report): The annual Community Travel Training report for 2022 is deferred to next month.
3. EEO Report (Annual Report): The 2022 Annual Affirmative Action Report was provided. There is no under-representation for all minorities and women in 2022 as noted in the report dated January 10, 2023.
4. Human Rights Committee (Annual Report): The annual Human Rights Committee Report for 2022 is deferred to next month.

V. Board Governance Matters:

- A. Board Member Comments/Questions/Assignments/Presentations: Ms. Tyler-Folsom asked about the status of the Board Member vacancy? Interim Superintendent Myerholtz indicated that a Legal Notice was published soliciting candidates for the open position. The County Commissioners received 6-7 applicants. It is our desire to have someone appointed with lived experience. The County Commissioners will be making the appointment soon.

Ms. Tyler-Folsom asked if we have received any kind of response to the letter Lucas County Board sent to Director Hauck at the Ohio Department of Developmental Disabilities back in December? Interim Superintendent Myerholtz indicated that no we have not received anything.

- B. Legislative Update: A status of legislative activities was provided in a memorandum dated January 23, 2023 by Ms. Mary Anne Burns, Legal Counsel.
- C. Future Service Contracts: Per request of the Board, service contracts will be submitted one month in advance for review. There were no service contracts for Board review this month.
- D. Annual Board Meeting: The Annual Board meeting has been scheduled on Monday, April 24, 2023 at 6:00 p.m. Mr. Volk reminded Board members to give some thought to individuals or organizations to be recognized as Community Partners. Please get this information to Interim Superintendent Myerholtz.
- E. Board Member Vacancy Status: This was addressed in topic V.A.
- F. RFP – Data Network Equipment Purchase: Mr. Volk indicated that this topic was moved to Section V. Board Governance Matters to allow for review and discussion. He then asked how does this RFP project relate to/differ from what

was approved last month? Mr. Andrew Bahnsen, Project Management Coordinator, indicated that last month entailed the approval of support services e.g., help desk/assistance, etc. Today's proposed RFP is for the hardware/equipment upgrade and replacement. The currently installed equipment on the Board's campus is out of date, no longer supported by the vendor and is causing performance issues with staff. This RFP will replace all the data network equipment and Wi-Fi access points with up-to-date technology, five years of technical support, and tools that will help manage the new equipment.

The Board would like to act on this RFP this month. A motion will be made available from IT once the Board returns from Executive Session.

VI. Old Business

There were no issues to come before the Board under Old Business.

At this time, Mr. Axe commented in response to Mr. Volk's request earlier in the meeting for potential candidates to recognize as "Community Partners" at the Annual Meeting, he would like to see a list of award recipients over the last 10 years. Interim Superintendent Myerholtz will follow-up on this request.

VII. Board Calendar of Events:

- A. Presidents' Day Holiday (Facilities Closed): Monday, February 20, 2023
- B. LCBDD Board Meeting: Monday, February 27, 2023
5:30 p.m. – LLC-Training Center
- C. LCBDD Board Meeting: Monday, March 27, 2023
5:30 p.m. – LLC-Training Center
- D. LCBDD Annual Meeting: Monday, April 24, 2023
6:00 p.m. – LLC-Training Center

VIII. Executive Session:

Dr. Quinn made a motion to go into Executive Session at 6:08 p.m. to discuss Pending Litigation with the Attorney, Client Matters Required to be kept Confidential by Federal or State Law, and Employment of a Public Official. Seconded by Ms. Willis. Motion carried unanimously by roll call vote:

- Mr. Bill Axe voted - yes
- Ms. Megan DeSloover voted - yes
- Dr. Eileen Quinn voted - yes
- Ms. Cheryl Tyler-Folsom voted - yes
- Mr. Ron Volk voted - yes

Ms. Linnie Willis voted - yes

Motion by Ms. Willis to return to regular session at 7:46 p.m. following discussion of the above. Seconded by Ms. Tyler-Folsom. Motion carried unanimously by roll call vote:

Mr. Bill Axe voted - yes
Ms. Megan DeSloover voted - yes
Dr. Eileen Quinn voted - yes
Ms. Cheryl Tyler-Folsom voted - yes
Mr. Ron Volk voted - yes
Ms. Linnie Willis voted - yes

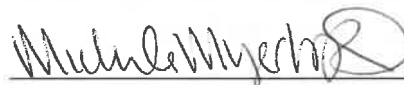
IX. New Business:

- A. There was no action taken from the Executive Session.
- B. Mr. Volk made a motion to accept the IT bid from CDWG at a cost not to exceed Two Hundred Ninety-Three Thousand, Five Hundred and Thirty Dollars (\$293,530.00). Seconded by Mr. Axe. Motion carried unanimously
- C. The Ethics Council convened immediately after the Board meeting.

X. Adjournment:

Motion by Ms. Tyler-Folsom to adjourn at 7:47 p.m. Seconded by Ms. Willis. Motion carried unanimously.

Respectfully submitted,



Michele Myerholtz, Interim Superintendent

Attest:



Bill Axe, Recording Secretary

Approved by:



Ron C. Volk, President